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DRAFT MEETING MINUTES

April 20, 2017

**I. Call to Order & Orders of the Day**

**Roll Call**

PRESENT: Chair David Burckhard, Vice Chair Douglas Ludlow, Commission Members Diane Owen, Eileen Consiglio, and George Thibeault.

ABSENT: None.

STAFF: City Clerk Toni J. Taber, Assistant City Attorney Ed Moran, and Deputy City Clerk Elaine Trinh, and Deputy City Clerk Anh Tran.

**Call to Order**

Chair Burckhard convened the Salary Setting Commission at 6:00 p.m. in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113.

**II. Public Record**

There was no public record on file.

**III. Public Comment**

There was no public testimony on the floor.

**IV. Interview(s) with Current or Former Mayor and Councilmember**

There were no interviews.

**V. Consent Calendar**

A. Approval of Minutes

Documents Filed: Draft Meeting Minutes from Salary Setting Commission on April 6, 2017.

Action: Upon a motion by Commission Member Douglas Ludlow, seconded by Commission Member Diane Owen, and carried unanimously, the minutes were approved. (5-0).

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## VI. Reports and Information Only

- A. Councilmember Rocha Interview Response
- B. Interview Questions
- C. Santa Clara County Ordinance No. NS-20.16
- D. Information from Comparable Entities and Other Data
  - 1. Interview Response from Councilmember Jones
  - 2. Comparable Jurisdiction Information
- E. Compilation of Recommended Edits

Documents Filed: Interview Response from Councilmember Donald Rocha, dated April 5, 2016, entitled “Request for Interview – Salary Setting Commission”; 2017 Salary Setting Interview Questions; Santa Clara County Ordinance No. NS-20.16, dated June 21, 2016, entitled “An Ordinance Relating to the Compensation of Persons in Leadership Positions of the County of Santa Clara Unrepresented by Recognized Employee Organizations”; Interview Response from Councilmember Chappie Jones, dated April 12, 2017, entitled “Request for Interview – Salary Setting Commission”; 2017 Draft Salary Setting Recommendation; City Comparison Data Chart, dated April 2017, entitled “City Comparison”; History of Salary Setting Commission Recommendations vs. Council Actions.

Assistant City Attorney Ed Moran and Deputy City Clerk Elaine Trinh provided additional comments to the Commission. Commission discussion ensued.

## VII. Old Business

- A. Discussion of Final Report and Possible Adoption

Commission discussed revisions to the final report.

Action: Upon a motion by Commission Member Diane Owen, seconded by Commission Member Elieen Consiglio, and carried unanimously, the Commission adopted the final report. (5-0).

## VIII. New Business

There was none.

## IX. Meeting Schedule and Agenda Items

*The next special meeting will be Thursday, April 27, 2107 at 6:00 p.m., location T-1446.*

Action: Upon a motion by Commission Member Diane Owen, seconded by Commission Member Elieen Consiglio, and carried unanimously, the Commission cancelled the special meeting scheduled on Thursday, April 27, 2017. (5-0).

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**X. Adjournment**

Upon a motion by Commission Member George Thibeault, seconded by Vice Chair Douglas Ludlow, and carried unanimously, the meeting was adjourned at 7:53 p.m.

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DAVID BURKHARD, CHAIR

ATTEST:  
SALARY SETTING COMMISSION SECRETARY

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ELAINE TRINH, DEPUTY CITY CLERK