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Meeting Minutes  
February 25, 2019

**I. Call to Order & Orders of the Day**

Call to Order

Chair Snyder called the meeting to order at 5:33 pm in Tower, Room 1734 at City Hall, 200 E. Santa Clara Street, CA 95113.

Roll Call

Present: Commissioners Stephanie Southwick, Albert Le, Ron Muriera, Ramona Snyder, Roma Dawson (arrived under item IV.B), Charlie McCollum, Mazyar Lotfalian, Leanne Lindelof (arrived under item II), and Richard James.

Absent: Commissioners Smita Garg and Lynne Brown (Excused Absences)

Staff: Director of Cultural Affairs Kerry Adams Hapner, Director of Public Art Michael Ogilvie, Sr. Arts Coordinator Emily Sevier, Sr. Arts Coordinator Arlene Biala, Sr. Arts Coordinator Karen Park, Arts Coordinator Tina Iv, and Council Assistant Patricia Ceja (D3).

**II. Public Comment**

Sr. Arts Coordinator Emily Sevier announced that Make Music Day will take place on June 21, 2019. Registration will open on March 1, 2019.

Tim Maynor, a resident of San Jose, provided a brief introduction and thanked the Commissioners for all of the work that they do.

**III. Consent Calendar**

A. Approval of the Meeting Minutes for the special meeting on January 28, 2019

Action: Upon a motion by Commissioner James, seconded by Commissioner McCollum the meeting minutes for the special meeting on January 28, 2019 were approved. (8-0-3) (Commissioner Dawson was not present.) (Commissioners Garg and Brown were absent.)

Commissioner Southwick noted to include her name to the attendance.

B. Public Record

There was no public record on file.

#### IV. Reports and Information Only

- A. Council Liason's Report – *Councilmember Magdalena Carrasco, District 5*  
Councilmember Carrasco had no report.
- B. PRESENTATION: Verbal Presentation from Silicon Valley Shakespeare  
Executive Director Doug Brook provided a verbal presentation with a PowerPoint Presentation. He was available for questions and comments from the Commission.
- C. Chair's report  
Chair Ramona Snyder reported on her attendance to various events that took place in San Jose. She announced the following: *Volta* by Cirque du Soleil will be performing at the Santa Clara Fairgrounds until March 24<sup>th</sup>; *Litter-ature* will be recognized at the City Council meeting on February 26<sup>th</sup>; Cinequest Film Festival will begin on March 5<sup>th</sup>; and the unveiling of the 100 block mural will take place on Friday, March 1<sup>st</sup>. Chair Snyder also provided a brief report on last month's retreat. She asked Commissioners if they have reached out to the Councilmembers with regards to the arts. Commissioners provided feedback on their outreach to the Councilmembers.

#### V. Business

1. Review and accept additions to the prequalified grant review panelist pool for the Cultural Funding Portfolio.

Sr. Arts Coordinator Karen Park presented from the memo. She was available for questions and comments from the Commission.

Action: Upon a motion by Commissioner Muriera, seconded by Commissioner Dawson the recommendation to review and accept additions to the prequalified grant review panelist pool for the Cultural Funding Portfolio was approved. (9-0-2) Commissioners Garg and Brown were absent.)

Commission discussion ensued.

2. That the Arts Commission recommend to the City Council that the Fiscal Year (FY) 2019-20 Operating Budget for the Cultural Funding Portfolio reflect the following recommended guidelines for percentage levels, subject to available funding: 77.25% for the Operating Grants (OpG), 15.00% for Festival, Parade and Celebration Grants (FPC) and 7.75% for take pART Grants.

Sr. Art Coordinator Karen Park presented from the memo. She was available for questions and comments from the Commission.

Action: Upon a motion by Commissioner McCollum, seconded by Commissioner James the recommendation that the Arts Commission recommend to the City Council that the

Fiscal Year (FY) 2019-20 Operating Budget for the Cultural Funding Portfolio reflect the following recommended guidelines for percentage levels, subject to available funding: 77.25% for the Operating Grants (OpG), 15.00% for Festival, Parade and Celebration Grants (FPC) and 7.75% for take pART Grants was approved. (9-0-2) (Commissioners Garg and Brown were absent.)

Commission discussion ensued.

3. Presentaton: Overview of budget for FY 2019-2020 and the Arts Budget.  
Director of Cultural Affairs Kerry Adams Hapner presented with a PowerPoint presentation. She was available for questions and comments from the Commission.
4. Standing Reports
  - a. Executive Committee Chair report  
Committee Chair Ron Muriera had no report since a meeting did not occur in February.
  - b. Public Art Committee Chair Report  
Committee Chair Dawson asked Commisioners to read the OCA's monthly report for updates regarding to public art.
  - c. Office of Cultural Affairs
    1. Monthly verbal report  
Director of Cultural Affairs Kerry Adams Hapner reported from the montly report. She announced that the founder of the San Jose Fountain Blues, Ted Gehrke, recently passed away. Kerry asked the Commission to adjourn the meeting in his honor. The Commission agreed.
  - d. Arts Commission Liasions (*2 minutes per report unless otherwise indicated*)
    1. City Hall Exhibits – Commissioner Lotfalian had no report.
    2. Silicon Valley Arts Coalition – No report. Commissioner Brown was absent.
    3. Levitt Pavilion Committee – No report. Commissioner Brown was absent.
    4. Silicon Valley Creates – Commissioner James provided an update regarding to the upcoming equity and inclusion workshops.
    5. Hammer Theatre Committee – Commissioner James had no report.
    6. South First Area Committee (SOFAC) – Due to the change of the date and time for the meetings, Commissioner Le can no longer attend. Commissioner Dawson has volunteered to be the liasion for SOFAC.
    7. San Jose Downtown Association – Chair Snyder had no report.
    8. San Jose Creates and Connects – Commissioner Muriera had no report.
    9. Team San Jose – Chair Snyder had no report.

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10. SPUR – Commissioner McCollum had no report.

e. Commission Communications

Various Commissioners announced upcoming events and performances.

**VI. Meeting Schedule and Agenda Items**

*The next regular meeting will be on March 18, 2019 at 5:30 PM in Wing Rooms 119 and 120.*

**VII. Adjournment**

Chair Snyder adjourned the meeting at 7:59 pm in honor of Ted Gehrke, founder of San Jose Fountain Blues.

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RAMONA SNYDER, CHAIR

ATTEST:  
ARTS COMMISSION SECRETARY

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TINA IV, ARTS PROGRAM COORDINATOR