

HUMAN SERVICES COMMISSION

**6:00 P.M. – 8:30 P.M. Thursday, August 15, 2013 City Hall
200 East Santa Clara Street – Wing 120**

ACTION MINUTES

- **CALL TO ORDER**

- (1) Meeting was called to order at 6:10 pm
- (2) Roll Call-Commissioners O'Brien, Victor and Martinez absent
- (3) Discussion and Action on the selection of a new Chair-proposal by Commissioner Madrilejos to select an Interim Chair on a meeting by meeting basis until elections can be scheduled. Motion made to adopt proposal by Commissioner Ho, Second by Commissioner Wright. Motion carries. Commissioner Madrilejos selected as Interim Chair.

- **CONSENT CALENDAR**

- (1) HRC Minutes, May 13 2013, Disabilities Advisory Commission Minutes, November, 9 2012 -Motion made to adopt by Commissioner Quevedo, Second by Commissioner Mizuguchi. Motion passes.

- **CEREMONIAL ITEMS**

- (1) None

- **CORRESPONDENCE**

(Correspondence Binder)

Correspondence is available for review in the Correspondence Binder

- (1)None

- **REPORT OF THE CHAIR**

- (1) Process for meetings going forward-process discussed by Commissioner Barousse and Commissioner Vidt

- **ANNOUCEMENTS**

- (1) Announcements from members of the Commission-none
- (2) Announcements from the Public (e.g. event announcement)-none

- **CITY DEPARTMENT REPORTS**

- (1) Council Liaison Brandon Li
- (2) City Manager's Office Ernest Guzman

- **ITEMS PRESENTED FOR DISCUSSION AND ACTION**

- (1) Overview of the new Commission – Staff-Ernest Guzman-Report given
 - (2) Discussion and Action on 2013 HRC and Disabilities Work Plan Merger
 - HRC Work Plan
 - Disabilities Work Plan
 - Next Steps-Staff is directed to approach Shawn Spano to act as facilitator to commission to develop work plan.
 - (3) Update on City Clerk’s Future Actions Regarding Boards and Commissions staff-Ernest Guzman-report given
 - (4) National Disability Employment Awareness Month-October 2013-San Jose activities and commission participation-discussion on proclamation.
 - (5) Commissioner Outreach efforts, updates, and planning: Commissioners will report on their outreach efforts. –no report
- **FUTURE AGENDA ITEMS**
 - (1) Next meeting Thursday September 19, 2013 W-120 6 pm-8:30 pm
 - **ADJOURNEMENT** -8:30 pm