



City of San José's Public Art Program & Environmental Service Department

RFQ for the CO-GENERATION PUBLIC ART PROJECT

SUBMITTAL DEADLINE - Monday, October 23, 2017, 11:59 P.M. MST
This is an online application process only and the deadline cannot be extended

I. GENERAL INFORMATION

The City of San José (City) Public Art Program and Environmental Services Department are seeking an experienced artist, or artist-led team to develop an artwork related to the new Co-Generation Plant, located at the San José-Santa Clara Regional Wastewater Facility (RWF). This artwork will be a public-facing feature screening the four (4) 50-foot-high emissions treatment exhaust stacks.

The mission of the City's Environmental Services Department ([ESD](#)) is to work with the community to conserve resources and safeguard the environment for future generations. Through the ESD, San José strives to become an environmentally and economically sustainable city. The City of San José Public Art Program ([SJPA](#)) seeks to build community identity by initiating artworks and exhibitions that enhance the civic landscape. Public art strives to reflect the City's diversity, historic richness, and envision its present and future. At the Co-Generation Plant, public art will have the opportunity to enhance our community's relationship to their infrastructure.

Artists are asked to submit qualifications to design, fabricate, and install an artwork that serves to screen the Co-Generation equipment. Artist may decide to work with the base-project designed perforated metal screening system or consider a more 3-dimensional approach. It is also an opportunity to contribute to and promote ESD's sustainability goals for the RFQ by incorporating functional energy producing elements.

II. PROJECT DESCRIPTION

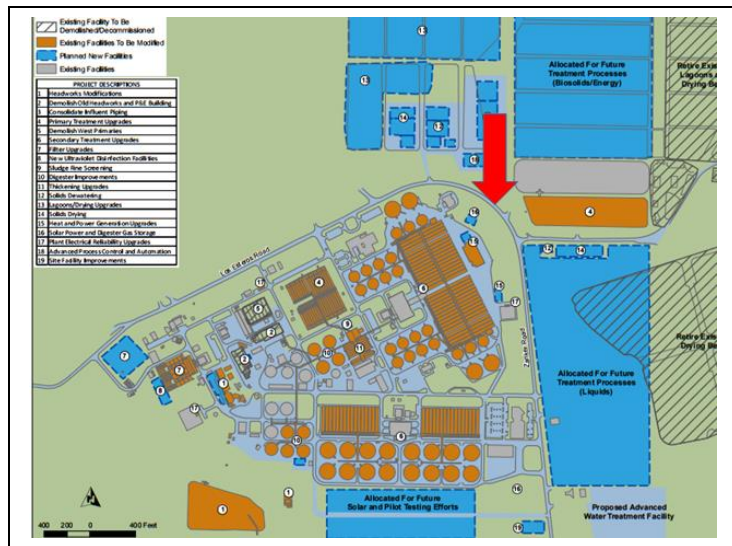
The City is the lead agency for implementing pretreatment programs on behalf of the eight tributary jurisdictions whose sanitary sewer systems discharge to the San José-Santa Clara Regional Wastewater Facility (RWF). Every day, the RWF cleans Silicon Valley's wastewater to very high national standards, protecting public health and the environment, and supporting the economy. Using a process that simulates the way nature cleans water, the RWF treats an average of 110 million gallons of wastewater per day (mgd), with a capacity of up to 167 mgd. The largest tertiary treatment plant in the western United States, the RWF serves 1.4 million residents and over 17,000 businesses in an eight-city area. Highly trained staff ensures that all treated wastewater meets strict regulations.

A leader in wastewater innovation, the RWF is integrating revolutionary new treatment technologies into its processes and rebuilding aging infrastructure through its Capital Improvement Program. This modernization will not only strengthen the ability to provide vital services, but will also result in greater sustainability.

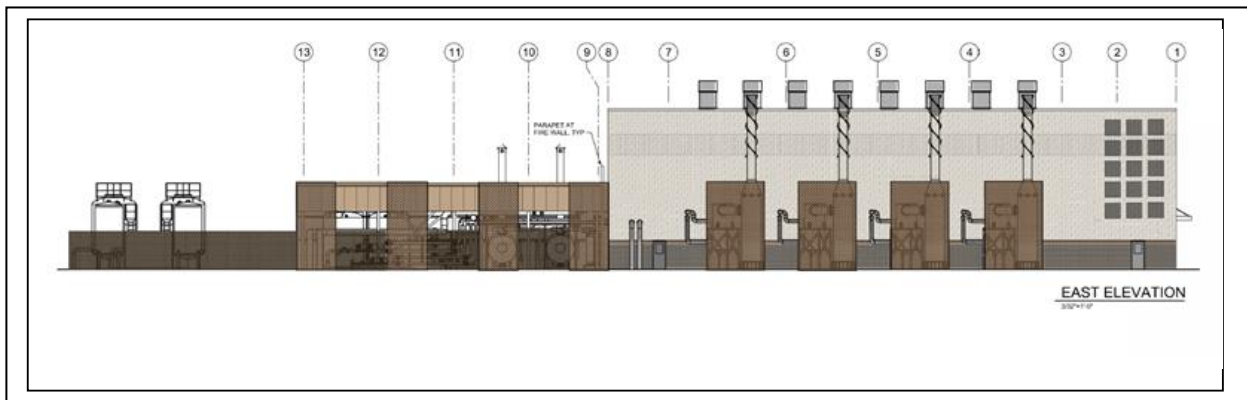
In order to become more self-reliant, the City will construct a new Co-Generation Facility to replace aging infrastructure. The new Co-Generation Facility will beneficially use methane gas produced from the anaerobic digestion of wastewater solids to create the heat and electrical power required to support the wastewater treatment process. The four new gas-fired internal combustion reciprocating engines sited at the Co-Generation Facility will be capable of producing up to 14 megawatts (MW) of electrical power. The cogeneration engines will have the flexibility to operate on a blend of digester gas, natural gas, and/or landfill gas. The Co-Generation Facility will generate varying amounts of electrical power and heat depending on the needs of the RWF processes and the gases available. Exhaust gas treatment will be designed to meet or exceed Bay Area Air Quality emission limits.



The new Co-Generation Facility will be located on Zanker Road which is predominately travelled by RWF and landfill employees. It is also an alternate route in and out of Alviso and used by residents. The current Co-Generation Facility program calls for screening the four 50-foot-high emissions treatment exhaust stacks with a simple perforated metal screen.



While there are programmatic and structural constraints, there exists the potential to address this public-facing façade, with a 2-dimensional integrated approach to aesthetically enhancing the surface. Other 3-dimensional sculptural approaches will also be considered.



Conceptually, this is an opportunity for education and inspiration. It is also an opportunity to contribute to and promote ESD's sustainability goals for the RFQ by incorporating functional energy producing elements.



More about the RFQ here: <http://www.sanjoseca.gov/index.aspx?NID=1663>,
<http://www.sanjoseca.gov/index.aspx?nid=1665>,
<http://www.sanjoseca.gov/DocumentCenter/View/34681>

III. PROJECT BUDGET

The project budget is **\$300,000**, for design development, fabrication and installation. Also included is a mandatory 10% contingency.

The funding will be allocated as follows:

- Design: \$45,000 for completion of all steps of the design phase from concept development through construction documentation including engineering.
- Fabrication and Installation: Up to \$230,000 may be allocated for fabrication and installation as determined by the artist's design and supporting budget proposal that is approved by the City as part of the design phase of the process. The budget proposal will include the mandatory hold back of \$25,000 as contingency funds to cover unanticipated costs that are the result of critical, unforeseen circumstances, which impact the artist's ability to deliver the project.

The project funding must cover all expenses related to the research, investigation, design, fabrication and installation of the artwork including, but not limited to: design time and fees; design documents, renderings and/or other media as required to communicate artist's concept design to stakeholders and approving bodies; signed and certified structural, electrical and/or other construction/engineering drawings and specifications, required for fabrication; fabrication of the artwork; transportation and installation of materials, transportation and accommodations for artist(s); insurance and all other project related expenses.

IV. SCOPE OF WORK

Design Phase

The artist or artist team selected for this project will engage in research and discussion with key stakeholders and the community, and develop a concept proposal for the art project. The following is an overview of a typical range of tasks for the design phase of this project. (Note: This is a general outline, not a specific scope):

1. **Background Research**: Activities will include, but are not limited to, review of background documents and data to understand the Co-Generation Facility design, project area and community; perform research about the RWF; engage in discussion with key stakeholders and meet with community members.
2. **Design Development**: The artist or artist team must complete the four steps in SJPA's public art design process, each with a review and approval process. These steps are: concept proposal development, schematic design proposal, and design development and construction documentation.
3. **Review process**:
 - a. **Staff Review**: Present artwork design and construction documents to City staff for internal reviews by SJPA, ESD, Department of Public Works, and other departments as necessary.
 - b. **Community Feedback**: Engage with key community representatives to review proposed artwork concept and approach and listen to input.
4. **Approvals**:
 - a. The San José Public Art Committee is the authority that approves proposed artwork design from concept proposal through completion of design development.
 - b. The Department of Public Works must give final approval of construction documents.

It is expected that during the Design Phase the artist or artist team will attend the meetings necessary to accomplish the work described above.

Fabrication and Installation

The artist or artist team is expected to fabricate and install the artwork. Where possible, there may be coordination with the base project to gain efficiencies in the construction or installation process that may benefit the public art project.

V. PROJECT SCHEDULE* AT-A-GLANCE

SUBMITTAL DEADLINE	October 23, 2017
Artist Selection & Contracting	November
Research & Concept Development	December 2017- January 2017
Presentation of Concept Proposal	February 6, 2018
Presentation of Schematic & Design Development Proposal	February – May 2018
Construction Documentation	June – July 2018
Installation and project completion	August 2019

* This is a typical schedule; dates may be subject to change.

VI. CONTRACT

The City of San José will contract with the artist(s) using its standard design-fabrication agreement. A boilerplate of this agreement can be viewed online:

<http://www.sanjoseca.gov/DocumentCenter/View/25700>

Artists are asked to review this contract prior to submitting for this project and refer any questions to SJPA staff or to your own legal counsel as necessary. If you cannot access this agreement via the Internet, please request a copy be mailed to you prior to the submittal deadline so you may review it in advance of your application. Appropriate adjustments will be made in Exhibit A to reflect the unique nature of this project. Final award shall be contingent upon selected artist/team accepting Terms and Conditions of the agreement in substantial conformity to the terms listed in the referenced document. City reserves the right to accept an offer in full, or in part, or to reject all offers.

The selected artist must comply with any local business licensing requirements including any local Business Tax requirements and will be required to obtain Automobile Insurance and General Liability Insurance coverages in conformance with requirements set by the City of San José's Risk Manager.

VII. ARTIST ELIGIBILITY

This opportunity is open to individual artists or artist-led teams working and living in the United States. All applicants must be at least 18 years of age, and have all necessary documentation and permits to work in the United States at the time of submittal of qualifications. If submitting as a team, a professional artist must be the lead team member.

Artists currently under contract for an art project with the City of San José Public Art Program are not eligible to apply for this project unless their current project will be complete by September 2017, or the project is currently suspended with no proposed re-activation date. If you are unsure of your status, please contact Mary Rubin (mary.rubin@sanjoseca.gov) for verification.

VIII. SELECTION PROCESS AND EVALUATION CRITERIA

All interested artists must complete their submittal for this project online through CaFÉ™ (www.callforentry.org); there are no exceptions.

QUALIFICATION SUBMITTAL

Qualifications, work samples, and statements of interest shall be submitted through CaFÉ™ in accordance with the instructions below. Staff will preview all submissions for completeness prior to Selection Committee review and may reject incomplete applications or non-responsive submissions. *NOTE: Qualifications, work samples and statements of interest must be submitted through CaFÉ™ per instructions below. Specific proposals are not requested and will not be reviewed at this time.*

All costs associated with responding to this request are to be borne by the Artist.

CRITERIA

- Aesthetic excellence of past projects; appropriateness of prior concepts as they relate to Co-Generation project goals and opportunity;
- Experience, success and/or interest in creating public artworks in collaboration with stakeholder group including public outreach, in determining scope and development of artwork;
- Experience developing artworks in outdoor environments;
- Experience in construction materials and methods appropriate to the scope of the project;
- Demonstrated ability to manage projects on time and on budget. Demonstrated delivery of projects with similar budgets will be reviewed.

SELECTION PANEL REVIEW

The artist or artist team will be selected based on their submitted work samples from previously completed projects and how those demonstrate design and execution of projects in varied environments.

APPLICATION REQUIREMENTS

APPLICATION DEADLINE

Submissions (described below) must be received as a complete application in CaFÉ™ by no later than **11:59 p.m. (MST) on October 23, 2017**. (Note: this is 11:59 p.m. MST, the time zone in which CaFÉ™, the host for online submittal is located; CaFÉ™ will automatically stop accepting submittals at 11:59 p.m. MST.)

Late and incomplete applications will not be accepted.

Please make sure you have started your application with time to ask questions, particularly if you have not used CaFÉ™ previously.

APPLICATION PROCESS

All materials will be submitted online, via CaFÉ™ website (www.callforentry.org). There is no application fee to apply or to use the CaFÉ™ online application system.

To view the application, go to www.callforentry.org, register a username and password, navigate to “Apply to Calls”, and search the list for “City of San José – Co-Generation Facility.”

Assistance in using the CaFÉ™ system is available during regular business hours via e-mail at cafe@westaf.org.

REQUIRED APPLICATION MATERIALS

The application submission must include the information and materials described below, all of which are required to constitute a complete application. **Please review carefully as incomplete applications will not be eligible for consideration and will not be reviewed.**

1. Artist Statement of Interest: Submission shall include an Artist Statement of Interest that outlines your interest in this opportunity. Note: **Specific proposals are not requested and will not be reviewed at this time.**

The Artist Statement of Interest will be an important aspect of the review process; it will assist the selection panel in understanding your perspective on approaching a project of this nature, and your perspective on the potential of this commission. **Please address the following in your statement** (5000 character maximum):

- i. What perspective and/or experience do you bring to a project that is unique to you? If you have experience with energy generating projects, please include this as well.
- ii. What specifically interests you about the Co-Generation Project?
- iii. What is your experience in public art and collaborating with clients and communities?

2. Summary of Experience: Submission shall include a brief summary of relevant past experience; describe what outdoor urban area public art projects you have experience with. (3000 character maximum).

3. Résumé + References: Submission shall include a current résumé that outlines your professional accomplishments as an artist (maximum of 5000 characters/equivalent of 2 pages; if a team, then 5000 character maximum for each team member.)

4. Images of Past Work: Submission must include visual representations of past artwork that demonstrate your qualifications for this project. In order to be considered for this project, the applicant

must submit a total of 8 digital images that represent no more than 5 previously completed projects. Proposal images from prior projects may be submitted, but should be clearly marked as proposals and cannot be more than 2 of the requested 8 images.

Submissions must be completed electronically through the CaFÉ™ system. (Instructions on how to format images to CaFÉ™ specifications can be found on the CaFÉ™ website under Image Prep.)

5. Descriptions of Past Work: Submission must include a list of the submitted project images with descriptions that clearly explain both the projects and images. Each image must include information about: a) title; b) date of completion; c) location; d) dimensions; e) significant materials; f) budget and g) description.

If you were the member of a team or otherwise worked with other artists on a project you are submitting for consideration, please clearly state your actual role in the creation of the work.

6. Check your Application for Completeness: Please confirm that your application includes all of the required materials listed below: **incomplete applications will not be reviewed.**

_____ Artist statement of interest (5000-character maximum)

_____ Artist summary of experience

_____ Resume (5000-character maximum)

_____ Images of Past Work (8)

_____ Descriptions of Past Work

_____ Reviewed the San José Public Art boilerplate agreement as recommended?

FOR QUESTIONS ABOUT THIS RFQ:

Please contact Mary Rubin via email at mary.rubin@sanjoseca.gov if you have questions about the project. No calls please. Any pertinent questions submitted prior to Monday, October 16, will be addressed by an addendum and posted on City website here: <http://www.sanjoseca.gov/index.aspx?nid=4196>.

FOR QUESTIONS ABOUT CaFÉ™: Please contact CaFÉ™ at cafe@westaf.org.