



HUMAN SERVICES COMMISSION

Christine Fitzgerald	D1	Daisy Barocio	D5	Tayesa Knight	D9	Chris Demers	SSDV
Jessica Dickinson Goodman	D2	VACANT	D6	VACANT	D10		
Rich Dotson	D3	Kimberly Carvallison	D7	VACANT	MAY		
Adaeze Nduaguba	D4	VACANT	D8	Tiffany Maciel	SSDP		

CMO Staff: Sabrina Parra-García
Council Liaison: Kiara Arreola

Regular Meeting Agenda August 15, 2019

6:15 – 8:00 PM
City Hall

San José

Tower Conference Room 1753

I. Call to Order & Orders of the Day

II. Consent Calendar

- A. Approve minutes from [January 14, 2019 Commission meeting](#).

III. Public Record - None

IV. Open Forum (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.*)

V. Reports and Informational Only

- A. Chair; Jessica Dickinson Goodman (5 min)
B. Council Liaison, Kiara Arreola, Office of Councilmember Carrasco (5 min)
C. Staff; Sabrina Parra-García, Office of the City Manager (5 min)

VI. Old Business – None.

VII. New Business

- A.** FY2018-19 Human Services Commission Annual Report – Commissioner Dickinson Goodman (5 min)
Purpose: to approve the Annual Report of the Commission to go to the Community and Economic Development Committee.

Action: Vote to approve the FY2018-19 Annual Report from the Commission to the Community and Economic Development Committee of the City Council.

Reference Materials: (1) Draft FY2018-19 Annual Report.

- B.** Chair and Vice Chair Election - Staff (5 min)
Purpose: to vote to elect a Chair and Vice Chair for the 2019-20 fiscal year.

Action: Vote to approve the appointment of a chair and a vice chair for the 2019-2020 fiscal year.

Reference Materials: (1) Commissioner Dickinson Goodman's Letter of Intent. (2)

- C.** They Kids We Lose event; Commissioner Maciel (5 min)
Purpose: to update the Commission on the work putting together this film screening and to vote to have this be an official Human Services Commission event.
- Action: Vote to approve making the Kids We Lose screening and discussion an official Human Services Commission event.
- Reference Materials: (1) The Kids We Lose event invitation.
- D.** Gender Equity Analysis, Staff (5 minutes)
Purpose: to update the Commission on what has happened with the gender equity analysis since the last meeting and to vote to approve moving ahead with a Request for Proposals for an organization to perform a pilot analysis.
- Action: Vote to approve moving ahead with a gender equity analysis Request for Proposals.
- Reference Materials: (1) [January RFI for gender equity analysis](#). (2) [Biddle Consulting's RFI response](#). (3) [Cynara's RFI response](#). (4) [GameChanger's RFI response](#). (5) [TrueChild's RFI response](#).
- E.** Presentation: PRNS Strategic Plan – Yves Zsutty and Beth Tidwell, Parks, Recreation, and Neighborhood Services Department (10 minutes)
Purpose: to provide an overview of the Parks Department's Strategic Plan and process for collecting feedback so Commissioners can help mobilize others to participate.
- Action: Discussion only.
- Reference Materials: [PRNS HSC PowerPoint Presentation](#).
- F.** Rescheduling the next Human Services Commission meeting, Staff
Purpose: to discuss and vote on whether to move the next Commission meeting from September 19 to an earlier date.
- Action: Vote to approve moving the Human Services Commission meeting to a date earlier than the next regularly scheduled meeting of September 19, 2019.
- G.** FY2019-20 Human Services Commission Work Plan, Commissioner Dickinson Goodman (30 minutes)
Purpose: to discuss and vote on the items the Commission will be working on for the current fiscal year, which will be shared with the Community and Economic Development Committee.
- Action: Vote to approve the Human Services Commission's FY2019-20 work plan, which will be shared with the Community and Economic Development Committee of the City Council.
- Reference Materials: (1) [FY2018-19 HSC Work Plan](#).

VI. Next Meeting

- A.** Thursday, September 19, 2019 at City Hall Tower Conference Room 1753 (unless voted to be changed in Item VII. F).

VI. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at www.sanjoseca.gov/hsc.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Human Services Commission meets every third Thursday of the month at 6:15 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José
Attn: Sabrina Parra-García
200 East Santa Clara Street, T17
San José, California 95113
Tel: (408) 535-8171
Email: SabrinaParra-Garcia@sanjoseca.gov