

Anthony Strawa
Benjamin Foster
Daniel Zazueta (Chair)
Gerald Gottheil
Katy Nomura

Matt Mahan
Reza Sadeghian
Richard Zahner
Ruth Merino (Vice Chair)

Special Meeting - Retreat

September 7, 2019, 9AM – 1PM

History San Jose, Firehouse – 2nd Floor Conference Room

Purpose

To develop common vision for roles and objectives for Clean Energy Community Advisory Commission (CECAC) for 2019-2020; review and revise or approve 2019-2020 work plan; and to increase effectiveness and productivity in order to increase value-add and credibility with San Jose City Council, the Community Energy Department (SJCE), and residents.

Agenda

5 min A) Call to order/orders of the day

30 B) Introduction

- Each member presents background/career highlights, why joined CECAC
- Each member's expectations for meeting are recorded on flip chart

5 C) Review SJCE mission and roles (to be posted)

60 D) Discuss CECAC functions, powers and duties

- Review roles (both from San Jose and SJCE web sites)
 - Are roles equally important? Members individually rank roles
 - Roles are active; what are CECAC output/work products with respect to these roles?
 - How do we best add value to Council, SJCE, community?

10 Break

60 E) Work Plan Review

- Review current plan
 - Brainstorm items to add, remove, or change items using individual parallel process
 - Clarify items on list (originator to explain in sentence or two)
 - Members rank items
 - SJCE staff and CECAC members discuss top ranked items

ACTION: Vote and adopt changes to revised work plan

ACTION: Potentially schedule special meeting as needed to approve revised plan

45 F) Process; How to work together more effectively

- Brief review of suggested possible process improvements
- Members add items
- Members rank items
- Discussion for selected items

ACTION: Vote any items to be developed by ad hoc and/or staff for future consideration by the commission

15 G) Next steps

CLEAN ENERGY ADVISORY COMMUNITY COMMISSION
September 7, 2019

- Review ideas arising from this meeting that were not resolved and potential action items

ACTION: Vote to authorize Ad Hoc Committees as needed to pursue items discussed during this meeting

10 H) Open Forum/Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)

i) Adjournment

CLEAN ENERGY ADVISORY COMMUNITY COMMISSION
September 7, 2019

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/index.aspx?NID=5996>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Clean Energy Community Advisory Commission meets every month until June 2018 then quarterly, with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José
Attn: Keila Cisneros
200 East Santa Clara Street, Tower 14
San José, California 95113
Tel: (408) 535-4864
Email: keila.cisneros@sanjoseca.gov