



Memorandum

TO: CITY COUNCIL

FROM: Mayor Chuck Reed

**SUBJECT: COMPETITION POLICY REVIEW
EVALUATING NEW SERVICE
DELIVERY MODELS**

DATE: October 14, 2009

Approved

Chuck Reed

Date

10/16/09

RECOMMENDATION

- 1) Approve the staff recommendations from the staff memorandum dated August 13, 2009 with the following amendments:
 - a. Service Delivery Policy Implementation: Support the staff recommendation of requiring a business case analysis when there is an impact on five (5) or more full-time equivalent (FTE) positions. In addition, staff is directed to report to City Council each budget cycle on service delivery alternatives that did not require a business case analysis.
 - b. Provide a public report in one year of the adopted Policy 0-29 to include:
 1. How many proposals were referred for RFP/Competition
 2. How much money has been saved
 3. Timeline for projects in the RFP/Competition queue
 - c. Sunshine Requirements: Coinciding with the next Request for Proposals (RFP) developed pursuant to Council Policy 0-29, direct staff to bring to the Rules and Open Government Committee a discussion and analysis of additional record provisions so that practical implications could be analyzed. The following guidelines should be used as we move forward:
 1. Information required should serve a public purpose.
 2. Any and all trade secrets and personnel information should remain confidential.
 3. Information provided should be limited to records identified in the RFP process conducted by city staff.
 - d. Direct staff to incorporate into step one of the Service Delivery Evaluation process a discussion with employee groups regarding concepts of services evaluations that may be advanced. If the concept is agreeable to the affected bargaining unit, then the business case analysis will be bypassed.

BACKGROUND

The Competition Policy Review represents a process where labor, business and non-profits came together to hammer out issues. I thank city staff, labor, business and non-profits for their work and collaboration and I urge my colleagues to support the staff recommendation.