
DRAFT REGULAR MEETING MINUTES
JUNE 28, 2018

1. CALL TO ORDER & ORDERS OF THE DAY

ROLL CALL

PRESENT: Chair David Parker, Vice Chair Ron Cabanayan, Commissioners Elizabeth Chien-Hale, Timothy Kenny, Karen Parsons, Robyn Shearin and Thomas Skinner.

ABSENT: None.

STAFF: Board Secretary Karla Caceres, Finance Department Eric Lemon, Senior Analyst, Shivani Sharma, Accountant II, and Senior Deputy City Attorney Rosa Tsongtaatarii.

CALL TO ORDER

Chair Parker convened the Appeals Hearing Board at 6:30 p.m. in City Hall, 200 E. Santa Clara Street, 3rd Floor, Room T-332 San Jose, CA 95113.

2. OPENING REMARKS AND APPROVAL OF MINUTES

APPROVAL OF MINUTES

Documents Filed: Draft Meeting Minutes from Appeals Hearing Board Regular Meeting on June 14, 2018.

Action: Upon motion by Commissioner Shearin, seconded by Vice Chair Cabanayan, and carried 5-0, the minutes for June 14, 2018 was approved. Commissioner Kenny and Parsons abstained.

3. REQUEST FOR DEFERRALS

There was no request for deferrals.

4. CONSENT CALENDAR

5. DEFERRED AND/OR CONTINUED ITEMS

Documents Filed: Draft Meeting Minutes from Appeals Hearing Board Regular Meeting on May 24, 2018.

Action: Upon motion by Commissioner Skinner, seconded by Chair Parker, and carried 4-0, the minutes for May 24, 2018 was approved. Vice Chair Cabanayan, Commissioner Kenny and Parsons abstained.

6. PUBLIC HEARINGS

a. **RECYCLE PLUS PROGRAM SPECIAL ASSESSMENT LIENS**

Documents Filed: Director's Report Solid Collection Service Charges dated May 21, 2018.

Action: Shivani Sharma, Accountant II, from the Finance Department provided an updated report of the accounts in a delinquent status as of 5:00 pm, June 28, 2018.

Upon motion by Commissioner Kenny, second by Commissioner Parsons and carried unanimously, to adopt a resolution to confirm the updated report from the Finance Department setting forth the Recycle Plus accounts in a delinquent status at the close of the business day on June 28, 2018 at 5:00 p.m. (7-0)

7. REQUEST FOR EXCUSED ABSENCE

There was no request for excused absence.

8. OTHER BUSINESS

There was no other business.

9. PUBLIC COMMENT

There was no public testimony on the floor.

10. ADJOURNMENT

Upon a motion by Commissioner Parsons, seconded by Commissioner Shearin, and carried unanimously, the Hearing was adjourned at 6:37 p.m.