

# **JOB DESCRIPTIONS**

### **PROGRAM POSITIONS**

PROGRAM DIRECTOR—CCIII:

\$66.00-\$98.00 (Per Day) \$396.00-\$588.00 (Weekly Rate)

Requirements: At least six (6) months leading and supervising diversified recreation pro-



grams for all age groups in a recreational or camp setting. Experience in childcare is recommended. Proof of current CPR/First Aid Certification and Safe Sport Certification is desired.

#### **RECREATION COUNSELOR—CCI, CCII:**



\$40.00-\$66.00(Per Day) \$240.00-\$390.00 (Weekly Rate)

Requirements: Experience in childcare is a plus. A valid CA Driver's License and proof of insurance is recommended. Proof of CPR/First Aid Certification and Safe Sport Certification is desired.

# **OPEN WATER LIFEGUARD POSITIONS**

**OPEN WATER LIFEGUARD - CCII:** 

\$53.00- \$65.00 (Per Day) \$318.00-\$390.00 (Weekly Rate)

Requirements: Current Open Water Lifeguard Red Cross Certification, current CPR/First Aid Certification prior to summer season opening. At least six (6) months prior open water quard experience needed.

# **FOOD SERVICE POSITIONS**

FOOD SERVICE LEAD—CCIII:

\$66.00-\$98.00 (Per Day) \$396.00-\$588.00 (Weekly Rate)

Requirements: A valid Food Handlers Certificate, food ordering and menu experience, proof of current CPR/First Aid Cer-

tification is desired. Institutional or restaurant style cooking experience is needed.

#### COOK—CCII:

\$53.00- \$65.00 (Per Day) \$318.00-\$390.00 (Weekly Rate)

Requirements: Institutional or restaurant cooking experience is recommended. Food Handler Safety Card, Proof of current CPR/First Aid Certification is desired.

#### ASSISTANT COOK—CCI, CCII:

\$40.00-\$66.00(Per Day) \$240.00-\$390.00 (Weekly Rate)

Requirements: Experience in large cafeteria, restaurant or accredited coking school, Food Handler Safety Card.

FOOD SERVICE WORKER—CCI, CCII:

\$40.00-\$66.00(Per Day) \$240.00-\$390.00 (Weekly Rate)

Requirements: Food Handler Safety Card.



# **FACILITY MAINTENANCE/CUSTODIAL**

FACILITY MAINT./CUST. LEAD—CCIII:

\$66.00-\$98.00 (Per Day) \$396.00-\$588.00 (Weekly Rate)

Requirements: Knowledge of facility cleaning, carpentry, plumbing, water treatment, scheduling and supervising. A valid CA Driver's License and proof of insurance needed. Proof of current CPR/First Aid Certification.

#### MAINTENANCE WORKER -CCI, CCII:

\$40.00-\$66.00(Per Day) \$240.00-\$390.00 (Weekly Rate)

Requirements: Valid CA Driver's License and proof of insurance is desired. Knowledge or good understanding of building maintenance is needed.

**CUSTODIAL WORKER -CCI, CCII:** 

\$40.00-\$66.00(Per Day) \$240.00-\$390.00 (Weekly Rate)

Requirements: Knowledge or good understanding of facili-

ties cleaning and chemical usage. CA Driver's license and proof of insurance is desired.

### **GUEST SERVICES BUSINESS STORE**

**BUSINESS MANAGER—CCIII:** 

\$66.00-\$98.00 (Per Day) \$396.00-\$588.00 (Weekly Rate)

Requirements: Knowledge of File Maker Pro 5.0, Microsoft Excel and Word programs. Leadership skills, scheduling, supervising staff, cash handling, and lodging reservations are essential. A valid CA Driver's License and proof of insurance is needed.

#### **BUSINESS CLERK -CCI,CCII:**

\$40.00-\$66.00(Per Day) \$240.00-\$390.00 (Weekly Rate)

Requirements: Excellent customer service and organizational skills. Some knowledge of File Mak-

er Pro 5.0 and cash handling is

desired.

STORE MANAGER -CCII:

\$53.00- \$65.00 (Per Day) \$318.00—\$390.00 (Weekly Rate)

Requirements: Retail experience is a must. Knowledge of cash regis-

ters, credit card processing procedures, daily financial reports, scheduling, and supervising staff is desired. A valid CA Driver's License and proof of insurance is needed.

STORE WORKER – CCI, CCII:

\$40.00-\$66.00(Per Day) \$240.00-\$390.00 (Weekly Rate)

Requirements: Retail experience and knowledge of cash registers are needed.



Visit our Website: www.familycampsanjose.com



# Why you should join the team:

- Room & board included
- Breakfast, Lunch & Dinner included
- Get certified while at work
- Enjoy the great outdoors
- · Gain new skills for your resume
- Make lifelong friends
- Work in compliance with USFS
- No traffic driving to work
- Be a part of a San Jose tradition that lives on forever!!!

Family Camp at Yosemite SJ OFFICE: 1300 Senter Road San Jose, CA 95112

CAMP ADDRESS: 11401 Cherry Lake Road

Groveland, CA 95321

(408) 794-6208—Before June

(209) 962-7277- After June

If you have any questions, please email:

familycamp@sanjosece.gov

San Jose Family Camp at Yosemite office: (408) 794-6208

Or visit our website: www.familycampsanjose.com

San Jose Camp at Yosemite is a program of the City of San Jose, Department of Parks, Recreation

and Neighborhood Services.

# **General Staff Information**

Family Camp at Yosemite staff will work six days a week. All staff is paid on a daily stipend basis, based on the rate for the function of the job and the applicants' experience. Staff are expected to live at camp from June 2nd – August 6th, 2018. All staff live in tent cabins with electricity, cots, and mattresses. Breakfast, lunch, and dinner are included. Staff may be assigned other duties not specifically listed within the job descriptions.

#### All candidates must:

- Meet the minimum age of 18 at time of appointment.
- -Undergo a background check, including a criminal history records check and fingerprinting process, as well as a TB test if not have had one in the past two years.

The date and time for interviews and orientation will be announced. At the time of initial contact, all selected staff will receive information about fingerprinting, proper documents and the paperwork required to work at camp.

#### **Application Process**

If you are an interested candidate, you can apply for any of these positions online. If you are currently viewing this announcement online and would like to apply using the online application feature, scroll to the bottom of this announcement and click "Prospective Employees".

If you are not currently online, please go to <a href="https://www.sanjoseca.gov">www.sanjoseca.gov</a> Click on "Careers," then "Open Recruitments" and scroll down to "Family Camp Positions (Various)" to view various job announcements. To apply for a specific position, click the "Apply Now" button at the bottom of the job announcement. Remember to submit a City of San Jose Employment Application and complete the supplemental questionnaire.

If you know of others who might be interested in applying for a position at Family Camp, please pass this information along to them.

SAN JOSE -

# PARKS, RECREATION & NEIGHBORHOOD SERVICES



# Now Hiring

- Lifeguards
- Food Service
- Recreation Counselors
- Facility Maintenance
- Guest Services
- Sales/Cashiers
- Lead Positions

To apply visit www.sanjoseca.gov

**CLICK "CAREERS" (Near bottom of page)** 

**CLICK "OPEN COMPETITIVE RECRUITMENTS"**