

FINANCE

The mission of the Finance Department is to manage, protect, and report on the City of San José's financial resources to enhance the City's financial condition for our residents, businesses and investors.

FINANCE DEPARTMENT

The Finance Department manages the City’s debt, investments, disbursements, financial reporting, purchasing, insurance, and revenue collection. In 2012-13 the department had approximately 115 authorized positions and its operating expenditures totaled \$14.4 million.*

The Accounting Division is responsible for timely payments to vendors and employees, and for providing relevant financial information to the public. During 2012-13, the Disbursements section processed 99 percent (234,584 out of 236,444) of employee payments (e.g., wages) timely and accurately.

The Purchasing Division is responsible for reliable services to ensure quality products and services in a cost-effective manner, and proper insurance coverage for the City’s assets. In 2012-13, the department procured \$110.3 million dollars of products and services.

The Revenue Management Division is responsible for the City’s business systems and processes that support timely billing and revenue collection efforts, reducing delinquent accounts receivable and enhancing revenue compliance. In 2012-13 the division collected \$12.3 million in delinquent accounts receivables.

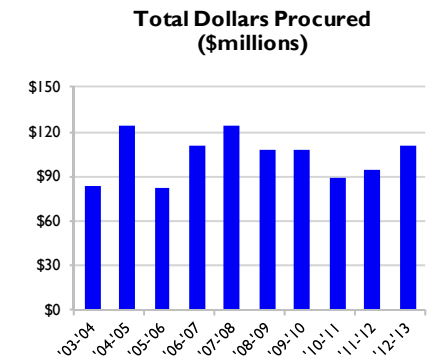
The Treasury Division manages the City’s cash and investment portfolio; the three goals of the investment program are safety, liquidity, and yield. In 2012-13, the investment portfolio earned an average of 0.57 percent; the investment portfolio totaled \$1.1 billion, a drop from \$1.4 billion from ten years ago. The Treasury Division also issues debt and administers the City’s debt portfolio, which consisted of \$5.4 billion in outstanding bonds at the end of 2012-13.

KEY FACTS (2012-13)

Total investment portfolio (billions)	\$1.1
Total debt managed (billions)	\$5.4
Total dollars procured (millions)	\$110.3
Total dollars recovered from surplus sales	\$321,675
Number of employee payments processed accurately and timely	234,584
Total accounts receivables collected (millions)	\$12.3

San José Credit Ratings

Moody’s	Aa1
S&P	AA+
Fitch	AA+



* The Finance Department was also responsible for \$148 million in Citywide expenditures including \$101 million for debt service, \$15 million for Convention Center lease payments, \$5 million for a Section 108 loan repayment to the Federal Department of Housing and Urban Development (HUD), and \$4 million for general liability claims.

