

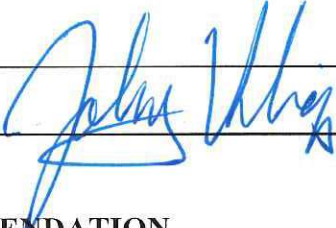
Memorandum

TO: MAYOR LICCARDO

FROM: Councilmember Johnny Khamis

SUBJECT: BUDGET DOCUMENT

DATE: May 25, 2016

Approved 

Date 5/25/16

RECOMMENDATION

That the following recommendation be enacted:

Provide the Adopt-A-Park program with a new, high-efficiency washer/dryer set.

Proposal

Program/Project Title: **Adopt-A-Park Program Washer/Dryer**

Amount of City Funding Required: **\$2,500**

Fund Type (i.e. General Fund, C&C funds, etc.): **C&C fund**

This change is:

One-time Ongoing

Proposal Description, including anticipated outcomes (describe how change would affect services for San José residents, businesses, community groups, etc.):

As noted in the Volunteer Coordinator BD and the Adopt-A-Park Truck BD, the need for the City to utilize volunteers is growing, as is the desire of the community to volunteer in our parks and trails. In order to keep the Adopt-A-Park and Volunteer Coordinator staff as small as possible, we need to provide them with the tools to help them maximize their efficiency.

The current situation for addressing the washing needs of the Adopt-A-Park program is burdensome and inefficient. It sometimes includes individual staff members washing PRNS volunteer supplies in their own home washing machines! Staff has already identified a viable location for a new washer/dryer set that has the required electrical, water, and ventilation necessary. There are no additional construction needs or costs that would make the installation of a new washer/dryer set prohibitive. That being the case, I respectfully request that a new washer/dryer set be purchased for use by the Adopt-A-Park program.

Funding Source

Essential Services Reserve (\$2 million)

Other (Program/Project/Fund): **Parks Central C&C Tax Fund: Minor Park Equipment allocation**

Department or Organization: **Parks, Recreation, and Neighborhood Services**

Department or Organization Contact (list contact information for the individual that certified cost estimates contained within your recommendation):

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