

# San Jose Arena Authority

## Regular Meeting of the Executive and Finance Committee of the Board of Directors

San Jose Municipal Stadium  
588 E. Alma Avenue  
San Jose, CA  
October 25, 2017  
3:30 pm

### Agenda

#### Expected Committee Attendees

Leslee Hamilton     John Kennett  
Matthew Bright     Eva Terrazas

#### Staff


Chris Morrissey (Executive Director)

1. Call to Order/Roll Call
2. Review October 25, 2017 Arena Authority Board of Directors Regular Meeting Agenda
3. Accept Report on Monthly Financial Statements
4. Other Business
5. Open Forum
6. Adjournment

**All public records relating to an open session on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the office of the San Jose Arena Authority, SAP Center at San Jose, 525 W. Santa Clara Street, San Jose CA 95113 at the same time that the public records are distributed or made available to the legislative body.**

**To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please contact the San Jose Arena Authority at 408-977-4780 or 408-977-4779 (TTY) or contact [wang@sjaa.com](mailto:wang@sjaa.com) as soon as possible but at least three business days before the meeting/event.**

October 17, 2017



# San Jose Arena Authority

**Regular Meeting of the Board of Directors  
San Jose Municipal Stadium  
588 E. Alma Avenue  
San Jose, CA  
October 25, 2017  
4:00 pm**

## **Agenda**

### **Expected Board Attendees**

Matthew Bright	John Kennett
Scott Bruner	Madison Nguyen
David Buchholz	Colleen Reilly
Jonathan Clough	Donald Rocha
Eileen Consiglio	Dylan Simon
Devora Davis	Kathy Sutherland
Loren Haley	Eva Terrazas
Leslee Hamilton	Vinni Walia
Carl Honaker	Rusty Weekes

### **Staff**

Chris Morrisey (Executive Director)  
Shelly Wang (Administrative Assistant)  
Elizabeth Klotz (Deputy City Attorney)

### **Guests**

Rich Sotelo (Sharks Sports & Entertainment)  
Daniel Orum (San Jose Giants)

## **1. Call to Order/Roll Call/Introductions**

- a. Welcome New Arena Authority Board Member Madison Nguyen

## **2. General Business**

- a. Review and Approve September 2017 Board Meeting Minutes
- b. Accept Report on Downtown Transit and Development Projects (Haley)

## **3. Executive Director and Staff Reports**

### **3.1. Executive Director (Morrisey)**

- a. Accept Verbal Reports on Arena Authority Oversight
  - SAP Center at San Jose
  - Solar4America Ice at San Jose
  - San Jose Municipal Stadium

- b. Accept Verbal Report on Arena Authority Administrative Issues
  - South Campus Operations Team

3.2. *Administrative Assistant (Wang)*

- a. Accept Report on Recent and Upcoming Events at SAP Center at San Jose
- b. Accept Verbal Report on Activities at Solar4America Ice at San Jose
- c. Accept Annual Report on the Arena Authority Ticket Distribution Program

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**4. Committee Reports**

4.1. *Standing Executive Committee (Chair: Hamilton)*

- a. Accept Verbal Report on December Annual Board Meeting

4.2. *Standing Finance Committee (Chair: Bright)*

- a. Update on the Transition of the Monthly Financial Statements
- b. Accept Verbal Report on Preparation of the FY 2016-17 Financial Compilation
- c. Review and Approve Closing the Ticket Revenue Account at Heritage Bank and Transferring the Account to Bank of America and Approve Signatory Authorization to the Board Treasurer, Executive Director, and Administrative Assistant

4.3. *Standing San Jose Sports Hall of Fame Committee (Chair: Reilly)*

- a. Accept Verbal Report on 2017 San Jose Sports Hall of Fame Program

4.4. *Standing Facilities Committee (Co-Chairs: Buchholz, Clough)*

- a. Accept Verbal Report on Capital Budget Preparations for FY 2018-19

4.5. *Standing San Jose Municipal Stadium Committee (Co-Chairs: Honaker, Kennett)*

- a. Accept Verbal Report on Stadium Capital Budget Preparation for FY 2018-19
- b. Tour of San Jose Municipal Stadium (at the end of the meeting)

4.6. *Ad Hoc Board Recruitment Committee (Chair: Sutherland)*

- a. Accept Verbal Report on Current Board Vacancy

4.7. *Standing Community Programs Committee (Co-Chairs: Bright, Terrazas)*

- a. Accept Report on Recent City and Community Events Program Activity

**5. Open Forum**

**6. Adjournment**

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