



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 – Daphna Woolfe
District 3 – Lawrence Ames
District 5 – Gregory Lovely
District 7 – Trami Cron
District 9 – Rudy Flores, Chair
Citywide – George Adas

Charles Dougherty Jr. – District 2
Kelly Snider – District 4
Demerris Brooks-Immel – District 6
Chet Mandair – District 8
Brian Quint, Vice Chair – District 10

Draft Minutes

Wednesday, May 2, 2018
5:30 p.m.

I. Call to Order & Orders of the Day

- Meeting called to order at 5:30 p.m.
- Commissioners Mandair and Lovely absent

II. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).

- None

III. Announcements

- None

IV. Announcements of Conflict of Interest

- None

V. Consent Calendar

- A. Approve the Minutes of April 4, 2018
- B. Approve the Attendance Report of April 4, 2018
- C. Receive and File Correspondence to Commission
Documents Filed: (1) Minutes of April 4, 2018. (2) Attendance Report for April 4, 2018.

Action: Upon motion by Commissioner Ames, seconded by Commissioner Woolfe, the motion carried unanimously. The Commission minutes and attendance report were approved (8-0-2-1). Absent: Lovely and Mandair
Abstain: Cron

VI. Reports

- A. **Chair** - None
- B. **Director;** Justin Long, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS), reported on the following:
- Vacancy rate is below 8%
 - Various PRNS events
 - Family Camp bookings

C. **Council and Commission**

1. **Council Liaison; Johanna Rodriguez** - not present

D. **Department Staff and Organizations**

1. **Budget Update;**

Documents Filed: (1) Memorandum from David DeLong, dated April 19, 2018.

David DeLong, Administrative Officer, PRNS and Nicolle Burnham, Deputy Director, PRNS, presented the item.

Commissioner Mandair arrived at 5:37pm

Commission discussion ensued.

Staff responded to Commissioner comments and questions.

2. **San Jose Light Tower Project;** Nicolle Burnham, Deputy Director, PRNS presented the item.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

VII. New & Returning Business

- A. **Esther Medina Naming Nomination (Alum Rock and 31st Street Park);**
Documents Filed: (1) Memorandum from Jason Condit, dated April 13, 2018. (2) Naming Request and Nomination Form.

Jason Condit, Associate Landscape Designer, PRNS presented the item.

Commissioner discussion ensued.

Angel Rios, Director, PRNS responded to Commissioner questions.

Action: Commissioner Ames moved to recommend to City Council the acceptance of “Esther Medina Park” as the name for the park site located near the intersection of Alum Rock and 31st Street Park, seconded by Commissioner Brooks-Immel. The motion carried. (10-0-1). Absent: Lovely

B. PRNS Funding Feasibility Study;

Documents Filed: (1) Memorandum from David McCormic, dated April 13, 2018.

David McCormic, Associate Landscape Designer, PRNS, and Angel Rios, Director, PRNS, presented the item.

Commissioner discussion ensued.

Staff responded to Commissioner comments.

Action: Commissioner Brooks-Immel moved to accept the report, seconded by Commissioner Woolfe. The motion passed. (10-0-1). Absent: Lovely

C. Strategic Plan (Greenprint) Update;

Documents Filed: (1) Memorandum from Yves Zsutty, dated April 13, 2018. (2) PowerPoint Presentation.

Nicolle Burnham, Deputy Director, PRNS and Yves Zsutty, Trail (Park) Manager, PRNS presented the item.

Commissioner discussion ensued.

Staff answered the Commission questions.

Action: Commissioner Ames moved to accept the report on the Strategic Plan (Greenprint), seconded by Commissioner Cron. The motion passed. (10-0-1). Absent: Lovely.

D. 2017-2018 Parks and Recreation Commission (PRC) Work Plan;

Document Filed: (1) 2017-2018 Parks and Recreation Commission (PRC) Work Plan.

Action: Commissioner Brooks-Immel moved to accept the discussed changes to the 2017-2018 Parks and Recreation Commission (PRC) Work Plan, which was seconded by Commissioner Cron. The motion carried, accepting the changes. (10-0-1). Absent: Lovely.

VIII. Adjournment

Meeting adjourned at 8:23 p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at

http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Teresa Meyer-Calvert at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on June 6, 2018.

Rudy A. Flores, Jr., Chair
Parks and Recreation Commission