



# CITY COUNCIL AGENDA

**OCTOBER 6, 2009**

**AMENDED AGENDA**

PETE CONSTANT  
ASH KALRA  
SAM LICCARDO  
KANSEN CHU  
NORA CAMPOS

DISTRICT 1  
DISTRICT 2  
DISTRICT 3  
DISTRICT 4  
DISTRICT 5

CHUCK REED MAYOR

PIERLUIGI OLIVERIO  
MADISON P. NGUYEN  
ROSE HERRERA  
JUDY CHIRCO, VICE MAYOR  
NANCY PYLE

DISTRICT 6  
DISTRICT 7  
DISTRICT 8  
DISTRICT 9  
DISTRICT 10

Welcome to the San José City Council meeting!

This Agenda contains both a Consent Calendar section for routine business items that require Council approval, and general business items arranged to correspond with San José's City Service Areas (CSAs). City Service Areas represent the policy-making level for strategic planning, policy setting, and investment decisions in the critical functions the City provides to the community. They are:

- **Strategic Support Services** — The internal functions that enable the CSAs to provide direct services to the community in an effective and efficient manner.
- **Community & Economic Development** — Manage the growth and change of the community in order to create and preserve healthy neighborhoods and ensure a diverse range of employment and housing opportunities.
- **Neighborhood Services** — Serve, foster, and strengthen community by providing access to lifelong learning and opportunities to enjoy life.
- **Transportation & Aviation Services** — A safe and efficient transportation system that contributes to the livability and economic health of the City; and provide for the air transportation needs of the community and the region at levels that is acceptable to the community.
- **Environment and Utility Services** — Manage environmental services and utility systems to ensure a sustainable environment for the community.
- **Public Safety Services** — Commitment to excellence in public safety by investing in neighborhood partnerships as well as prevention, enforcement, and emergency preparedness services.

Items listed in Section 9 require approval of both the City Council and the San José Redevelopment Agency Board.

You may speak to the City Council about any item that is on the agenda, and you may also speak during Open Forum on items that are not on the agenda and are within the subject matter jurisdiction of the City Council or Redevelopment Agency Board. If you wish to speak to the City Council, please refer to the following guidelines:

- **Fill out a Yellow Speaker's Card and submit it to the City Clerk seated at the front table. Do this before the meeting or before the item is heard.** This will ensure that your name is called for the item(s) that you wish to address, and it will help ensure the meeting runs smoothly for all participants.
- When the Council reaches your item on the agenda, Mayor Reed will open the public hearing and call your name. Please address the Council from the podium, which is located to the left of the City Clerk's table.
- Each speaker generally has two minutes to speak per item. The amount of time allotted to speakers may vary at the Mayor's discretion, depending on the number of speakers or the length of the agenda.
- To assist you in tracking your speaking time, there is a display on the podium. The green light turns on when you begin speaking; the yellow light turns on when you have 30 seconds left; and the red light turns on when your speaking time is up.

Please be advised that, by law, the City Council is unable to discuss or take action on issues presented during Open Forum. According to State Law (the Brown Act) items must first be noticed on the agenda before any discussion or action.

**The San José City Council meets every Tuesday at 1:30 p.m. and every first and third Tuesday at 7 p.m., unless otherwise noted. If you have any questions, please direct them to the City Clerk's staff seated at the tables just below the dais. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.**

Agendas, Staff Reports and some associated documents for City Council items may be viewed on the Internet at [www.sanjoseca.gov/clerk/agenda.asp](http://www.sanjoseca.gov/clerk/agenda.asp). Council Meetings are televised live and rebroadcast on Channel 26.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk at San José City Hall, 200 E. Santa Clara Street, Council Wing, 2<sup>nd</sup> Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the Internet site or distributed in advance of the Council meeting may not be the final documents approved by the City Council. Contact the Office of the City Clerk at (408) 535-1260 or [CityClerk@sanjoseca.gov](mailto:CityClerk@sanjoseca.gov) for the final document.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting.

On occasion the City Council may consider agenda items out of order.

- **Call to Order and Roll Call**

9:30 a.m. - Closed Session, Call to Order in Council Chambers

Adjourn to Closed Session in Council Chambers Conference Room, W133

[See Separate Agenda](#)    [See RDA Agenda](#)

1:30 p.m. - Regular Session, Council Chambers, City Hall

- **Invocation (District 9)**

\* Dartmouth Middle School for the Deaf and Hard of Hearing Students: Nancy Gomez, Jon Hagan, Philip Pham, Valeria Tamayo, Jorge Perez, and Rebecca Torres; Principal Ginny Maiwald, Teacher Angeline Ruggiero

- **Pledge of Allegiance**

- **Orders of the Day**

Items marked with an asterisk denote changes or additions to the previously published Agenda for this meeting.

\* ADJOURNMENT: This meeting will be adjourned in memory of the victims of the recent disasters in Southeast Asia and the Pacific Islands. (Mayor)

**Items recommended to be added, dropped, or deferred are usually approved under Orders of the Day unless the Council directs otherwise.**

\* **ITEM 3.5 “VERBAL UPDATE OF LEGISLATIVE PRIORITIES. . .” TO BE HEARD IMMEDIATELY FOLLOWING CEREMONIAL ITEMS**

- **Closed Session Report**

# 1. CEREMONIAL ITEMS

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- 1.1 Presentation of a commendation to Ysabel Durón for being inducted into the National Association of Hispanic Journalists' Hall of Fame. (Campos)
- 1.2 Presentation of a commendation to the San José Museum of Art in recognition of the Museum's 40<sup>th</sup> Anniversary. (Mayor/Liccardo)
- 1.3 Presentation of proclamations declaring October 8, 2009 as "Disability Awareness Day" and the month of October 2009 as "Employment of Persons with Disabilities Month" in the City of San José. (Constant/Pyle)
- 1.4 Presentation of a commendation in honor of the 160<sup>th</sup> Anniversary of the First Presbyterian Church. (Liccardo)  
\* (Rules Committee referral 9/30/09)
- 1.5 Presentation of a proclamation declaring October 4-10, 2009 as "Fire Prevention Week" in the City of San José. (Fire)  
\* (Rules Committee referral 9/30/09)

# 2. CONSENT CALENDAR

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**Notice to the public:** There will be no separate discussion of Consent Calendar items as they are considered to be routine by the City Council and will be adopted by one motion. If a member of the City Council, staff, or public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

## 2.1 Approval of Minutes.

**Recommendation:** Approval of minutes.

- (a) [Regular Minutes of August 4, 2009](#)
- (b) [Regular Minutes of August 11, 2009](#) [Presentation](#)
- (c) [Regular Minutes of August 18, 2009](#) [Presentation](#)
- (d) [Regular Minutes of August 25, 2009](#) [Presentation](#)

## 2.2 Final adoption of ordinances.

**Recommendation:** Final adoption of ordinances.

- (a) ORD. NO. 28643 – Amending Chapter 11.40 of Title 11 of the San José Municipal Code to add Section 11.40.025 to define parking meter, amend Section 11.40.200 to revise the boundary of the Downtown Business Parking Meter District, add Section 11.40.250 to establish the Arena/Diridon Area Parking Meter District, and to amend Sections 11.40.350, 11.40.370, 11.40.380, 11.40.390, 11.40.400 and 11.40.420 to update the parking meter provisions to include multiple space parking meters or pay stations.

## 2. CONSENT CALENDAR

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### 2.2 Final adoption of ordinances. (Cont'd.)

**Recommendation:** Final adoption of ordinances.

- (b) ORD. NO. 28645 – Rezoning certain real property situated on the south side of Park Avenue between Grand Avenue and Race Street, and both sides of Lincoln Avenue between Park Avenue and Pacific Avenue, and between Sunol Street and South Morrison Avenue, in the County of Santa Clara to R-1-8 Single-Family Residence Zoning District. C08-023
- (c) ORD. NO. 28646 – Rezoning certain real property situated on the south side of West San Carlos Street, north of Morris Avenue and east of Lincoln Avenue, and the south side of Park Avenue between Sunol Street and McEvoy Street in the County of Santa Clara to CIC Combined Industrial Commercial Zoning District. C08-023
- (d) ORD. NO. 28647 – Rezoning certain real property situated on the east side of Meridian Avenue, on the south side of Park Avenue and the north side of West San Carlos Street, and west of McEvoy Street in the County of Santa Clara to CP Commercial Pedestrian Zoning District. C08-023

### 2.3 Mayor and Council Excused Absence Requests.

**Recommendation:**

- (a) [Request for an excused absence for Vice Mayor Chirco from the Closed Session](#) and Regular Meeting of the City Council on September 29, 2009 due to illness. (Chirco)  
\* (Rules Committee referral 9/30/09)
- (b) [Request for an excused absence for Councilmember Constant from the Closed Session](#) of the City Council on September 15, 2009 due to Authorized City Business: attending Tech Crunch 50 Convention on new constituent service tool in San Francisco, CA. (Constant)  
\* (Rules Committee referral 9/30/09)

### 2.4 [Settlement with California State Automobile Association regarding Sewer Backup.](#)

**Recommendation:** Approve payment to California State Automobile Association in the amount of \$60,000 pursuant to a Release, as authorized by the City Council in closed session on August 25, 2009, to resolve the lawsuit *California State Automobile Association v. City of San Jose*. CEQA: Not a Project. (City Attorney's Office)  
[Contract](#)

## 2. CONSENT CALENDAR

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### 2.5 [Amendments to Agreements for Elections Commission Evaluator and Investigator Services.](#)

**Recommendation:** Adopt a resolution:

- (a) Authorizing the City Attorney to negotiate and execute a first amendment to the agreement with Hanson, Bridgett, Marcus, Vlahos, Rudy LLP to provide legal and investigative services as the Evaluator to the San José Elections Commission, extending the term through June 30, 2010, and increasing compensation by \$80,000, for a total amount of compensation not to exceed \$180,000.
- (b) Authorizing the City Clerk to negotiate and execute a first amendment to the agreement with Roberto A. Rivera dba Rivera & Associates to provide investigation services to the San José Elections Commission, extending the term through June 30, 2010, without increasing the total amount of compensation, which is not to exceed \$40,000.

(City Clerk/City Attorney's Office)

### 2.6 [City Manager's Travel to Boston, Massachusetts.](#)

- \* **Recommendation:** Approve travel for City Manager Debra Figone to Boston, Massachusetts on October 21-23, 2009 to attend the San José Silicon Valley Chamber to Chamber of Commerce City-to-City trip. Source of Funds: City Manager's Non Personal Appropriation. (City Manager's Office)

### 2.7 [Arzino Ranch Demolition Project.](#)

**Recommendation:**

- (a) Adopt a [resolution](#) authorizing the Director of Environmental Services to:
  - (1) Award the Contract for the Arzino Ranch Demolition Project to the lowest responsive and responsible bidder in an amount not to exceed the engineer's estimate in an amount not to exceed \$506,000 and approval of a ten percent construction contingency, subject to the concurrence of the Treatment Plant Advisory Committee; and
  - (2) Hear and decide any timely bid protest(s), to make the City's final determination as to lowest responsive and responsible bidder, or to reject all bids and re-bid the project.
- (b) Adopt a [resolution](#) approving the Arzino Ranch Demolition Project and incorporating environmental mitigation measures as set forth in the Mitigation Monitoring and Reporting Program for the project.

CEQA: Mitigated Negative Declaration, File No. PP08-286. (Environmental Services/Public Works)

## 2. CONSENT CALENDAR

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### 2.8 [Agreement for Shuttle Bus Services at the Airport.](#)

**Recommendation:** Adopt a resolution authorizing the Director of Finance to execute the first amendment to the Airport Shuttle Bus Services [Agreement](#) with ShuttlePort California, LLC to add an additional tier for operating hours to the compensation rate table. CEQA: Resolution Nos. 67380 and 71451, File No. 09-156. (Finance)

### 2.9 [Acting Independent Police Auditor's Travel to Austin, Texas.](#)

**Recommendation:** Approve travel for Acting Independent Police Auditor Shivaun Nurre to Austin, Texas on October 31 – November 3, 2009 to attend the annual National Association for Civilian Oversight of Law Enforcement (NACOLE) Conference. Source of Funds: IPA's Non Personal Appropriation. (Independent Police Auditor)

### 2.10 **Set Public Hearings for Annexations/Reorganizations.**

**Recommendation:**

- (a) [Adopt a resolution initiating proceedings and setting November 17, 2009 at 7:00 p.m.](#) for a public hearing on the reorganization of territory designated as Franklin No. 54 which involves the annexation to the City of San José of approximately 39 gross acres of land generally bounded by Lewis Road to the north, Monterey Road to the west, Singleton Road to the south and Sunburst Drive to the east, and the detachment of the same from the appropriate special districts including Central Fire Protection, County Lighting, County Sanitation District No. 2-3, and Area No. 01 (Library Services) County Service. Council District 7. (Planning, Building and Code Enforcement) [Resolution](#) [Map](#)
- (b) [Adopt a resolution initiating proceedings and setting November 17, 2009 at 7:00 p.m.](#) for a public hearing on the reorganization of territory designated as Franklin No. 55 which involves the annexation to the City of San José of approximately 73 gross acres of land generally located west of East Capitol Expressway, east of Monterey Road, south of Southside Drive and north of Rancho Drive, and the detachment of the same from the appropriate special districts including Central Fire Protection, County Lighting, County Sanitation District No. 2-3, and Area No. 01 (Library Services) County Service. Council District 7. (Planning, Building and Code Enforcement) [Resolution](#) [Map](#)
- (c) [Adopt a resolution initiating proceedings and setting November 17, 2009 at 7:00 p.m.](#) for a public hearing on the reorganization of territory designated as Parker No. 27 which involves the annexation to the City of San José of approximately 78 gross acres of land generally bounded by Samaritan Drive to the north, Union Avenue to the east, Wilma Way to the west and Rosswood Drive to the south, and the detachment of the same from the appropriate special districts including Central Fire Protection, County Lighting, West Valley Sanitation, and Area No. 01 (Library Services) County Service. Council District 9. (Planning, Building and Code Enforcement) [Resolution](#) [Map](#)

*(Item continued on the next page)*

## 2. CONSENT CALENDAR

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### 2.10 Set Public Hearings for Annexations/Reorganizations. (Cont'd.)

#### Recommendation:

- (d) [Adopt a resolution initiating proceedings and setting November 17, 2009 at 7:00 p.m.](#) for a public hearing on the reorganization of territory designated as Sunol No. 82 which involves the annexation to the City of San José of approximately 42 gross acres consisting of 282 parcels located in an area generally bounded by the south side of Park Avenue, west side of McEvoy Street, north and south sides of West San Carlos Street, and the east side of Meridian Avenue, and the detachment of the same from Central Fire Protection, County Lighting, Santa Clara Valley Zone C-1 County Water, Sunol Sanitary, and Area No. 01 (Library Services) County Service Districts. Council District 6. SNI: Burbank/Del Monte. (Planning, Building and Code Enforcement) [Resolution](#)

## 3. STRATEGIC SUPPORT SERVICES

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### 3.1 Report of the City Manager, Debra Figone (Verbal Report)

### 3.2 Report of the Rules and Open Government Committee – [September 16, 2009](#) Mayor Reed, Chair

- (a) City Council (City Clerk)
- (1) Review September 22, 2009 Final Agenda
    - (a) Add new items to final agenda
    - (b) Assign “Time Certain” to Agenda items if needed
    - (c) Review of Items that Meet Exception Rules (if needed)
  - (2) Review September 29, 2009 Draft Agenda
    - (a) Add new items to draft agenda
    - (b) Assign “Time Certain” to Agenda items if needed
    - (c) Review of Items that Meet Exception Rules (if needed)
- (b) Redevelopment Agency items reported out at Redevelopment Agency meeting
- (c) Review of upcoming Study Session Agendas
- (1) Review Joint City Council/Redevelopment Agency Board/County Board of Supervisors Meeting Agenda for September 30, 2009.
- (d) Legislative Update
- (1) State
  - (2) Federal
- (e) Meeting Schedules
- (f) The Public Record
- (g) Appointments to Boards, Commissions and Committee

*(Item continued on the next page)*

### 3. STRATEGIC SUPPORT SERVICES

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#### 3.2 Report of the Rules and Open Government Committee – September 16, 2009 Mayor Reed, Chair (Cont'd.)

- (h) Rules Committee Reviews, Recommendations and Approvals
  - (1) Prepare a resolution for full City Council consideration to amend Sections 4.04.020A.3 b, c and e of the City's Municipal Code to reduce the contract authority of the City Manager for a 12-month pilot period. (Campos/Chu/Kalra)
  - (2) Approve the Auditor's Office Monthly Report of Activities for August 2009. (City Auditor's Office)
- (i) Review of Additions to Council Committee Agendas
  - (1) Community and Economic Development Committee
    - (a) Add the Update of the Economic Strategy to the CED Committee agenda for November 23, 2009. (Economic Development)
  - (2) Neighborhood Services and Education Committee
  - (3) Transportation and Environment Committee
  - (4) Public Safety, Finance and Strategic Support Committee
- (j) Open Government Initiatives
  - (1) Reed Reforms
  - (2) Sunshine Reform Task Force
  - (3) Significant Public Record Act Requests
  - (4) Council Policy Manual Update
- (k) Open Forum
- (l) Adjournment

#### 3.3 Report of the Public Safety, Finance and Strategic Support Committee Councilmember Nguyen, Chair – *No Report.*

#### 3.4 [Audit of the City Auditor's Office.](#)

**Recommendation:** Adopt a resolution authorizing the City Clerk to execute an [agreement](#) with the Association of Local Government Auditors (ALGA) to perform an audit of the City Auditor's Office for the period July 1, 2007 through June 20, 2009, pursuant to the peer review guidelines of the ALGA, in exchange for reimbursement of expenses for the audit team and the provision of reciprocal audit services by the City Auditor's Office. (Mayor)

\* [Rules Committee referral 9/30/09 – Item A(1)(a)]

#### 3.5 Verbal Update of Legislative Priorities by Senator Elaine Alquist.

**Recommendation:** Receive verbal update of legislative priorities. (Mayor)

\* (Rules Committee referral 9/30/09)

**TO BE HEARD IMMEDIATELY FOLLOWING CEREMONIAL ITEMS**

## 4. COMMUNITY & ECONOMIC DEVELOPMENT

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4.1 **Report of the Community & Economic Development Committee**  
Councilmember Pyle, Chair – *No Report.*

4.2 **[Report on Bids and Award of Contract for Couplet Conversion – Julian Street and St. James Street Project.](#)**

[Presentation](#)

[Attachment - Map](#)

**Recommendation:** Report on bids and award of contract for the SNI 13S01d: Couplet Conversion – Julian Street and St. James Street Project to the low bidder, Joseph J. Albanese, Inc., to include the base bid and Add Alternate No. 2, in the amount of \$3,535,968.85, and approval of a contingency in the amount of \$176,800. CEQA: Negative Declaration and addenda thereto, File Nos. PP02-05-115 and PP08-126. Council District 3. SNI: 13th Street. (Public Works)

\* (Deferred from 9/29/09 – Item 4.3)

4.3 **[Agreement for Public Artwork at the Airport.](#)**

[Presentation](#)

[Supplemental – Memo from the Director of the Office of Economic Development](#)

**Recommendation:** Adopt a resolution authorizing the City Manager to negotiate and execute an agreement with Deborah Aschheim for the fabrication and installation of a public artwork at the Norman Y. Mineta San José International Airport Terminal B Arrivals Hall, in an amount not to exceed \$300,000. CEQA: Resolutions No. 67380 and 71451, PP 09-051. (Economic Development/Airport)

\* (Deferred from 9/29/09 – Item 2.5)

## 5. NEIGHBORHOOD SERVICES

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5.1 **Report of the Neighborhood Services and Education Committee**  
Councilmember Campos, Chair – *No Report.*

## 6. TRANSPORTATION & AVIATION SERVICES

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6.1 **Report of the Transportation and Environment Committee**  
Councilmember Liccardo, Chair – *No Report.*

6.2 **[Support for Completion of BART Extension Project.](#)**

[Presentation](#)

**Recommendation:** Adopt a [resolution](#) affirming Council support for the completion of the entire BART extension project to Downtown San José and Santa Clara. Council Districts 3, 4 and 6. (Transportation)

## **6. TRANSPORTATION & AVIATION SERVICES**

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### **6.3 Support for High Speed Rail Investment Strategy.**

**Recommendation:** As referred by the Transportation and Environment Committee on September 14, 2009, adopt a [resolution](#) affirming Council support for the San Francisco/Silicon Valley High Speed Rail Investment Strategy. CEQA: Not a Project. (Transportation)  
[Transportation and Environment Committee referral 9/14/09 – Item D(1)]

## **7. ENVIRONMENTAL & UTILITY SERVICES**

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## **8. PUBLIC SAFETY SERVICES**

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## **9. JOINT COUNCIL/REDEVELOPMENT AGENCY**

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- Notice of City Engineer’s Pending Decision on Final Maps
- Notice of City Engineer’s Award of Construction Projects
- Open Forum  
*Members of the Public are invited to speak on any item that does not appear on today’s Agenda and that is within the subject matter jurisdiction of the City Council or Redevelopment Agency Board.*
- Adjournment  
\* This meeting will be adjourned in memory of the victims of the recent disasters in Southeast Asia and the Pacific Islands. (Mayor)

## **CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS**

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, Redevelopment Agency Board, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

### **1. Public Meeting Decorum:**

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

### **2. Signs, Objects or Symbolic Material:**

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
  - No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN  
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D.)**

3. Addressing the Council, Redevelopment Agency Board, Committee, Board or Commission:
- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
  - b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
  - c) Speakers should discuss topics related to City business on the agenda.
  - d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
  - e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
  - f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
  - g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.