

## WORKPLAN CONTENTS

### **NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORKPLAN**

**August - December 2017**

#### **COMMITTEE MEMBERS:**

DONALD ROCHA, CHAIR  
SYLVIA ARENAS, VICE-CHAIR  
TAM NGUYEN, MEMBER  
RAUL PERALEZ, MEMBER  
SERGIO JIMENEZ, MEMBER

#### **STAFF:**

JULIE EDMONDS-MARES, CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
PAUL PEREIRA, MAYOR'S OFFICE  
TONI J. TABER, CITY CLERK'S OFFICE

#### **MISSION STATEMENT:**

To serve and strengthen community by providing access to lifelong learning opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

#### **AUGUST 10, 2017**

##### **1. Access Strategy Update (Library)**

**Purpose:** To provide the Committee with an update regarding the implementation of programs, services, and outreach designed to improve access, reduce barriers, and increase community usage of Library resources.

##### **2. Annual Homeless Report (Housing)**

**Purpose:** To provide information to the Committee on the 2017 Homeless Census and Survey and discuss the implications of the results.

##### **3. Gambling Addiction Assistance (Parks, Recreation and Neighborhood Services)**

**Purpose:** To provide the Committee with an update on resources and information to guide San José's next steps in conducting a study and/or providing our community with assistance in recovery from gambling addiction.

**SEPTEMBER 14, 2017**

1. **Bridge Housing Communities Work Plan Update** (Housing)  
**Purpose:** To provide the Committee with an update on the implementation of emergency bridge housing communities (AB 2176) and discuss the project timeline and potential upcoming action items.
2. **FY 2016-2017 Consolidated Annual Performance Evaluation Report (CAPER)** (Housing)  
**Purpose:** To provide the Committee with a report on the progress towards achieving the housing and community development goals identified in the City's five-year Consolidated Plan (2015-2020) and the FY 2016-17 Annual Action Plan.
3. **Annual Trail Report** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with an annual update on the trails in San José.
4. **Golf Community Outreach Update** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with an update on the community outreach that has been conducted regarding golf in San José.
5. **Bi-Monthly Update on Parks Maintenance Staff Hiring** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with a bi-monthly update on the status of hiring of parks maintenance staff, in accordance with the Mayor's 2017 Budget Message.
6. **SJPL Works** (Library)  
**Purpose:** To provide the Committee with an update regarding the SJPL Works small business and workforce development center at the Dr. Martin Luth King, Jr. Library, which combines support for employment seekers, businesses, inventors, and individuals who wish to improve their competencies with technology and applied skills.
7. **Neighborhoods Commission Report** (City Manager)  
**Purpose:** To provide the Committee with a summary of the Neighborhoods Commission 2016-2017 accomplishments.

**OCTOBER 12, 2017**

1. **Animal Care and Services Annual Report** (Public Works)  
**Purpose:** To provide the Committee with an annual report of the ongoing operations, policies and programs of the Animal Care and Services Division.
2. **Report on Key Legislation** (City Manager – Intergovernmental Relations)  
**Purpose:** To provide the Committee with a report on State Legislation in the Neighborhood Services City Service Area.

- 3. Greenprint and Financial Feasibility Study** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with community feedback on Greenprint learned to date, and share results of Financial Feasibility Study.
- 4. Youth, Senior and PRC Commission Workplans** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with updated workplans for the Youth, Senior, and Parks and Recreation Commissions.
- 5. Report on Partners in Reading and Family Learning Centers** (Library)  
**Purpose:** To provide the Committee with a report on Partners in Reading, the Library's adult literacy program, and the Family Learning Centers, which provide literacy and learning support for all ages.
- 6. RLEI Performance Report** (Housing)  
**Purpose:** To provide the Committee with a report on the performance and outcomes of the RLEI program.

### **NOVEMBER 9, 2017**

- 1. California Room Report** (Library)  
**Purpose:** To discuss with the Committee a report on the California Room at the Dr. Martin Luther King, Jr. Library, which features an extensive archive of local history that document the unique history of San José, the Santa Clara Valley, and California pre- and post-statehood.
- 2. Review of Relevant 2018 Legislative Guiding Principles** (City Manager – Intergovernmental Relations)  
**Purpose:** To discuss with the Committee the relevant 2018 Legislative Guiding Principles with focus on the Neighborhood Service City Area.
- 3. Federal Funding Update** (Housing)  
**Purpose:** To provide the Committee with an update on the 2018 federal budget and status of the housing and community development programs, including funding opportunities.
- 4. Kelley Park Complex Update** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with an update on the Kelley Park Complex.
- 5. Annual CIP Report** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with an annual update on capital improvement and bond projects.
- 6. Aquatics Program Update** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with an update on aquatics programs in San José.

**7. Bi-Monthly Update on Parks Maintenance Staff Hiring** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with a bi-monthly update on the status of hiring of parks maintenance staff, in accordance with the Mayor's 2017 Budget Message.

**DECEMBER 14, 2017**

**1. PRNS Summer Highlights** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with an end-of-summer report on highlighted programs and services offered by PRNS.

**2. PRNS Youth Commission Annual Report** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with an annual report on Youth Commission activities.

**3. Anti-Graffiti and Anti-Litter Programs Annual Report** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with the 2016-2017 Annual Report on the Anti-Graffiti and Anti-Litter Programs.

**4. Illegal Dumping Initiative Update** (Environmental Services)

**Purpose:** To provide the Committee with a report on the Illegal Dumping Initiative.

**5. Report on Education Initiatives** (Library)

**Purpose:** To provide the Committee with an annual update on education and learning-based programs offered by the Library, including Early Education and school readiness, reading and STEM learning, online high school programs, and other school partnerships.