

Chair: David Parker  
Vice Chair : Ron Cabanayan  
Comissioner: Elizabeth Chien-Hale  
Comissioner: Timothy Kenny

Comissioner: Karen Parsons  
Comissioner: Robyn Shearin  
Comissioner: Thomas Skinner

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**REGULAR MEETING AGENDA**

**6:30 P.M.**

**MAY 24, 2018**

**SAN JOSÉ CITY HALL,  
COUNCIL CHAMBERS**

- 1. CALL TO ORDER & ORDERS OF THE DAY**
- 2. OPENING REMARKS AND APPROVAL OF MINUTES**

- a. Recommendation: Approval of minutes for April 12, 2018.

- 3. REQUEST FOR DEFERRALS**
- 4. CONSENT CALENDAR**
- 5. DEFERRED AND/OR CONTINUED ITEMS**
- 6. PUBLIC HEARINGS**

- a. **[ABATEMENT SPECIAL ASSESSMENT LIENS](#)**

Conduct a Public Hearing to consider the adoption of a resolution confirming the report from the Director of Finance concerning unpaid Abatement Costs for the accounts that have remained unpaid as of February 22, 2018, and direct the Director of Finance to place a special assessment against the property secured by a lien to be recorded with the Santa Clara County Recorder's Office.

- b. **[ADMINISTRATIVE REMEDIES LIEN](#)**

Conduct a Public Hearing to consider the adoption of a resolution confirming the report from the Director of Finance concerning the delinquent administrative penalties and administrative costs for the account subject to an administrative remedies order that have remained unpaid as of February 22, 2018, and direct the Director of Finance to place a lien against the property to be recorded with the Santa Clara County Recorder's Office.

- c. **[DELINQUENT TREE LIEN](#)**

Conduct a Public Hearing to consider the adoption of a resolution confirming the report from the Director of Finance concerning the delinquent tree violations costs and place a special assessment lien against the property accounts that have remained unpaid as of February 22, 2018, and direct the Director of Finance to place a lien against the property to be recorded with the Santa Clara County Recorder's Office.

**d. 2399 PLEASANT ACRES DRIVE (652-10-015)– PROPOSED ABATEMENT**  
(Jason Gibilisco, Code Enforcement Inspector / David Liu, Property Owner)

The Director of Planning, Building and Code Enforcement requests a hearing to consider the adoption of a proposed abatement order to require the property owner by the end of fourteen (14) calendar days of the date of service of the Board's resolution to remove and properly dispose of all fire damaged items and hazardous solid waste.

Recommendation: Adopt the proposed abatement order requiring the property owner to take abatement action as set forth in the Staff Report dated May 9, 2018.

**e. 2918 VIA ENCINITAS (092-14-030)– PROPOSED ABATEMENT**  
(Manuel Duarte, Code Enforcement Inspector/ Michael Guy Meadows, Property Owner)

The Director of Planning, Building and Code Enforcement requests a hearing to consider the adoption of a proposed abatement order to require the property owner by the end of ten (10) calendar days of the date of service of the Board's resolution to remove and properly dispose of all solid waste as well as secure the property to prevent any unauthorized access.

Recommendation: Adopt the proposed abatement order requiring the property owner to take abatement action as set forth in the Staff Report dated May 9, 2018.

**f. 3144 BARLETTA LANE (601-02-105)– ADMINISTRATIVE REMEDY**  
(William Gerry, Code Enforcement Inspector/ Frank F. Sousa & Cathy D. Sousa, Property Owners)

The Director of Planning, Building and Code Enforcement requests a hearing to consider a proposed administrative remedy order to require the Property Owner to either remove or legalize the addition of an unpermitted detached structure and carport with electrical , on or before August 24, 2018.

Recommendation: Issue an administrative order as set forth in the Staff Report dated May 9, 2018.

**7. REQUEST FOR EXCUSED ABSENCE**

**8. OTHER BUSINESS**

**9. OPEN FORUM- ORAL COMMUNICATION FROM THE PUBLIC**

*(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)*

## 10. ADJOURNMENT

The next regular meeting will be June 14, 2018 at 6:30 p.m. at City Hall, Council Chambers.

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The **APPEALS HEARING BOARD** meets every Second (2<sup>nd</sup>) and Fourth (4<sup>th</sup>) Thursday of each month at 6:30 p.m. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.**

**Please direct correspondence and questions to:**

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