



City of San José Youth Commission

District 1— ReElle Snyder
District 3— Nicole Hoang
District 5— Sofia Jaquez
District 7—
District 9— Avi Singh
Citywide— Jaqueline Paredes-Kao

Nathan Arumugham —District 2
Kaitlyn Tran —District 4
Chris Zazueta —District 6
Rushil Srivastava —District 8
Dheerj Jasuja —District 10

ANNUAL RETREAT MEETING AGENDA August 9th – 11th, 2019

Start: August 9, 2019 10:30 a.m.
End: August 11, 2019 4:30 p.m.

Almaden Community Center
6445 Camden Avenue
San Jose, Ca 95120

I. Call to Order & Orders of the Day

Commissioners Sign in
Retreat overview, goals and objectives
Introductions

II. Public Record

III. Open Forum (*Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate.*)

IV. Consent Calendar

None

V. Reports and Information Only

- A. Director
- B. Council Liaison
- C. Staff and Organizations

VI. New and Returning Business

During the course of the retreat, Youth Commissioners will participate in the following team-building and leadership activities:

- A. Leadership
 - Identify leadership styles
 - The purpose of a leader
 - Youth Activism Gallery Walk
- B. Team-Building Activities
 - Youth Commission Core Values
 - The Courage of standing up and standing out
 - The power of inclusion
- C. Commission Structure
 - Review and update Commission Mission, Vision and Core Values
 - Understanding the Youth Commission position within city government
 - Commission's guiding tools

- a. Work Plan
 - b. By Laws
 - c. Meeting structure
 - d. Reporting templates
 - e. The process of making a recommendation
 - f. Commissioners Role and responsibilities
 - g. Executive Board role and responsibilities
 - h. Meetings
 - i. Agendas, minutes and reports
 - j. The purpose of Youth Advisory Council's (YAC's)
- D. Presentations
- Summer interns will present their summer research and projects
- E. Brainstroming Activities
- Youth issues in San Jose
 - Youth priorities
 - Ad Hoc working teams
 - Orginzations and or agencies to collaborate with
 - YAC Summit goals and objectives
 - YAC summit planning meeting schedule
- F. 2019/2020 Work Plan
- Prupose of the work plan
 - Work plan S.M.A.R.T. goals and objectives
 - Overview of the 2018/19 work plan
 - 2018/19 Accomplishments
 - Creation of the 2019/2020 Work plan
 - 2019/2020 Workplan evlatuions and final recap
- G. Executive Board Elections
- Executive roles and responsibilities
 - Executive Board elections
 - a. Speeches
 - b. Ballots
 - c. Run offs (if any)

VII. Meeting Schedule and Agenda Items

The next regular meeting will be on August 26, 2019 at City Hall Council Chambers at 6:30p.m.

VIII. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/prns/youthcommission>

Correspondence to the Youth Commission are public record and will become part of the City's electronic records, which are accessible through the City's website. Before posting online, the following may be redacted: addresses, email addresses, social security numbers, phone numbers, and signatures. However, please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the Youth Commission, will become part of the public record. If you do not want your contact information included in the public record, please do not include that information in your communication.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Youth Commission meets every 4th Monday of each month at 6:30 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José
Attn: Betty Ramirez
200 East Santa Clara Street, San José, California 95113
Tel: (408) 793-5559

Email: Betty.Ramirez@sanjoseca.gov or YouthCommission@sanjoseca.gov