



HUMAN SERVICES COMMISSION

Franklin Elieh	D1	Daisy Barocio	D5	Tayesa Knight	D9	Chris Demers	SSDV
Jessica Dickinson Goodman	D2	VACANT	D6	Thomas Estrada	D10		
Rich Dotson	D3	Kimberly Carvallison	D7	Angie Lopez	MAY		
Thi Ly	D4	Saeed Chaudry	D8	Tiffany Maciel	SSDP		

CMO Staff: Sabrina Parra-García
Council Liaison: Natalie Le

Amended Regular Meeting Agenda August 16, 2018

6:15 – 8:00 PM
City Hall

San José

Tower Conference Room 1753

I. Call to Order & Orders of the Day

II. Consent Calendar

- A. Approve minutes from [June 21, 2018](#) Commission meeting.

III. Public Record - None

IV. Open Forum (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.*)

V. Reports and Informational Only

- A. Out-going Chair; Thomas Estrada
B. Council Liaison; Natalie Le, Office of Councilmember Tam Nguyen
C. Staff; Sabrina Parra-García, Office of the City Manager

VI. New Business

- A. Chair and Vice Chair elections; Chair
Purpose: to vote on the Chair and Vice-Chair for the Human Services Commission in the 2018-19 fiscal year.

Action: Vote for the Commission's Chair for FY2018-19.

Action: Vote for the Commission's Vice-Chair for FY 2018-19.

Reference Materials: (1) [Commissioner Dickinson-Goodman's Chair Letter of Intent](#). (2) Additional letter of intent.

- B. Presentation from the YWCA Silicon Valley; YWCA staff
Purpose: to inform the Commission on programs and services of the YWCA in relation to the Commission's work on domestic violence and gender equity.

Action: Discussion only.

Reference Materials: (1) [Presentation](#). (2) [Background information](#).

C. Women's Bill of Rights Policy; Commissioner Dickinson-Goodman

Purpose: To determine the qualifications of the Human Resources staff who may be tasked with implementing the gender analysis survey required under the Women's Bill of Rights. Specifically, their experience conducting qualitative and quantitative surveys of the kinds of large and vulnerable groups of people who receive city services; their familiarity with the needs of and experience working with LGBTQ, non-binary, and genderqueer people; their experience conducting independent reviews of city programs, policies, and departments where their findings may present a conflict of interest with their other regular responsibilities, such as representing the city in gender discrimination cases and other human resources matters.

Action: Vote to request the qualifications of any staff from the city's Human Resources Department who may be tasked with implementing the gender analysis survey required under the Women's Bill of Rights.

D. Women's Bill of Rights Policy; Commissioner Dickinson Goodman

Purpose: To ensure the Women's Bill of Rights is fully inclusive of LGBTQ community members, communities of color, and people with disabilities.

Action: Vote to recommend to city council to pass an amended version of the Women's Bill of Rights to ensure it is fully inclusive of non-binary and transgender people and uses an intersectional lens in the gender analysis survey, specifically looking at the nexus of race, gender, and disability.

Reference Materials: (1) [Proposed new language](#). (2) [Draft Letter of Explanation from the Chair and Roll-Out Documents](#). (3) [Commissioner Dickinson Goodman's Research on CEDAW Inclusivity and Best Practices](#). (4) [Mayor Liccardo's June Budget Message](#) (p. 8).

E. HSC 2017-18 Annual Report; Commissioner Estrada

Purpose: to finalize the Commission's Annual Report for it to go to the Community and Economic Development Committee of the City Council.

Action: Vote, if appropriate, to finalize the Annual Report to go to the Committee.

Reference Materials: (1) [Draft Annual Report Letter](#).

F. FY 2018-19 Work Plan Discussion; Commissioner Estrada

Purpose: to produce the Commission's annual Work Plan for the 2018-19 fiscal year.

Action: Vote, if appropriate, to finalize the FY2018-19 Commission Work Plan.

Reference Materials: (1) [2017-18 Work Plan](#).

VI. Next Meeting

- A.** Thursday, September 20, 2018 at City Hall Tower Conference Room 1753.

VII. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at www.sanjoseca.gov/hsc.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Human Services Commission meets every third Thursday of the month at 6:15 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

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