
**DOWNTOWN PARKING BOARD
MINUTES
May 4, 2016**

200 E. Santa Clara Street, 13th Floor Conference Room

Item Subject

1. **Call to Order**

10:05 a.m.

A. Action: (5-0-1) Vice Chair Nichols moved to approve the meeting minutes for the October 7, 2015 and February 3, 2016 DPB meetings. Board member Renelle seconded the motion.

Absent: Board member Salguero was absent

Document Filed: October 7, 2015 and February 3, 2016 DPB minutes

B. Action: (5-0-1) Board member Singh moved to approve the FY 2015-16 Mid-Year Financial and Activity Report. Vice Chair Nichols seconded the motion.

Absent: Board member Salguero was absent

Document Filed: FY 2015-16 Mid-Year Financial and Activity Report

2. **Chairperson Report**

Chair Carlson reported he would like the Board to take necessary actions to distribute parking demand to underutilized parking facilities by review of dynamic pricing and shuttles.

3. **General Business**

A. Election of Chairperson (July 2016-June 2017)

Bob Carlson was unanimously re-elected chairperson (5-0-1)

B. Election of Vice Chairperson (July 2016-June 2017)

Nick Nichols was unanimously re-elected vice chairperson (5-0-1)

4. **Annual Work Plan**

Arian Collen (DOT) reviewed the 2016-2017 Draft Annual Work Plan with discussion on the following items:

- Dynamic Pricing & Shuttles
- Item “ Update on Parking Programs & Rates: Dynamic Pricing & Shuttles” was added to the October 5, 2016 meeting

5. **Capital/Finance**

Mr. Collen reviewed the FY 2016-17 Proposed Budget and 5-Year Capital Budget and highlighted the following:

- The FY 2015-16 Modified Budget reflects a \$555K increase to Capital Programs and \$10K decrease in DOT Personal Services
- The City’s proposed budget was released on May 2, 2016 with study sessions and public hearings to be held in May and June with final budget adoption scheduled for June 14, 2016

- Revenues are projected at \$16.5 million
- Operating Expenditures are projected at \$10 million
- Transfers are projected at \$1.1 million
- Ending Fund Balance is projected at \$10 million
- The 2017-2021 proposed 5-Year CIP is \$12.3 million

A discussion ensued regarding the overall parking program operations, financials, and the various CIP projects.

Action: (5-0-1) Board Member Cord moved to approve the FY 2016-17 Proposed Budget and 5-Year CIP. Board member Renelle seconded the motion.

Absent: Board member Salguero was absent.

Document Filed: FY 2016-17 Proposed Budget Parking Fund

6. **Programs & Rates Update**

Mr. Collen reviewed the notice that was distributed to the monthly permit parkers at the Market/San Pedro Square Garage regarding the rate increase from \$100 to \$125/month effective July 1, 2016.

A discussion ensued regarding the notice and the rate increase.

7. **Reports/Coordination**

A. Multi-Modal Transportation Projects & Diridon Area Master Plan

Laura Wells (DOT) noted the status on the following projects:

- Park Avenue Multi-Modal project
- St. John Multi-Modal project
- Autumn Extension: Colman to Julian
- Almaden/Vine improvements

B. Driving Revenue Generating Activity – Promoting City Facilities

Scott Knies (San Jose Downtown Association) provided an update on the parking marketing and promotions efforts to date provided by the San Jose Downtown Association.

C. Staff Verbal Update on Events & Activities

Mr. Collen reported on the following major events taking place downtown:

- Public Dance (4/23)
- Color Run (5/28)
- Sharks Playoffs (5/7 and 5/12)

D. City Council/Committee Agenda Items

Mr. Collen noted the following upcoming City Council agenda items:

- Arena Area Parking Development: May 17, 2016
- Parking Agreements with WeWork and Tech Shop: June 21, 2016

8. **Future Agenda Items**

Items for the August 3, 2016 DPB meeting as outlined in the Annual Work Plan:

- Final Approval of the FY 2016-17 Annual Work Plan
- Update on Parking Programs & Rates
- Downtown Promotions and Marketing Rates
- Multi-Modal Transportation Projects & Diridon Area Masterplan

9. **Open Forum**

Chad Leege introduced himself as a candidate for one of the vacant seats on the board.

10. **Adjournment**

11:58 am