



*Parks, Recreation and  
Neighborhood Services*

## City of San José Parks and Recreation Commission

District 1— Daphna Woolfe  
District 3— Adelina Del Real  
District 5— Ernesto Bejarano  
District 7— Trami Cron  
District 9— Rudy Flores, Chair  
Citywide— Virginia Thomas

*vacant* —District 2  
Barinder Ahluwalia—District 4  
Demerris Brooks-Immel—District 6  
Chet Mandair —District 8  
Brian Quint, Vice Chair—District 10

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### MEETING AGENDA December 7, 2016

5:30 p.m.

San José City Hall  
Wing – Rooms 118 & 119

- I. Call to Order & Orders of the Day**
- II. Public Comment** (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Parks and Recreation Commission - Speakers are limited to 2 minutes*).
- III. Announcements**
- IV. Consent Calendar** (*The consent calendar items are considered to be routine and will be adopted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Parks Commission, staff, or public to have an item removed from the consent calendar and considered separately.*)
  - A. Approve the [Minutes of November 2, 2016](#)
  - B. Approve the [Attendance Report](#)
  - C. Receive and File Correspondence to Commission
  - D. Approve Commission [Bylaws](#)
- V. Reports**
  - A. Chair
  - B. Director; Mike Will, Interim Deputy Director, Parks, Recreation and Neighborhood Services (PRNS)
  - C. Council Liaison, Michele Dexter
  - D. Staff and Organizations
- VI. New & Returning Business**
  - A. [Summer Highlights](#); Neil Rufino, Interim Deputy Director, PRNS and Mike Will, Interim Deputy Director, PRNS.  
**Recommendation:** Accept the Report.
  - B. [Flea Market Development Turnkey Parks Master Plan](#); David McCormic, Associate Landscape Designer, PRNS.  
**Recommendation:** Accept the Report and Recommend Approval by City Council of the Master Plan and provide staff with feedback.

- C. [Orchard Development Turnkey Park Master Plan](#); David McCormic, Associate Landscape Designer, PRNS.  
**Recommendation:** Accept the Report and Recommend Approval by City Council of the Master Plan.
- D. [Capital Improvement Program Status Report](#); Marybeth Harasz, Deputy Director, PRNS.  
**Recommendation:** Accept the Report.
- E. [Park Condition Assessments and Service Delivery Standards](#); Cheryl Hedges, Program Manager I, PRNS.  
**Recommendation:** Accept the Report.
- F. [2016-17 Parks and Recreation Commission \(PRC\) Work Plan](#)  
**Recommendation:** Accept the Work Plan.

## VII. Adjournment

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Open Forum on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Open Forum. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/prc>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the PRNS Reception Counter at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact Mike Jones at (408) 793-4186 for the final document.

On occasion the Commission may consider agenda items out of order.

The Parks and Recreation Commission meets every first Wednesday of the month at 5:30 p.m. and, unless otherwise noted. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 793-4186 as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:**

City of San José Department of Parks, Recreation and Neighborhood Services  
Attn: Parks and Recreation Commission  
200 E. Santa Clara Street, Tower 900  
San José, California 95113

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