



**MINUTES OF THE
NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE**

SAN JOSE, CALIFORNIA

THURSDAY, MAY 14, 2015

The Neighborhood Services and Education Committee of the City of San José convened in regular session at 1:32 p.m. in the Committee Rooms 118-120, Council Wing, City Hall.

PRESENT: Council Member Donald Rocha, Chair; Council Member Magdalena Carrasco, Vice Chair; Council Member Margie Matthews (1:34 p.m.), Council Member Tam Nguyen and Council Member Raul Peralez, Members.

ABSENT: All Present.

STAFF: Assistant City Manager David Sykes, Senior Deputy City Attorney Karin Murabito, and Deputy City Clerk Susan M. Davis.

REVIEW OF WORK PLAN

Upon motion by Council Member Tam Nguyen, seconded by Council Member Raul Peralez and carried unanimously, the Work Plan was approved and the below listed actions were taken as indicated. (4-0-1. Absent: Matthews.)

(1) Report on the Housing Department's Five Year Strategic Plan.

Action: Deferred to the Neighborhood Services and Education Committee Fall 2015 Work Plan.

(2) Place-Based Initiative Neighborhood Strategy Report.

Action: Deferred to the Neighborhood Services and Education Committee Fall 2015 Work Plan.

REPORTS TO COMMITTEE

- (1) **Verbal Presentation on Responsible Landlord Engagement Initiative by the Neighborhood Housing Services of Silicon Valley.**

Documents Filed: Memorandum from Interim Deputy City Manager Julie Edmonds-Mares, dated April 27, 2015, noting that a verbal presentation will be provided.

Matt Huerta, Executive Director and Jaime Angulo, Community Building and Engagement Program Manager, Neighborhood Housing Services of Silicon Valley presented the report on the Responsible Landlord Engagement Initiative and responded to Committee questions.

Action: Upon motion by Council Member Margie Matthews, seconded by Council Member Magdalena Carrasco and carried unanimously, the Committee accepted the report. (5-0.)

- (2) **Update on the Implementation of the 2014 Library Audit.**

Documents Filed: Memorandum from Library Director Jill Bourne, dated April 27, 2015, recommending acceptance of the report.

Library Director Jill Bourne provided introductory remarks. Administrative Officer Neil Rufino presented the response to the 2014 Library Audit

Action: Upon motion by Council Member Tam Nguyen, seconded by Council Member Magdalena Carrasco and carried unanimously, the Committee accepted the report. (5-0.)

- (3) **Report on Parks, Recreation and Neighborhood Services Department Cost Recovery Fee Programs.**

Documents Filed: Report on Parks, Recreation and Neighborhood Services Fee Activities from the Office of the City Auditor dated May 2015.

City Auditor Sharon W. Erickson presented the audit on the Parks, Recreation and Neighborhood Services Department Cost Recovery Fee Programs. Deputy Director of Parks, Recreation and Neighborhood Services Suzanne Wolf offered the response to the Audit.

Council Member Margie Matthews left the meeting at approximately 2:54 p.m.

Committee discussion ensued.

Action: Upon motion by Council Member Raul Peralez, seconded by Council Member Tam Nguyen and carried unanimously, the Committee accepted the report and forwarded the item to the full Council for discussion and formal action on June 2, 2015. (4-0-1. Absent: Matthews.)

REPORTS TO COMMITTEE

(4) Report on Sustainable Park Maintenance.

Documents Filed: Memorandum from Interim Director of Parks, Recreation and Neighborhood Services Angel Rios, Jr., dated April 27, 2015, recommending acceptance of the report.

Deputy Director of Parks, Recreation and Neighborhood Services Steve Hammack presented introductory comments. Joshua Saavedra and Brian Schultz, Parks, Recreation and Neighborhood Services Gardeners and Senior Analyst Abraham Chacko presented the report.

Committee discussion ensued.

Action: Upon motion by Council Member Raul Peralez, seconded by Council Member Tam Nguyen and carried unanimously, the Committee accepted the report. Staff was directed to return to the Neighborhood Services and Education Committee with the next updated report. (4-0-1. Absent: Matthews.)

(5) Neighborhoods Commission Update.

Documents Filed: Memorandum from Interim Deputy City Manager Julie Edmonds-Mares, dated April 27, 2015, recommending acceptance of the report.

Executive Analyst Ernest Guzman presented the report and responded to Committee questions.


Action: Upon motion by Council Member Magdalena Carrasco, seconded by Council Member Tam Nguyen and carried unanimously, the Committee accepted the report. (4-0-1. Absent: Matthews.)

OPEN FORUM

There was no public testimony from the floor.

ADJOURNMENT

Council Member Donald Rocha adjourned the meeting at 4:01 p.m.



Council Member Donald Rocha, Chair
Neighborhood Services and Education Committee