



Memorandum

TO: MAYOR LICCARDO
SUBJECT: BUDGET DOCUMENT

FROM: Councilmember M. Nguyen
DATE: May 25, 2016

Approved *Mark Nguyen FB* Date *5-25-16*

RECOMMENDATION

That the following recommendation be enacted.

Proposal

Program/Project Title: Funding for Office of Immigrant Affairs in Regards to Language Translation and Cultural Competency

Amount of City Funding Required: \$100,000

Fund Type (i.e. General Fund, C&C funds, etc.): General Fund

This change is:

One-time Ongoing

Proposal Description, including anticipated outcomes (describe how change would affect services for San José residents, businesses, community groups, etc.):

The Office of Immigrant Affairs has a very focused and important task ahead of it. It seeks to build true trust and engagement with all elements of the City of San Jose. To this end, a large part of their mission is focused on translation of city documents with the intent of making government and community more accessible to the people.

While the City has already appropriated \$250,000 for their mission, their budget cost estimate notes that a total of \$381,000 is required to fully fund their operation. This infusion of funding will jump start their operations and allow additional resources to be deployed for translation of city resources, documents, web content, and other assets so that immigrant and minority communities can better partake in civic life.

Funding Source

Essential Services Reserve (\$2 million)

Other (Program/Project/Fund):

Department or Organization: City Manager's Office

Department or Organization Contact (list contact information for the individual that certified cost estimates contained within your recommendation):

Name: Zulma Maciel

Phone number: 408-535-8146

E-mail address: zulma.maciel@sanjoseca.gov