



**SENIOR CITIZENS COMMISSION
HEALTH & SAFETY SUB-COMMITTEE**

DRAFT MINUTES

**Thursday, March 27, 2014
1:30-3:30**

City of San José – T643

200 E. Santa Clara Street

San Jose, CA 95113

(a) CALL TO ORDER

(1) The meeting was called to order at 1:30p.m. by Chair Vaidya.

Present: Chaitanya Vaidya, Rita Mora, Roger Lasson, Nancy Williamson, Martha O’Connell, Joyce Rabourn, as Ex-Officio

Staff: Angelina Pascual, Tracey Gott

(b) INTRODUCTIONS

None

(c) ADOPTION OF ORDERS OF THE DAY

ACTION: Approved (M/S/C: Vaidya/Mora)

(d) APPROVAL OF MINUTES

ACTION: Minutes of October 23, 2013 approved as written. (M/S/C: Lason/Mora)

[REDACTED]

(e) OPEN FORUM

None.

(f) CHAIRPERSON'S REPORT

Vaidya reminded the committee that he would like to have guest speakers at our meetings. Rabourn will contact City College and Santa Clara University and try and find a speaker. Williamson will write a letter to the San Jose Rotary Club regarding the PlayGarden.

(g) OLD BUSINESS

ACTION: Combine items a and c because they are essentially the same. (M/S/C: Vaidya/Williamson)

h) NEW BUSINESS

1. VTA – Hygiene and safety conditions at the light rail stations.

The VTA has created a committee to review these issues. The VTA is planning to apply for grants. They would like to make infrastructure improvements. Martha has been

appointed to this committee. Their next meeting is scheduled for June or July. Martha will keep us apprised.

2. Bread Donations

There needs to be more specific guidelines regarding bread donations. Apparently, different centers are handling this issue in different ways. There is a written policy; however, there is concern that bread is given to seniors which is passed the expiration date.

Tracy was going to obtain a list from the county dietician regarding expiration date guidelines.

The committee voted and passed to present this issue to the full senior commission. The proposed language for the motion is as follows:

ACTION: The senior commission to write a letter to the City Council recommending PRNS update the Senior Food Distribution Guidelines to help protect the Senior/Community Centers from liability caused by distributing perishable, non-perishable, expired or spoiled items. Where possible include written guidelines on food safety awareness to post at the centers. (M/S/C: Vaidya/Mora)

3. Signage regarding the prohibition of bicycles on the sidewalk was completed. This item should be removed.



(i) STATUS RPORT ON OBJECTIVES

1. Publicity

The presentation is ready. We just need to delete a few photographs and add in more of our accomplishments, e.g. painting the parking curbs at the senior center parking lots has been completed.

(j) REVIEW OF ACTION ITEMS

ACTION: The orders of the day were approved.

ACTION: Minutes of 10-23-13 approved as written.

ACTION: The senior commission to write a letter to the City Council recommending PRNS update the Senior Food Distribution Guidelines to help protect the Senior/Community Centers from liability caused by distributing perishable, non-perishable, expired or spoiled items. Where possible include written guidelines on food safety awareness to post at the centers.

(k) ANNOUNCEMENTS

Gott reminded the Committee that the Boards and Commissions Recognition event is on April 15 in the Rotunda at 5pm and that those who have yet to do so should RSVP.

(l) NEXT MEETING

May 29, 2014.

City Hall Room T-643

1:30 to 3:30 pm.

(m) ADJOURNMENT

Meeting was adjourned at 3:30 p.m.

Submitted by Nancy Williamson