



San Jose Arena Authority

**Regular Meeting of the Board of Directors
SAP Center at San Jose
President's Room
525 W. Santa Clara Street
San Jose, CA
January 24, 2018
4:00 pm**

Agenda

Expected Board Attendees

Matthew Bright	John Kennett
Scott Bruner	Madison Nguyen
David Buchholz	Colleen Reilly
Jonathan Clough	Donald Rocha
Eileen Consiglio	Dylan Simon
Devora Davis	Kathy Sutherland
Loren Haley	Eva Terrazas
Leslee Hamilton	Vinni Walia
Carl Honaker	Rusty Weekes

Staff

Chris Morrisey (Executive Director)
Shelly Wang (Administrative Assistant)
Elizabeth Klotz (Deputy City Attorney)

Guests

Rich Sotelo (Sharks Sports & Entertainment)

1. Call to Order/Roll Call/Introductions

2. General Business

- a. Review and Approve December 2017 Annual Board Meeting Minutes
- b. Accept Report on Downtown Transit and Development Projects (Haley)

3. Executive Director and Staff Reports

3.1. Executive Director (Morrisey)

- a. Accept Verbal Reports on Arena Authority Oversight
 - SAP Center at San Jose
 - Solar4America Ice at San Jose
 - San Jose Municipal Stadium
- b. Accept Verbal Report on Arena Authority Administrative Issues
 - South Campus Operations Team

3.2. Administrative Assistant (Wang)

- a. Accept Report on Recent and Upcoming Events at SAP Center at San Jose
- b. Accept Verbal Report on Activities at Solar4America Ice at San Jose

4. Committee Reports

- 4.1. *Standing Executive Committee (Chair: Hamilton)*
a. Accept Report on Board Member Committee Assignments
- 4.2. *Standing Finance Committee (Chair: Bright)*
a. Review and Approve July – November, 2017 Financial Statements
- 4.3. *Standing San Jose Sports Hall of Fame Committee (Chair: Reilly)*
a. Accept Verbal Report on 2018 San Jose Sports Hall of Fame Program
- 4.4. *Standing Facilities Committee (Co-Chairs: Buchholz, Clough)*
a. Accept Verbal Report on Capital Budget Preparations for FY 2018-19
b. Accept Verbal Reports on February Board Meeting at Solar4America Ice at San Jose and the Submittal of the Annual Summary of Activities at Solar4America Ice at San Jose
c. Tour of Club Lounge at SAP Center at San Jose (at the end of the meeting)
- 4.5. *Standing San Jose Municipal Stadium Committee (Co-Chairs: Honaker, Kennett)*
a. Accept Verbal Report on Stadium Capital Budget Preparation for FY 2018-19
- 4.6. *Ad Hoc Board Recruitment Committee (Chair: Sutherland)*
a. Accept Report on Current Board Vacancy
- 4.7. *Standing Community Programs Committee (Co-Chairs: Bright, Terrazas)*
a. Accept Verbal Report on City and Community Events Program Activity

5. Open Forum

6. Adjournment

All public records relating to an open session on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the office of the San Jose Arena Authority, SAP Center at San Jose, 525 W. Santa Clara Street, San Jose CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please contact the San Jose Arena Authority at 408-977-4780 or 408-977-4779 (TTY) or contact wang@sjaa.com as soon as possible but at least three business days before the meeting/event.

January 12, 2018

San Jose Arena Authority

Special Annual Meeting of the Board of Directors
SAP Center at San Jose
President's Room
525 W. Santa Clara Street
San Jose, CA
December 7, 2017
5:30 pm

Meeting Minutes

Board Members in Attendance

Scott Buner	John Kennett
David Buchholz	Madison Nguyen
Eileen Consiglio	Dylan Simon
Devora Davis	Kathy Sutherland
Leslee Hamilton	Rusty Weekes
Carl Honaker	

Board Members Not in Attendance

Matthew Bright	Donald Rocha
Jonathan Clough	Eva Terrazas
Loren Haley	Vinni Walia
Colleen Reilly	

Staff in Attendance

Chris Morrissey (Executive Director)
Shelly Wang (Administrative Assistant)
Elizabeth Klotz (Deputy City Attorney)

Guests in Attendance

Bill Ekern (City of San Jose)
Philip Fernandez (Council District 6)
Rich Sotelo (Sharks Sports & Entertainment)
Ben Tripousis (High Speed Rail Authority)

1. **Call to Order/Roll Call/Introductions.** The Arena Authority convened the Special Annual Meeting of the Board of Directors at SAP Center at San Jose at 5:30 pm.
2. **General Business**
 - a. Review and Approve October 2017 Board Meeting Minutes. Approved, 1st: Kennett, 2nd: Nguyen with 7 approvals (Abstain: Hamilton; Sutherland not yet arrived).
3. **Committee Reports**
 - 3.1. Standing Executive Committee (Chair: Hamilton)
 - a. Accept Verbal Report on Format of Special Annual Board Meeting. The meeting format will include two presentations on major transit and development projects in the vicinity of SAP Center at San Jose.
 - 3.2. Standing Finance Committee (Chair: Bright)
 - a. Review and Approve Arena Authority FY 2016-17 Financial Compilation Report. Approved with 8 approvals. 1st: Nguyen 2nd: Buchholz.
 - 3.3. Standing San Jose Sports Hall of Fame Committee (Chair: Reilly)
 - a. Accept Report on 2017 San Jose Sports Hall of Fame Program. Board members who attended the event reported a successful Sports Hall of Fame induction and dinner program.

- 3.4. Standing Facilities Committee (Co-Chairs: Buchholz, Clough)
a. Accept Verbal Report on Capital Budget Preparations for FY 2018-19. Arena Authority staff will soon be convening the Facilities Committee to begin FY 2018-19 capital budget planning for SAP Center at San Jose and Solar4America Ice at San Jose.
- 3.5. Standing San Jose Municipal Stadium Committee (Co-Chairs: Honaker, Kennett)
a. Accept Verbal Report on Stadium Capital Budget Preparation for FY 2018-19. Arena Authority staff will soon be convening the San Jose Municipal Stadium Committee to begin FY 2018-19 capital budget planning for Municipal Stadium.
4. **Other Business**
- a. Accept Report on the High Speed Rail Project in the Vicinity of SAP Center at San Jose. Ben Tripousis from the High Speed Rail Authority presented an overview of activities relating to the High Speed Rail project.
- b. Accept Verbal Report on SAP Center at San Jose/San Jose Diridon Station Area Plan and Development. Bill Ekern from the City Manager's Office discussed the San Jose Diridon Station Area plans with the Board.
5. **Open Forum.** None
6. **Adjournment.** The meeting adjourned at 7:00 pm.

Submitted by:



Shelly Wang

COMING EVENTS

Event Information: 408-287-9200
 Ticketmaster: 800-745-3000



DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2 Poptopia 7:30pm \$37.50-\$179.50
3 Ozuna 7:00pm \$54.50-\$144.50	4	5	6 Barracuda vs. Stockton 7:00pm	7 Sharks vs. Carolina 7:30pm	8 Barracuda vs. Tuscon 7:00pm	9 Sharks vs. Ottawa 7:00pm
10 Sharks vs. Minnesota 6:00pm	11	12	13	14	15 Women's Hockey: USA vs Canada 7:30pm \$37.50-\$179.50	16 Barracuda vs. Bakersfield 7:00pm
17 Barracuda vs. Bakersfield 3:00pm	18	19	20	21 Sharks vs. Vancouver 7:30pm	22 Barracuda vs. Texas 7:00pm	23 Sharks vs. Los Angeles 7:00pm
24	25	26	27	28 Barracuda vs. Stockton Sharks vs. Calgary 1:15pm 7:30pm	29	30
31						

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2 2018 Prudential U.S. Figure Skating Championships	3 2018 Prudential U.S. Figure Skating Championships	4 2018 Prudential U.S. Figure Skating Championships	5 2018 Prudential U.S. Figure Skating Championships	6 2018 Prudential U.S. Figure Skating Championships
7 2018 Prudential U.S. Figure Skating Championships	8	9 Barracuda vs. San Antonio 7:00pm	10	11	12 Barracuda vs. Rockford 7:00pm	13 Sharks vs. Arizona 7:30pm
14 Harlem Globetrotters 2:00pm \$23.50-\$166.50	15 Barracuda vs. Bakersfield 1:15pm	16	17 Barracuda vs. Stockton 7:00pm	18	19 Harlem Globetrotters 7:30pm \$23.50-\$166.50	20 Sharks vs. Pittsburgh 5:00pm
21 Harlem Globetrotters 2:00pm \$23.50-\$166.50	22	23 Sharks vs. Winnipeg 7:30pm	24	25 Sharks vs. NY Rangers 7:30pm	26	27
28	29	30	31			

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3 Barracuda vs. Stockton 7:00pm
4	5 Barracuda vs. Tuscon 7:00pm	6	7 Shakira 7:30pm \$39.95-\$169.95	8 Sharks vs. Las Vegas 7:30pm	9 Valentine's Super Love Jam 7:30pm \$35.50-\$61.50	10 Barracuda vs. San Diego Sharks vs. Edmonton 1:15pm 7:00pm
11 Barracuda vs. San Diego 12:00pm	12	13 Sharks vs. Arizona 7:30pm	14 Barracuda vs. Tuscon 7:00pm	15 Sharks vs. Vancouver 7:30pm	16	17
18 Sharks vs. Dallas 5:00pm	19	20	21	22	23	24 Disney on Ice: Follow Your Heart 11a/3p/7p \$35.00 - \$149.50
25 Disney on Ice: Follow Your Heart 11a/3p/6:30p \$35.00 - \$149.50	26	27 Sharks vs. Edmonton 7:30pm	28 Demi Lovato & DJ Khaled 7:30pm \$29.95-\$149.95			

Group Tickets are available for groups of 15 or more to many events.
 For more information, please contact our Group Sales Department at 408-977-4715 or email grouptickets@sharkssports.net.



San Jose Arena Authority

Standing and Ad Hoc Committees January 2018

EXECUTIVE & FINANCE (Standing)

Meeting Date: Fourth Wednesday, 3:30 pm

Chair: Leslee Hamilton Vice Chair: John Kennett

Treasurer: Matthew Bright Secretary: Eva Terrazas

FACILITIES (Standing)

David Buchholz, Co-Chair
Jonathan Clough, Co-Chair
Scott Bruner
Carl Honaker
Madison Nguyen
Vinni Walia

COMMUNITY PROGRAMS (Standing)

Matthew Bright, Co-Chair
Eva Terrazas, Co-Chair
Leslee Hamilton
John Kennett
Colleen Reilly
Kathy Sutherland

SAN JOSE MUNICIPAL STADIUM (Standing)

Carl Honaker, Co-Chair
John Kennett, Co-Chair
Scott Bruner
David Buchholz
Madison Nguyen
Vinni Walia

ORGANIZATIONAL OVERSIGHT (Ad Hoc)

Leslee Hamilton, Chair
Matthew Bright
Eileen Consiglio
Eva Terrazas

BOARD RECRUITMENT (Ad Hoc)

Kathy Sutherland, Chair
Jonathan Clough
Eileen Consiglio
Rusty Weekes

SPORTS HALL OF FAME (Standing)

Meeting Date: Generally first Wednesday, 12:00 noon
Colleen Reilly, Chair
Rusty Weekes

San Jose Arena Authority

STATEMENT OF ACTIVITY

July 2017

	TOTAL
Revenue	
City Funding	247,071.00
Total Revenue	\$247,071.00
GROSS PROFIT	\$247,071.00
Expenditures	
General Operations	
Bank Charges & Fees	10.00
Office Supplies	32.76
Subscriptions/Dues	10.00
Telephone/FAX	215.31
Total General Operations	268.07
Personnel and related expenses	
Payroll Expenses	
Payroll Fees	36.00
Payroll Taxes	1,178.23
Salaries	15,401.69
Total Payroll Expenses	16,615.92
Vehicle Operation	
Parking & Toll	6.50
Total Vehicle Operation	6.50
Total Personnel and related expenses	16,622.42
Program Expenses	
Business Meetings.Meals	295.16
Total Program Expenses	295.16
Total Expenditures	\$17,185.65
NET OPERATING REVENUE	\$229,885.35
Other Revenue	
Interest Earned	5.39
Total Other Revenue	\$5.39
NET OTHER REVENUE	\$5.39
NET REVENUE	\$229,890.74

San Jose Arena Authority

STATEMENT OF ACTIVITY

August 2017

	TOTAL
Revenue	
Total Revenue	
GROSS PROFIT	\$0.00
Expenditures	
General Operations	
Bank Charges & Fees	10.00
Equipment Lease/ Maintenance/PO Box	307.80
Office Expense	1,311.91
Subscriptions/Dues	53.00
Telephone/FAX	126.18
Total General Operations	1,808.89
Personnel and related expenses	
Dental Insurance	118.08
Payroll Expenses	
Payroll Fees	36.00
Payroll Taxes	1,194.92
Salaries	20,376.31
Total Payroll Expenses	21,607.23
Vehicle Operation	
Parking & Toll	5.25
Total Vehicle Operation	5.25
Total Personnel and related expenses	21,730.56
Professional Services	
Bookkeeping Services	1,500.00
Total Professional Services	1,500.00
Program Expenses	
Business Meetings.Meals	24.15
Total Program Expenses	24.15
Uncategorized Expense	60.00
Total Expenditures	\$25,123.60
NET OPERATING REVENUE	\$ -25,123.60
Other Revenue	
Interest Earned	9.67
Total Other Revenue	\$9.67
NET OTHER REVENUE	\$9.67
NET REVENUE	\$ -25,113.93

San Jose Arena Authority

STATEMENT OF ACTIVITY

September 2017

	TOTAL
Revenue	
Total Revenue	
GROSS PROFIT	\$0.00
Expenditures	
General Operations	
Bank Charges & Fees	59.30
Delivery and Postage	116.00
Office Expense	946.32
Subscriptions/Dues	41.00
Telephone/FAX	99.21
Total General Operations	1,261.83
Personnel and related expenses	
Payroll Expenses	
Payroll Fees	36.00
Payroll Taxes	4,214.12
Salaries	12,635.30
Total Payroll Expenses	16,885.42
Total Personnel and related expenses	16,885.42
Program Expenses	
Business Meetings.Meals	91.11
Total Program Expenses	91.11
Uncategorized Expense	130.05
Total Expenditures	\$18,368.41
NET OPERATING REVENUE	\$ -18,368.41
Other Revenue	
Interest Earned	8.75
Total Other Revenue	\$8.75
NET OTHER REVENUE	\$8.75
NET REVENUE	\$ -18,359.66

San Jose Arena Authority

STATEMENT OF ACTIVITY

October 2017

	TOTAL
Revenue	
Total Revenue	
GROSS PROFIT	\$0.00
Expenditures	
General Operations	
Bank Charges & Fees	10.00
Equipment Lease/ Maintenance/PO Box	153.90
Subscriptions/Dues	140.00
Telephone/FAX	99.37
Total General Operations	403.27
Personnel and related expenses	
Payroll Expenses	
Payroll Fees	36.00
Payroll Taxes	1,522.14
Salaries	16,019.56
Total Payroll Expenses	17,577.70
Total Personnel and related expenses	17,577.70
Professional Services	
Bookkeeping Services	425.00
Total Professional Services	425.00
Program Expenses	
Business Meetings.Meals	33.94
Total Program Expenses	33.94
Total Expenditures	\$18,439.91
NET OPERATING REVENUE	\$ -18,439.91
Other Revenue	
Interest Earned	4.70
Total Other Revenue	\$4.70
NET OTHER REVENUE	\$4.70
NET REVENUE	\$ -18,435.21

San Jose Arena Authority

STATEMENT OF ACTIVITY

November 2017

	TOTAL
Revenue	
City Funding	0.34
Total Revenue	\$0.34
GROSS PROFIT	\$0.34
Expenditures	
General Operations	
Bank Charges & Fees	-6.30
Equipment Lease/ Maintenance/PO Box	153.90
Office Expense	100.98
Subscriptions/Dues	41.00
Telephone/FAX	99.30
Total General Operations	388.88
Personnel and related expenses	
Payroll Expenses	
Payroll Fees	36.00
Payroll Taxes	2,202.08
Salaries	16,049.95
Total Payroll Expenses	18,288.03
Vehicle Operation	
Parking & Toll	4.50
Total Vehicle Operation	4.50
Total Personnel and related expenses	18,292.53
Program Expenses	
Business Meetings.Meals	215.03
SHOF	4,000.00
Total Program Expenses	4,215.03
Total Expenditures	\$22,896.44
NET OPERATING REVENUE	\$ -22,896.10
Other Revenue	
Interest Earned	4.07
Total Other Revenue	\$4.07
NET OTHER REVENUE	\$4.07
NET REVENUE	\$ -22,892.03

San Jose Arena Authority

Board of Directors Application Notice

From: Chris Morrissey, Executive Director *CM*
Subject: San Jose Arena Authority Board of Directors Vacancy
Date: January 12, 2018

The San Jose Arena Authority is seeking volunteer candidates to submit their resumes for one current vacancy on the Arena Authority Board of Directors. The 19-member San Jose Arena Authority Board of Directors convenes monthly to identify and address issues relating to the management and operation of SAP Center at San Jose (home of the San Jose Sharks and San Jose Barracuda); Solar4America Ice at San Jose (San Jose Sharks and Barracuda training facilities and public ice rinks); and San Jose Municipal Stadium (home of the San Jose Giants). The Arena Authority Board is seeking interested candidates with experience in transit/urban planning and advocacy work with nonprofit organizations. The Arena Authority invites candidates who are willing to attend and actively participate at the Authority's monthly Board meeting (typically the fourth Wednesday of the month at 4:00 pm) and a select number of committee meetings. This is an engaged, hands-on organization looking to fill one volunteer Board position due to a resignation related to a professional relocation opportunity.

The vacancy is an At Large representative position appointed by the Mayor. The Board position has voting powers and is eligible to serve two full four-year terms. Please be advised that all individuals appointed to the Arena Authority Board of Directors are required to complete a Statement of Economic Interests (Form 700). Form 700 can be found on the following web site: www.fppc.ca.gov/form700.html

If you know of any individuals who are interested in serving on the Arena Authority Board of Directors, please have them submit a resume along with two professional references (contact information only) to the following:

board@sjaa.com

Or mail information to:

Chris Morrissey
Executive Director
San Jose Arena Authority
P. O. Box 90207
San Jose, CA 95109-3207

The submittal deadline is February 28, 2018. If you have any questions, please feel free to contact me directly at 408-977-4783 or at morrissey@sjaa.com.