
SPECIAL MEETING MINUTES
November 14, 2017

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Lydia Lacy, Vice Chair Denise Belisle, Commission Members Michellé Jones-Roberts, Albert Rios (6:12 p.m.), Quynh Ho, Kenneth Kelly, Linda Stone, Ruben Valles, Jr., Mary B. Gloner, and Ben Mazzone (6:28 p.m), and Omar Teutle (6:44 p.m).

ABSENT: None.

STAFF: Deputy City Clerk Elaine Trinh, Assistant to the City Manager Kelli Parmley, and Director of Community Energy Department Lori Mitchell.

Call to Order and Orders of the Day

Chair Lydia Lacy convened the Council Appointment Advisory Commission at 6:00 p.m. in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113.

II. Public Record

There was none on file.

III. Public Comment

There was no public testimony.

IV. Consent Calendar

A. Approve the Minutes for the Special Meeting of October 18, 2017

Documents Filed: Draf Minutes for the October 18, 2017 Special Meeting.

Action: Upon a motion by Commission Member Gloner, seconded by Commission Member Ho, and carried, the Commission approved the minutes. (8-0-1-3. Abstain: Kelly; Absent: Rios, Mazzone, and Teutle).

V. Reports and Information Only

- A. Fall 2017 Recruitment
 - 1. Recruitment Calendar
 - 2. Housing and Community Development Commission
- B. Clean Energy Community Advisory Commission
 - 1. Memo from City Manager's Office
 - 2. Vacancy Flyer
 - 3. Recruitment Calendar
- C. Current Interview Questions

Documents Filed: City of San José Boards and Commissions 2017 Fall Recruitment Calendar; City of San José Housing and Community Development Commission Vacancy Flyer; Memorandum from David Sykes and Jennifer A. Maguire, dated August 17, 2017 recommending adoption of appropriate ordinances establishing a Clean Energy Department; City of San José Clean Energy Community Advisory Commission Vacancy Flyer; City of San José Clean Energy Community Advisory Commission Recruitment Calendar; and Council Appointment Advisory Commission Spring 2017 Recruitment Interview Questions.

Deputy City Clerk Elaine Trinh provided additional details. Commission discussion ensued. Assistant to the City Manager Kelli Parmley was available for questions from the Commission.

Commission Member Rios entered at 6:12 p.m.

VI. Interviews

There were no interviews.

VII. Old Business

There was no old business.

VIII. New Business

- A. Discussion and Adoption of Interview Questions for the Clean Energy Community Advisory Commission

Documents Filed: Application for Silicon Valley Clean Energy Customer Program Advisory Group; and City of San José Clean Energy Community Advisory Commission Application.

Director of Community Energy Department Lori Mitchell provided the Commission with an introduction to the Clean Energy Community Advisory Commission. Assistant to the City Manager Kelli Parmley was available to answer Commission questions. Deputy City Clerk Elaine Trinh provided additional details. Commission discussion ensued.

Commission Member Mazzone entered at 6:28 p.m.

Commission Member Teutle entered at 6:44 p.m.

Action: Upon a motion by Vice Chair Belise, seconded by Commission Member Ho, and carried unanimously, the Commission approved the Interview Questions for the Clean Energy Community Advisory Commission. (11-0).

B. Discussion and Possible Adoption of Interview Questions for Neighborhood Services Commission

Deputy City Clerk Elaine Trinh provided additional details. Commission discussion ensued.

Action: Upon a motion by Vice Chair Belise, seconded by Commission Member Jones-Robert, and carried unanimously, the Commission approved the Interview Questions for the Neighborhoods Commission. (9-2. Noes: Kelly and Teutle).

C. Discussion Formulation of Interview Questions

Deputy City Clerk Elaine Trinh provided additional details. Commission discussion ensued. Commission directed staff to include this item at the next meeting.

IX. Meeting Schedule and Agenda Items

The next regular meeting will be Tuesday, February 13, 2018 at 6:30 p.m., T-1446.

X. Adjournment

The meeting was adjourned at approximately 6:57 p.m.

LYDIA LACY, CHAIR

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

ELAINE TRINH, DEPUTY CITY CLERK