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**DRAFT REGULAR MEETING MINUTES**  
**JULY 26, 2018**

**1. CALL TO ORDER & ORDERS OF THE DAY**

**ROLL CALL**

**PRESENT:** Chair David Parker, Commissioners Elizabeth Chien-Hale, Timothy Kenny, Karen Parsons, Robyn Shearin and Thomas Skinner.

**ABSENT:** Vice Chair Ron Cabanayan

**STAFF:** Board Secretary Karla Caceres, Moe Kumre Santa Clara County Hazardous Vegetation Program, Code Enforcement Supervisor Rita Tabaldo, Acting Deputy Director of Code Enforcement Rachel Roberts, and Senior Deputy City Attorney Rosa Tsongtaatarii.

**CALL TO ORDER**

Chair Parker convened the Appeals Hearing Board at 6:35 p.m. in the City Hall, 200 E. Santa Clara Street, 3<sup>rd</sup> Floor- Room 332, San Jose, CA 95113.

**2. OPENING REMARKS AND APPROVAL OF MINUTES**

**APPROVAL OF MINUTES**

Documents Filed: Draft Meeting Minutes from Appeals Hearing Board Regular Meeting on June 28, 2018.

Action: Commissioner Kenny requested May 24, 2018 minutes be corrected, he was present and did not abstain.

Upon motion by Commissioner Parsons, seconded by Commissioner Kenny, and carried (6-0-1), the minutes for June 28, 2018 was approved. Vice Chair Cabanayan was absent.

**3. REQUEST FOR DEFERRALS**

There was no request for deferrals.

**4. CONSENT CALENDAR**

There was no items on consent calendar.

**5. DEFERRED AND/OR CONTINUED ITEMS**

There was no deferred and/or continued items.

## 6. PUBLIC HEARINGS

### a. WEED ABATEMENT SPECIAL ASSESSMENT LIENS

#### Documents Filed:

- Hazardous Vegetation Management Program Assessment Report dated July 10, 2018.
- Hazardous Vegetation Management Memorandum dated July 10, 2018.
- Notice of Public Hearing dated July 11, 2018.

#### Action:

Moe Kumre, Santa Clara County Weed Abatement, summarized the weed abatement program and the process of how parcels are inspected.

Chair Parker asked if there are any properties to take off the list. Rita Tabaldo stated there was one parcels to be taken off the list:

75      APN 264-37-096      San Jose 1<sup>st</sup> Streetassociates LLC

Five Property owners appeared at the hearing with questions regarding the charge(s) for their properties. Mr. Kumre's could not get into his database to provide pictures and the dates the properties were inspected, but he provided information regarding the process that each of these properties should have gone through to receive the charges. He gave the property owners his business card and stated that he would gladly meet with them to receive additional information or to provide them information at his office.

There was a motion by Commissioner Kenny seconded by Commissioner Chien-Hale to order as follows:

Adopt the resolution which confirms the hazardous vegetation Program Assessment Report in its entirety with the exception of the following property:

279      APN 701-68-015      Jen, Luke C., and Julie Y Trustee, remove \$583.00.

And to remove the following property from the Report unless both Mr. Kumre and the property owners confirm they have reviewed the documentation for the charges:

252      APN 678-08-050      Rno Properties LLC,

AYES:            Chien -Hale, Kenny, Parker, Parsons Shearin and Skinner

NAYS:

ABSENT:        Cabanayan

**7. REQUEST FOR EXCUSED ABSENCE**

There was no request for excused absence.

**8. OTHER BUSINESS**

Chair Parker gave some words regarding what is expected from a Chair. He thanked the Board and expressed his gratitude. Commissioners expressed some words to Chair Parker and thanked him for his service. Acting Deputy Director of Code Enforcement Rachel Roberts gave words of gratitude and presented Chair Parker with a plaque.

Commissioner Parsons nominated Commissioner Shearin, she accepted the nomination. Commissioner Shearin nominated Commissioner Skinner, he declined the nomination. Commissioner Chien-Hale nominated Commissioner Kenny, he declined the nomination.

There was a motion by Commissioner Kenny, second by Commissioner Parsons to approve Commissioner Shearin as Chair of the Board.

AYES: Chien -Hale, Kenny, Parker, Parsons Shearin and Skinner  
NAYS:  
ABSENT: Cabanayan

**9. PUBLIC COMMENT**

There was no public testimony on the floor.

**10. ADJOURNMENT**

Upon a motion by Commissioner Parsons, seconded by Commissioner Kenny, and carried 6-0-1, the Hearing was adjourned at 7:45 p.m. Vice Chair Cabanayan was absent.