

---

SPECIAL MEETING MINUTES

June 4, 2018

7:00 PM

**I. Call to Order & Orders of the Day**

**Roll Call**

PRESENT: Benjamin Foster, Daniel Zazueta, Katy Nomura, Matt Mahan, Ruth Merino, Anthony Strawa, Stephanie Gutowski

**NOTICE OF PARTICIPATION OF COMMISSION CHAIR DANIEL ZAZUETA BY TELEPHONE IN THE COMMISSION MEETING OF JUNE 4, 2018**

Commission Chair Daniel Zazueta participated via telephone from the following location: 200 Lovett Loop, Crescent City, CA 95531, United States. This location is a private resident which was be made open to the public.

ABSENT: Reza Sadeghian, Richard Zahner

STAFF: Commission Secretary Keila Cisneros, Director of Community Energy Department Lori Mitchell, Deputy Director of Account Management and Marketing of Community Energy Zachary Struyk.

**Call to Order & Orders of the Day**

Vice Chair Merino convened the Clean Energy Community Advisory Commission at 7:10 p.m. in Room T-1446 of City Hall, 200 E. Santa Clara Street, CA 95113.

**II. Public Record**

None on file.

**III. Public Comment**

- Bruce Naegel – Spoke on Silicon Valley Clean Energy (SVCE) experience regarding true-up windows

Lori Mitchell provided a response and Commission discussion ensued.

**IV. Consent Calendar**

Approve the Minutes for the Regular Meeting of April 30, 2018.

Documents Filed: Draft Minutes for the April 30, 2018 Regular Meeting.

Action: Upon a motion by Commission Member Mahan, seconded by Commission Member Foster, and carried, the Commission approved the minutes once they are amended to include a motion. (7-0-2. Absent: Sadeghian, Zahner.)

**V. Reports and Information Only**

- A. Schedule *Commission will discuss the schedule for future regular meetings.*
- B. Products *Discuss potential products that Clean Energy could provide*
- C. Budget *Discuss budget per the work plan schedule.*
- D. General Discussion *Potential Future Topics.*

Documents Filed: Work Plan Schedule, work plan handout.

Community Energy Department Director Lori Mitchell provided additional details. Commission discussion ensued.

Commission Vice Chair Merino left at approximately 7:31 p.m. Chair Zazueta began to Chair the meeting via conference call.

**VI. Old Business**

There was no old business.

**VII. New Business**

Meeting Schedule dates

- o Action: Upon a motion by Commission Member Mahan, seconded by Commission Member Nomura, and carried, the Commission approved the following as future meeting dates which will be revised by the commission in March 2019 (7/16/18, 8/6/18, 9/17/18, 10/15/18, 11/5/18, 12/3/18, 1/7/19, 2/4/19, 3/4/19) (7-0-2. Absent: Sadeghian, Zahner.)

Agenda Items

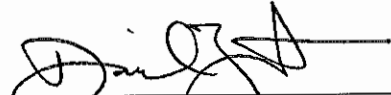
- o Action: Upon a motion by Commission Member Mahan, seconded by Commission Member Foster, and carried, the Commission approved the following as future agenda items: Marketing & Community Engagement and IRP Feedback (7-0-2. Absent: Sadeghian, Zahner.)

**VIII. Meeting Schedule and Agenda Items**

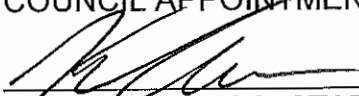
*The next regular meeting will be July 16, 2018 at 6:00 pm., T-1446.*

**IX. Adjournment**

Chair Zazueta adjourned the meeting at approximately 8:45 p.m.

  
\_\_\_\_\_  
DANIEL ZAZUETA, CHAIR

ATTEST:  
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY

  
\_\_\_\_\_  
KEILA CISNEROS, STAFF SPECIALIST