



# Memorandum

## WORKPLAN CONTENTS

### NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE COMMITTEE WORKPLAN

August - December 2016

#### COMMITTEE MEMBERS:

DONALD ROCHA,  
MAGDALENA CARRASCO, VICE CHAIR  
TAM NGUYEN, MEMBER  
RAUL PERALEZ, MEMBER  
MANH NGUYEN, MEMBER

#### STAFF:

JULIE EDMONDS-MARES, CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
RAGAN HENNINGER, MAYOR'S OFFICE  
SUSAN DAVIS, CITY CLERK'S OFFICE

#### MISSION STATEMENT:

To serve and strengthen community by providing access to lifelong learning opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

#### AUGUST 11, 2016 - CANCELLED

#### SEPTEMBER 8, 2016

##### 1. **Schools/City Collaborative Status Update** (City Manager)

**Purpose:** To provide the Committee with an update on the activities of the Schools/City Collaborative.

##### 2. **Annual Trails Report** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with an annual update on the trails in San José.

##### 3. **Report on SJPL Works** (Library) [Deferred from 06/09/16]

**Purpose:** To provide the Committee with an introduction to a new enhanced service center at the Dr. Martin Luther King, Jr. Library that combines support for employment seekers, small businesses, inventors, and individuals who wish to improve their competencies with technology and applied skills.

**SEPTEMBER 8, 2016 (Cont'd)**

**4. Neighborhood Commissions Report (City Manager) [Deferred from 06/09/16]**

**Purpose:** To provide the Committee with an updated report on the Neighborhood Commission accomplishments and next steps.

**OCTOBER 13, 2016**

**1. Animal Care and Services Annual Report (Public Works)**

**Purpose:** To provide the Committee with an annual report of the ongoing operations, policies and programs of the Animal Care and Services Division.

**2. Access Strategy Update (Library)**

**Purpose:** To provide the Committee with an update regarding the implementation of programs, services, and outreach designed to improve access reduce barriers, and increase community usage of Library resources.

**3. Report on Key Legislation (City Manager/Office of Intergovernmental Relations)**

**Purpose:** To provide the Committee with a report on State Legislation in the Neighborhood Services City Services Area.

**NOVEMBER 10, 2016**

**1. Education Programs and School Partnerships (Library)**

**Purpose:** To provide the Committee with an update on education and learning-based programs offered by the Library, including: Early Education and school-readiness efforts, the Ideas-in-Motion series, Career Online High School, Teen HQ, and a pilot shared ebook platform and reading assessment tool with schools in the East Side Alliance.

**2. Review of Relevant 2017 Legislative Guiding Principles (City Manager/Office of Intergovernmental Relations)**

**Purpose:** To discuss with the Committee the relevant 2017 Legislative Guiding Principles with focus on the Neighborhood Services City Service Area.

**3. Community Center Reuse Program Update (Parks, Recreation and Neighborhood Services)**

**Purpose:** To provide the Committee with an update on the Community Centers Reuse Program, hybrid Reuse centers, and current RFQ status.

**4. Annual Capital Improvement and Bond Projects Report (Parks, Recreation and Neighborhood Services)**

**Purpose:** To provide the Committee with an annual update on capital improvement and bond projects.

**DECEMBER 8, 2016**

**1. Parks and Recreation Commission (PRC) Report** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with a report on past PRC accomplishments and highlights of the 2016-2017 Committee workplan.

**2. Summer Highlights Report** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with an end-of-summer report on highlighted programs and services offered by PRNS.