



COUNCIL COMMITTEE: 08-30-11  
ITEM: 3.4

# Memorandum

**TO: MAYOR AND CITY COUNCIL**

**FROM: Councilmember Rose Herrera**

**SUBJECT: PRIORITY SETTING CRITERIA  
FOR WORK ON CITY ORDINANCES**

**DATE: August 30, 2011**

Approved

Date:

8/30/11

## RECOMMENDATION

Direct city manager to establish process for prioritizing work on city ordinances utilizing the following criteria:

- A. Creates revenue generating opportunities for the City of San José
- B. Reduces service delivery cost
- C. Percentage of ordinance work completed
- D. Specific staffing requirements for each ordinance
- E. Outside funding ability to pay for ordinance work

## BACKGROUND:

Given the limited staff resources the city has as a result of budget limitations, Council should provide staff a prioritization process for Ordinance work by utilizing an agreed upon list of criteria. While the council has the ability to consider a wide range of policy directions, improving the fiscal health of our city and ability to deliver basic services is and should be a priority.