



City of San José Civil Service Commission

Bill Brill - Chair
Sharon Hightower - Vice Chair
Joan P. Smith – Board Member
Michael Wilcoxon – Board Member
Roy Truitt – Board Member

STAFF:
Colleen Winchester, Sr Deputy City Attorney
Toni J. Taber, City Clerk
Ruth Krantz, Deputy City Clerk
Rebecca Hall, Deputy City Clerk

MEETING AGENDA February 1, 2018

4:00 p.m.

San José City Hall
200 E. Santa Clara St., San José, CA
Conference Room T-1446

In addition to the location at San Jose City Hall, the Civil Service Commission Meeting of February 1, 2018 will be teleconferenced pursuant to Government Code Section 54953(b)(3) with Commissioner Joan Smith participating from the location Southhampton Fairmont Hotel Lobby, 101 South Shore Road, Southhampton, Bermuda. The teleconference location will be accessible to the public for the open session portion of the meeting pursuant to Government Code Section 54953(b)(3).

This Civil Service Commission meeting was duly noticed pursuant to open meeting requirements of the Ralph M. Brown Act (G.C. Section 54956).

I. Call to Order & Adoption of Orders of the Day

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

II. Public Comments

III. Consent Calendar

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. [Hiring Summary – Memorandum from Human Resources dated January 22, 2018, listing a statistical summary of hiring activities by fiscal year from July 1, 2017 through November 30, 2017.](#)
- b. [Hiring Summary – Memorandum from Human Resources dated January 22, 2018, listing a statistical summary of hiring activities by fiscal year from July 1, 2017 through December 31, 2017.](#)
- c. [Memorandum from Human Resources dated January 24, 2018](#), providing Amendments to the Classification Plan: Revisions of Class Specifications – Amusement Park Supervisor (7121)

2. **Minutes for approval:**
 - (a) [January 11, 2018 – Regular Minutes](#)

END OF CONSENT CALENDAR

Hearings to be scheduled:
No hearings.

AVAILABLE HEARING DATES

February: No dates available.

March: 6, 13, 14, 15, 20, 21, 22.

April: 17, 18, 19, 24, 25.

May: 1, 2, 8, 9, 10, 15.

June: 5, 6, 7, 12.

**ADJOURN to the regularly scheduled meeting of the Civil Service Commission,
Thursday, March 1, 2018.**

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 14th Floor, Tower, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.