



*Parks, Recreation and
Neighborhood Services*

City of San José Youth Commission

District 1 – Marilyn Zhang
District 3 – Angelique Avila
District 5 – Elizabeth Plancarte
District 7 – Vacant
District 9 – Jaesung Kim
Citywide – Erica Lin

District 2 – Katherine Ho
District 4 – Lydia Ma
District 6 – Rena Zhong
District 8 – Anooshree Sengupta
District 10- Samuel Hirst

MEETING MINUTES

August 22, 2016

6:30 p.m. – 8:30 p.m.

San José City Hall
Council Chambers
200 E. Santa Clara St.
San Jose, Ca 95113

I. Call to order and Order of the Day

All commissioners were present.

Commission Chair moved item A. from New business to after Announcements

Commission Chair added the Library report under Reports as it was omitted by mistake.

Commission Chair added item E. under Old business to add the youth commission retreat.

Commission Chair added item F. under the New Business to discuss agenda format.

II. Public Comment *(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Youth Commission – Speakers are limited to 2 minutes).*

None

III. Announcements – Commission Chair informed that the youth commission trainings will be held every 3rd Saturday of each month. Starting September 17th.

IV. Consent Calendar *(The consent calendar items are considered to be routine and will be adopted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Youth Commission, staff, or public to have an item removed from the consent calendar and considered separately.)*

M/S – Commissioner Hirst motioned to approve the [Commission retreat meeting](#) minutes held on August 19th through August 21st. Commissioner Ho 2nd the motion.

V. Reports

A. Chair – No report at this time.

B. Mayor's office report – Mayor's office was not present to report

C. Council Liaison report – Council liaison was not present to report

D. PRNS Staff – No report

E. Senior Commission liaison report – Senior Commission liaison was not present to report.

- F. Library report – Mr. Erik Berman and Ms. Megan introduced themselves and informed the commissioners that they are happy to assist the commission in the 2016/17 year. Mr. Berman explained that he is the conduit to the library and offered his help and resources to the commission. Mr. Berman also informed the commissioners of the grand opening of the Teen HQ at the MLK library and invited them to visit the library and become acquainted with the new teen center.

VI. Old Business

- A. Youth Commission work-plan – Commission Zhang conducted the review of the 2016/17 workplan that was created during the commission retreat at the Almaden community center.

M/S – Commissioner Kim motioned to approve the Youth Commission [2016/17 workplan](#) with revision. 2nd by Commission Plancarte. Motion was past unanimously.

- B. Ad Hoc teams – Commissioners reviewed the five Ad Hoc teams created at the retreat which are;
- a. Mental and physical health team led by commissioner Zhang and commissioner Plancarte.
 - b. Environment team led by commissioner Ho and commissioner Avila.
 - c. Housing team led by commissioner Ma and incoming district 7 commissioner.
 - d. Education team led by commissioner Zhong and commissioner Sengupta.
 - e. Safety team led by commissioner Hirst and commissioner Kim
- C. Commission Liaisons appointments – Commissioners Ma discussed the different commission liaisons appointment that they are planning to attend.
- a. Planning Commission, 2nd and 4th Wed. of the month at 6:30p.m. in the council chambers.
 - b. Neighborhood Commission, 2nd Wed. 6:30p.m. at the City Hall wing rooms.
 - c. Parks and Recreation Commission, 1st Wed. 5:30pm in the City Hall wing rooms.

Commission Chair requested to table this item for the next month's meeting due to the commissioners learning of the time and locations during this meeting.

M/S – Commissioner Hirst motion to table this item to next meeting. 2nd by Commissioner Sengupta. Motion approved unanimously.

- D. Commission Bylaws – Commissioner Lin lead the review of the commission Bylaws. She also touched on the Brown Act.

M/S – Commissioner Zhong motioned to [approve the Bylaws](#). 2nd by Commissioner Hirst. Motion approved unanimously.

- E. Youth Commission Retreat – Commissioner Zhang lead the review of the Youth commission retreat and thanked Commission Staff and the Almanden Community Center for hosting the retreat at their center. Commission Chair added that she is grateful to have a great team.

VII. New Business

- A. [Removal of Shrines or Memorials Policy](#) – Transportation Division Manager, Diane Milowicki and Mayor’s Gang Prevention Task Force Division Manager, Mario Maciel presented the new City Policy on Shrines and Memorials to the commissioners. Mr. Maciel presented the policy background and the safety reasons and for the policy. Ms. Milowicki presented the process of removal of shrines within the ten days’ time limit.
- B. [Celebrate Cambrian Community Fair](#) – Commissioner Ma led the discussion of attending the community fair and set up two hour shift to attend the Celebrate Cambrian Community Fair.
- C. [Silicon Valley Medical Marijuana Conference](#) – Commission Chair Lin led the discussion and suggested the importance of attending this conference. However, noting that the conference would take place during school days and hours. After discussion, the commissioners agreed to review their schedule and inform commission staff of their availability via email.
- D. [Viva Calles event](#) – Commissioner Zhang led the discussion on participating in the Viva Calles event. Commissioners agreed to have two hour shifts to cover and participate in the Viva Calles event starting 7:30a.m.
- E. Community Service Hours Outreach at Yerba Buena High School – Commission Staff Betty Ramirez informed the commissioners that she will be attending the Yerba Buena High School community service hour outreach fair on their behalf.
- F. Monthly Commissioner Report – Commissioners discussed having the Commissioners report added to the monthly agendas.

M/S – Commissioner Zhang motioned to add a new agenda section pertaining to monthly reports from each districts commissioners permanently in the youth commission agendas for the 2016/17 fiscal year. Commissioner Sengupta 2nd the motion. Motion was unanimously approved.

VIII. Adjournment – Meeting adjourned at 8:00p.m.

The City of San José is committed to open and honest government and strives to consistently meet the community’s expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Open Forum on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Open Forum. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/index.aspx?NID=1919>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the PRNS Reception Counter at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact Betty Ramirez at (408) 793-5559 for the final document.

On occasion the Commission may consider agenda items out of order.

The Parks and Recreation Commission meets every first Wednesday of the month at 5:30 p.m. and, unless otherwise noted. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 793-4186 as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:

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