



*Parks, Recreation and  
Neighborhood Services*

## City of San José Youth Commission

District 1 – Marilyn Zhang  
District 3 – Angelique Avila  
District 5 – Elizabeth Plancarte  
District 7 – Sarah Dang  
District 9 – Jaesung Kim  
Citywide/Chair – Erica Lin

Katherine Ho – District 2  
Lydia Ma – District 4  
Rena Zhong – District 6  
Anooshree Sengupta – District 8  
Samuel Hirst – District 10

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### MEETING MINUTES

January 23, 2017

6:30 p.m. – 8:30 p.m.

San José City Hall  
Council Chambers  
200 E. Santa Clara St.  
San Jose, Ca 95113

#### **I. Call to order and Order of the Day**

Commissioner Avila and Zhong were absent.  
All other commissioners were present.

#### **II. Public Comment** (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Youth Commission – Speakers are limited to 2 minutes*).

None

#### **III. Announcements**

Commission Chair welcome the new District 7 Youth Commissioner Sarah Dang to the Youth Commission.

#### **IV. Consent Calendar** (*The consent calendar items are considered to be routine and will be adopted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Youth Commission, staff, or public to have an item removed from the consent calendar and considered separately.*)

A. Approve the Minutes of December 12, 2016 - Tabled for next month's meeting.

M/S Commissioner Hirst motioned to table the approval of the Dec. meeting minutes to next month's commission meeting. Commissioner Kim seconded that motion. **Motion passed unanimously**

B. Approve the Attendance Report

M/S Commissioner Ma motioned to approved the attendance record. Commissioner Sengupta seconded the motion. **Motion passed unanimously**

## V. Reports

- A. Mayor's office report – Mr. Paul Pereira was not present to report due to the special meeting. Commission Chair asked if the commissioners would like to have the special meeting with the Mayor on an annual base. After a brief discussion on the benefits of meeting with the Mayor, the commissioners agreed to meet with the Mayor on an annual base.
- B. Ms. Brianna Urban reported the following for the Council Liaison report.
- a. Council approved the Silicon Valley grant agreement to bridge the gap between the police and the community members.
  - b. Council approved 27 home unites for the homeless.
  - c. Three Neighborhood cleanups scheduled throughout the city.
  - d. The Young Placemakers program is one of the programs that made it through the first round of programs to receive a grant from the Nights Foundation.
  - e. Emergency preparedness workshops, hosted by Councilmember Rocha are being held within the City.

Commissioners asked questions regarding the 27 united for the homeless and how the homeless will be notified of these unites. They further asked about the grant agreement in terms and how it relates to building community relationships.

Mr. Urban answered all their questions and thanked them for their time.

- C. Mr. Erik Berman reported the following for the San José Library report;
- a. New library card designs that was drawn by teen participant.
  - b. Volunteer time for fines to be held at each library.
  - c. Life skill academy program for youth and young adults to begin in February.
  - d. National Liberian award.

Commissioners asked Mr. Berman questions regarding the life skills program, how to post information on the library bulletin board, new library cards and ask if the library would consider providing CPR training.

Mr. Berman answered all their questions and further shared that the MLK Library also provides a full wrap around services for the homeless.

- D. Senior Commission Liaison, Milan Balinton – Was not present to report.
- E. PRNS Staff, Betty Ramirez gave the following report;
- a. Youth Commission work-plan updates and asked the commissioners to focus their efforts to reach their work-plan goals.
  - b. Youth Commission has been invited to co-host the Marijuana awareness conference on May 13<sup>th</sup> at Overfelt high school also with the Keeping Youth Safe collision.
  - c. Commissioners will be rating Young Plancemakers applicants.

- d. Reminded the commissioners of the mandatory Clerk's office trainings.
- e. Youth Commission training scheduled for February 18, 2017.
- f. Neighborhood, Services, and Education Council committee report first draft is due Feb 18<sup>th</sup>.
- g. Youth Commission executive board to present their work-plan status update to the Neighborhood, Services, and Education council committee on April 13, 2017.
- h. Reminded the commissioners that Feb 13-17<sup>th</sup> is Youth Violence prevention month.
- i. District 2 Youth Commissioner Katherine Ho, will be presenting a workshop for the YES conference in San Francisco.
- j. Reminded the commissioner that YAC rosters and Mid-year report were due today.

Commissioner Zhang notified staff that she would not be able to attend the NSE report due to her being out of state on that date.

Commissioner Lin and Commissioner Zhang showed inters in helping with the YES conference.

- F. Youth Commission Chair report;
  - a. Ad Hoc's updates – No report. AD Hoc meeting was canceled due to meeting with the mayor. Chair asked commissioners to connect with the Ad Hoc teams before the February Ad Hoc meeting to get back on track.
    - i. Ad Hoc recommendation final draft deadline is pushed out to March. Rough draft will be due early March and second draft will be due in closely after.
    - ii. Chair will be posting policy recommendation outline in a shared folder.
  - b. Youth Advisory Council training date - Results was successful.
    - i. Attendance: 35 yac members and 10 commissioners
    - ii. Commissioners presented fund activities, council priority updates and budget priorities.

## **VI. New & Returning Business**

- A. Young Placemakers evaluation process by Recreation Specialist, Zacharias Mendez - Presented the evaluation process of the Young Placemaking and simplified it to yes or no process and limited to the application responses to 150 words. Zacharias shared the logistics with the commissioners and reminded them of the timeline to review and rate applications. Guidelines were also reviewed. Commissioners were reminded to keep this process confidential as there may be YAC members applying.
- B. Review and approval of the District 6 Youth Advisory Council workplan  
Commissioners reviewed the District 6 YAC work-plan.

**M/S** Commissioner Kim motioned to approved district 6 work plan with revision. Commissioner Hrist second the motion. **Motion passed unanimously.**

C. Council's Priorities update discussion and next steps.

Commission Chair reminded the commissioners of the following letters;

- Smart City Vision –
- Clean City – Commissioner Avila and Commissioner Ho
- Digital and Education – Commissioners Segupta and Commissioner Ma
- Human Trafficking – Commissioner Plancarte and Commissioner Lin
- Gun Violence Prevention Ordinance – Commissioner Zhang and Commissioner Kim.

Chair reminded the commission to have the letter outline done and sent to Commission staff by Friday. Commissioners further reviewed the Human trafficking letter outline and made suggestions.

Commission chair Lin suggested final deadline for all letters to be February 18<sup>th</sup>.

**M/S** Commission Dang motioned to approve the council priority letter deadline to be February 18<sup>th</sup>. Commissioner Ma second the motion. **Motion passed unanimously**

D. Participation in the State of the City Address

Commissioners Ma, Plancarte, Sengupta, Kim and Lin confirmed their attendance for Saturday, February 11, 2017 at Gunderson High School for the state of the city address.

E. Youth Commission and Neighborhood Associations City Budget Priority Session.  
The following commissioner confirmed their attendance: Commissioners Ho, Ma, Plancarte, Dang, Sengupta, Kim, Hirst and Lin.

F. Commissioners Reports pre district:

- D1 – Is in the process of reserving Calabaza Park for a health fair. Has two new YAC members and finalized appeal for the YAC.
- D2 – Making progress with the projects Through Teens Eyes and has a new YAC member which is home school who is providing a different perspective.
- D4 – YAC is working on AIM's Event for Feb 24<sup>th</sup> at the Rotunda.
- D5 – YAC has five new YAC members.
- D6 – Commissioner was not present to report.
- D7 – Introduced herself to the commission.
- D8 – YAC will hosting guest speaker from the Evergreen community center.
- D9 – Commissioner Kim is doing extensive outreach to younger members and has three new YAC members that will be applying for the commission.
- D10 – Gain four new members and Councilmember Kamis attended their meeting.

CW – Commissioner Lin will be working on Ad Hoc delegations and reminded the commission of the upcoming events, budget priority setting and the state of the city address.

**VII. Adjournment** - January 23, 2017 meeting was adjourned at 8:09 pm.

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Open Forum on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Open Forum. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports, and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/prns/youthcommission>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the PRNS Reception Counter at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact Betty Ramirez at (408) 793-5559 for the final document.

On occasion the Commission may consider agenda items out of order.

The Youth Commission meets every forth Monday of the month at 6:30 p.m. and, unless otherwise noted. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events, or printed materials, please call (408) 793-4186 as soon as possible, but at least three business days before the meeting. Please direct correspondence and questions to:**

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