
SPECIAL MEETING MINUTES

February 26, 2018

3:30 PM

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Anthony Strawa, Reza Sadeghian, Benjamin Foster, Richard Zahner, Daniel Zazueta, Ruth Merino, Matt Mahan, Stephanie Gutowski, Katy Nomura (3:33 p.m)

ABSENT: None.

STAFF: Assist City Attorney Ed Moran, City Clerk Toni Taber, Commission Secretary Keila Cisneros, Director of Community Energy Department Lori Mitchell (4:43 p.m)

Call to Order & Orders of the Day

City Clerk Toni Taber convened the Clean Energy Community Advisory Commission at 3:35 p.m in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113.

II. Oath of Office

A. Taken by commission at 3:36 p.m. and administered by City Clerk Toni Taber.

III. Public Record

None on file.

IV. Public Comment

There was no public testimony.

V. Consent Calendar

There were no consent items.

VI. Reports and Information Only

- A. PowerPoint Presentation *Boards and Commissions Training Material*
- B. California Brown Act *Opening Meeting law*
- C. Council Policy 0-4 *Consolidated Policy Governing Boards and Commissions*
- D. Robert's Rules of Order *Parliamentary Procedures*
- E. San José Munciple Code 2.08 *Rules for Boards and Commissions*

Documents Filed: PowerPoint Presentation (Boards and Commissions Training Material), California Brown Act (Opening Meeting law), Council Policy 0-4 (Consolidated

Policy Governing Boards and Commissions), Robert's Rules of Order (Parliamentary Procedures), San José Munciple Code 2.08 (Rules for Boards and Commissions).

Discussion: Assistant City Attorney Ed Moran made a presentation on the Brown Act, Conflict of Interest and City Polices. Commission discussion ensued.

Lor Mitchell, Director of CED, entered at 4:43 p.m. Introductions were made. Discussion ensued. Ed Moran leaves at 4:50 p.m.

VII. Old Business

There was no old business.

VIII. New Business

No new business.

IX. Meeting Schedule and Agenda Items

The next regular meeting will be Monday, March 19, 2018 at 6:00 pm., T-1446

X. Adjournment

The meeting was adjourned at approximately 5:25 p.m.



DANIEL ZAZUETA, CHAIR

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY



KEILA CISNEROS, STAFF SPECIALIST