



Memorandum

TO: MAYOR LICCARDO
SUBJECT: BUDGET DOCUMENT

FROM: Vice Mayor Rose Herrera
DATE: 05.21.15

Approved

Date

5/21/15

RECOMMENDATION

That the following recommendation be enacted.

Proposal

Program/Project Title: Boards and Commissions Workshop

Amount of City Funding Required: \$7,000.00

Fund Type (i.e. General Fund, C&C funds, etc.): Essential Services Reserve

This change is:

One-time Ongoing

Proposal Description, including anticipated outcomes (describe how change would affect services for San José residents, businesses, community groups, etc.):

These funds will be used to help recruit new residents to the Boards and Commission by offering a Boards and Commissions Workshop lead by the City Clerk and her staff one time a year to present interested residents with information and a chance for Q & A. After a very successful one-time event in District 8 this year, we feel this is a needed event for recruiting qualified members to the city's boards and commissions.

Funding Source

Essential Services Reserve (\$2.5 million)

Other (Program/Project/Fund):

Department or Organization: City Clerk

Department or Organization Contact (list contact information for the individual that certified cost estimates contained within your recommendation):

Name: Toni Taber

Phone number: (408) 535-1270

E-mail address: toni.taber@sanjoseca.gov