



*Parks, Recreation and
Neighborhood Services*

City of San José Youth Commission

Citywide – Erica Lin

District 1 – Marilyn Zhang

District 3 – Vacant

District 5 – Elizabeth Plancarte

District 7 – Vacant

District 9 – Jaesung Kim

District 2 – Katherine Ho

District 4 – Lydia Ma

District 6 – Rena Zhong

District 8 – Anooshree Sengupta

District 10 – Samuel Hirst

ORIENTATION MEETING AGENDA

Tuesday June 21, 2016

6:30pm – 8:00pm

City Hall Tower Building Conference Room T955

200 E. Santa Clara St.

San José, Ca 95113

I. Welcome and introductions

II. Purpose and meeting objectives

- a. Newly appointed youth commissioners will have a better understanding of their role and responsibilities as a youth commissioner.
- b. Parents will have a greater understanding of the responsibilities their youth will be accountable for.

III. Youth Commission background

- a. Youth Commission history and past accomplishments

IV. Commissioners responsibilities

- a. Attendance
- b. Involvement
- c. Research
- d. Accountability
- e. Communication
- f. District Specific Youth Advisory Councils (YAC)
- g. [Code of ethics](#)

V. Staff's role

- a. Support
- b. Guidance
- c. Motivation
- d. Challenge
- e. One on one meeting with each youth commissioner

VI. Schedule of meetings

a. [2016/2017 Meeting Calendar](#)

- i. Important dates: August 19-21st – Youth Commission retreat.
- ii. Meeting preparation

VII. Commitment

- a. What commitment looks like and sound likes
- b. Time commitment

VIII. Q/A

City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Open Forum on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Open Forum. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Commission unless listed on the agenda, which has been posted not less the 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission may be viewed on the Internet at <http://www.sanjoseca.gov/index.aspx?NID=1919>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the PRNS Reception Counter at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final document approved by the commission. Contact Betty Ramirez at (408) 793-5559 for the final document. On occasion the Commission may consider agenda items out of order.

The Youth Commission meets every fourth Monday of the month at 6:30p.m. and unless otherwise noted. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the American with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 793-5559 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José Department of Parks, Recreation and Neighborhood Service

Attn: Youth Commission

200 E. Santa Clara St. 9th floor

San José Ca, 95113

Tel: (408) 793-5559 (Betty Ramirez)

Fax: (408) 292-6416 /Email: Betty.Ramirez@sanjoseca.gov