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Meeting Minutes  
October 15, 2018

**I. Call to Order & Orders of the Day**

**Call to Order**

Chair Snyder called the meeting to order at 5:31 p.m. in Wing Room 120 at City Hall, 200 E. Santa Clara Street, CA 95113.

**Roll Call**

**PRESENT:** Commissioners Smita Garg, Ron Muriera, Ramona Snyder, Charlie McCollum, Mazyar Lotfalian, Leanne Lindelof (arrived under item IV. B), Roma Dawson, and Richard James.

**ABSENT:** Commissioners Albert Le and Lynne Brown.

**STAFF:** Director of Cultural Affairs Kerry Adams Hapner, Public Art Director Michael Ogilvie, Sr. Arts Program Coordinator Emily Sevier, Sr. Arts Program Coordinator Karen Park, Sr. Arts Program Coordinator Arlene Biala, Council Assistant Sachin Radhakrishnan (D5), Sr. Policy Advisor Kyra Kazantzis (Office of Mayor Sam Liccardo), and Arts Program Coordinator Tina Iv.

**II. Public Comment**

There were no public comments made on the floor.

**III. Consent Calendar**

A. Approval of the meeting minutes for the regular meeting on September 17, 2018.

Action: Upon a motion by Commissioner Muriera, seconded by Commissioner Garg, the meeting minutes for the regular meeting on September 17, 2018 were approved. (6-0-4) (Commissioners Le and Brown were absent). (Commissioner Lindelof was not present). (Commissioner Dawson abstained).

B. Public Record

There was no public record filed.

**IV. Reports and Information Only.**

A. Council Liaison's Report

Council Assistant Sachin Radhakrishnan reported on behalf of the Vice Mayor.

- B. **PRESENTATION:** Verbal Presentation from Exhibition District.  
Executive Director Erin Salazar presented with a Power Point Presentation. She was available for questions and comments from the Commission.
- C. **Chair's report**  
Chair Ramona Snyder reported on her attendance to various events that took place in downtown San Jose. She also reported on her attendance at the most recent public art meeting. Chair Snyder announced that Tamiko Rast has resigned as an Arts Commissioner. She introduced Sr. Policy Advisor Kyra Kazantzis to the Commission.

**V. Business**

1. **Update on City-Owned Cultural Facilities Overview.**  
Director of Cultural Affairs Kerry Adams Hapner provided a verbal update with a Power Point Presentation. She was available for questions and comments from the Commission.
2. **Accept report and forward a recommendation to the Community and Economic Development Committee to extend the agreement with San Jose State University (SJSU) through June 31, 2020 to operate and maintain the Hammer Theatre Center.**

Director of Cultural Affairs Kerry Adams Hapner provided a brief introduction of Executive Director Chris Burrill and Sr. Arts Program Coordinator Karen Park. Chris and Karen presented items from the memo and provided a Power Point Presentation. Both were available for questions and comments from the Commission.

Action: Upon a motion from Commissioner James, second by Commissioner Dawson, the recommendation to accept the report and forward a recommendation to the Community and Economic Development Committee to extend the agreement with San Jose State University (SJSU) through June 31, 2020 to operate and maintain the Hammer Theatre Center was approved. (8-0-2). (Commissioners Le and Brown were absent).

Commission discussion ensued.

3. **To review and accept the report on the administrative revisions to the Festival, Parade and Celebration (FPC) grant guidelines for FY 2019-20.**

Sr. Arts Program Coordinator Arlene Biala presented from the memo. She was available for questions and comments from the Commission.

Action: Upon a motion from Commissioner Dawson, second by Commissioner Garg, the

recommendation to review and accept the report on the administrative revisions to the Festival, Parade and Celebration (FPC) grant guidelines for FY 2019-20 was approved. (8-0-2).

Commission discussion ensued.

#### 4. Standing Reports

- a. Executive Committee - Committee Chair's report  
Committee Chair Ron Muriera reported on the most recent meeting. He reported that the Committee made revisions the Arts Commission agenda planner and reviewed the list of organizations that presented in the past. He announced that the Arts Commission retreat will take place in January 2018. He asked Commissioners to submit their ideas for the retreat.
- b. Public Art Committee - Committee Chair's verbal report  
Public Art Director Michael Oglivie reported on behalf of Commissioner Dawson. He announced that POW! WOW! San Jose will be taking place from October 17<sup>th</sup> through 28<sup>th</sup>. A POW! WOW! San Jose Mural Bike Ride will take place on October 28<sup>th</sup>. Public Art Director Michael Oglivie also announced *Litterature*, a partnership with ESD to enhance 500 trash bins going into multiple business districts with poetry. The project is an educational outreach project where workshops and a poetry contest will be conducted by Santa Clara County Poet Laureate Mike McGee.
- c. Office of Cultural Affairs - Monthly verbal report  
Director of Cultural Affairs Kerry Adams Hapner highlighted items from the monthly report. She announced that the San Jose Stage Company has finally acquired their property. She also reported that SVCcreates in partnership with OCA is currently developing a capacity building workshop about cultural equity and inclusion. The workshop is scheduled for Spring 2019.
- d. Arts Commission Liaisons (*2 minutes per report unless otherwise indicated*)
  1. City Hall Exhibits – Commissioner Lotfalian had no report.
  2. Silicon Valley Arts Coalition – Commissioner Brown no report as she was absent.
  3. Silicon Valley Creates – Commissioner James announced that SVCcreates will be accepting applications for the next Poet Laureate for 2019-2020. He reported an update regarding to the X-Factor grants, the status of the artwork at Valley Medical Center, and the Creative Center.
  4. Levitt Pavilion Committee – Commissioner Brown had no report as she was absent.
  5. Hammer Theatre Committee – Commissioner James had no report.
  6. South First Area Committee – Director of Cultural Affairs Kerry Adams Hapner reported on behalf of Commissioner Le. She noted that there was a concern with the reoccurring break-ins happening in the SoFA district.
  7. San Jose Downtown Association – Chair Snyder had no report.

8. San José Creates and Connects – Commissioner Muriera announced the new Creative Licenses. He also reported on the plans for next year’s Make Music Day.
9. Team San Jose – Chair Snyder had no report.
10. SPUR – Commissioner McCollum had no report.
11. Cornerstone of the Arts – Commissioner Garg had no report.

e. Commission Communications

Various Commissioners announced upcoming events and performances.

**VII. Meeting Schedule and Agenda Items**

*The next regular meeting will be on November 19, 2018 at 5:30 PM at City Hall in Wing Rooms 119 and 120.*

**VIII. Adjournment**

Chair Snyder adjourned the meeting at 8:01 p.m.

  
RAMONA SNYDER, CHAIR

ATTEST:  
ARTS COMMISSION SECRETARY

  
TINA IV, ARTS PROGRAM COORDINATOR