



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Leslye Corsiglia

**SUBJECT:** SEE BELOW

**DATE:** August 25, 2014

Approved

Date

9/4/14

**SUBJECT: PUBLIC HEARING ON THE FY 2013-2014 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) AND APPROVAL OF THE DOCUMENT**

## RECOMMENDATION

Conduct a public hearing on the FY 2013-2014 Consolidated Annual Performance Evaluation Report (CAPER) and approve the document for submittal to the U.S. Department of Housing and Urban Development by the September 30, 2014 deadline.

## OUTCOME

Approval of the CAPER will ensure compliance with the U.S. Department of Housing and Urban Development's (HUD) reporting requirements and enable the City to continue qualifying for important federal funds for housing and community development programs.

## BACKGROUND

As the tenth largest city in the country, San José receives federal funds directly from HUD as an entitlement community. Administered by the City's Department of Housing, the funds are vital in helping the Department to meet its mission to strengthen and revitalize San José's communities through housing and neighborhood investments.

In order to qualify for these funds and the use of other federal housing and community development programs, HUD requires that the City complete the following three documents:

1. The Five-Year 2010-15 Consolidated Plan (Five-Year Plan), which documents the City's housing needs and its strategies for meeting those needs during a five year period.

2. The Fiscal Year 2014-15 Annual Action Plan (Annual Plan), which details the upcoming year's annual plan in order to meet the goals identified in the Five-Year Plan.
3. The Fiscal Year 2013-14 Consolidated Annual Performance and Evaluation Report (CAPER), which describes the City's progress in meeting the objectives of the prior year's approved Annual Plan.

Each of the three documents includes information on the City's use of federal funds, including the Community Development Block Grant (CDBG), HOME Program, Emergency Solutions Grant (ESG), and Housing Opportunities for People with AIDS (HOPWA).

The September 16, 2014 Council meeting provides an opportunity for public input on the plan and for the City Council to consider approval of the CAPER. Pending approval of the CAPER, staff will submit the final report including any public comments to HUD by the September 30, 2014 deadline.

### **ANALYSIS**

This CAPER outlines the progress towards goals articulated in San José's Annual Action Plan that the City and its sub-grantees have made in the past year. In FY 2013-2014, the Housing Department administered \$12 million in federal housing and community development funds. Despite the downturn in the economy and limited funding, the City utilized its federal funds and leveraged scarce local and State dollars in order to make targeted and strategic investments towards meeting the housing, services, and community development needs of its residents. The City accomplished many noteworthy achievements, including the following:

- Provided 211 chronically homeless clients, including those with severe mental illness, access to temporary housing subsidies and case management services through a Tenant-Based Rental Assistance (TBRA) Program funded by HOME, Housing Opportunities for People with AIDS (HOPWA) and HOPWA Special Programs of National Significance programs.
- Provided vital service assistance (including outreach, housing placement and case management services) to an additional 2,000 homeless individuals, youth and families including victims of domestic violence through funds from the CDBG and Emergency Solutions Grant (ESG) programs.
- Supported kindergarten readiness and third grade literacy skills for 1,782 students in three place-based neighborhoods.
- Provided senior services to 786 seniors including hot meals, adult day care and escorted transportation services.
- Committed to the construction of 669 new affordable apartments affordable to Extremely Low-Income, Very Low-Income and Low-Income families.

- Provided housing rehabilitation assistance to 411 lower-income households including 21 seniors and special needs households.
- Using Community Development Block Grant (CDBG), CalHome and Federal Emergency Management Agency (FEMA) funds, the City provided 1,598 households and businesses with enhanced code-enforcement services that helped eliminate blight and strengthen neighborhoods with the help of funds from the CDBG program.

These and other accomplishments – including fair housing activities and monitoring and compliance – that further the City’s housing and community development goals are detailed in the CAPER

### **EVALUATION AND FOLLOW-UP**

Upon City Council approval, the CAPER will be submitted to HUD by the September 30, 2014 due date. The draft and final CAPER documents will be posted on the San José Housing Department’s website at: <http://www.sanjoseca.gov/index.aspx?nid=1293>.

### **PUBLIC OUTREACH/INTEREST**

As the FY 2013-14 CAPER is an assessment of progress towards achieving goals identified in the already-approved FY 2013-14 Annual Action Plan, this recommendation to approve the report does not trigger any of the above criteria for public outreach. However, HUD requires that jurisdictions hold one public hearing and a 15-day review period to receive public comments on the draft CAPER. The document’s public review and comment period runs from August 25, 2013 through September 11, 2014. The City will also hold two public hearings on the document: one at the September 11, 2014 Housing and Community Development Advisory Commission meeting, and another at the September 16, 2014 City Council meeting. This Memorandum will be posted to the City Council agenda website for that meeting.

A public notice of the providing information regarding the aforementioned public review and comment period was published in the *San José Mercury News*, *La Oferta*, *Thoi Bao*, *China Press*, and the *Philippine News* on August 22, 2014.

Because the public review period ends after the submittal of this Memorandum, a Supplemental Memorandum documenting any comments received during the review period may be sent to the City Council prior to its September 16, 2014 meeting.

### **COORDINATION**

The preparation of this Memorandum was coordinated with the City Attorney’s Office.

**COST SUMMARY/IMPLICATIONS**

Without an approved CAPER, the City of San José will not qualify for future HUD funding including CDBG, HOME, HOPWA, and ESG programs that are essential for supporting vital community services and needs.

**CEQA**

Not a Project, File No.PP10-069(a), Annual Report.

/s/  
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Director, Housing

For questions, please contact Leslye Corsiglia, Director of Housing, at 408-535-3851.