

**TO: Envision San José 2040
4-Year Review Task Force**

FROM: Michael Brilliot

**SUBJECT: November 16, 2015
TASK FORCE MEETING**

DATE: November 12, 2015

Thank you for your participation in the Envision San José 2040 General Plan 4-Year Review! This memo provides information to assist you in preparing for the first Envision San José 2040 4-Year Review Task Force meeting on November 16, 2015. Links to the referenced documents and other resource materials (e.g. reading materials and correspondence) are posted on the Envision San José 2040 4-Year Review website (<http://www.sanjoseca.gov/index.aspx?nid=4803>).

The following is a summary of agenda items for the November 16, 2015 Task Force meeting:

Agenda Item 2 – Task Force Roles and Responsibilities:

Planning staff will present the roles and responsibilities of the Envision San José 2040 Task Force members, including the 4-Year Review project schedule. Roles of the Task Force include evaluating information and making focused recommendations to City Council. Responsibilities include proper meeting preparation and regular attendance. Additionally, Attorney's Office staff will give a presentation covering Brown Act requirements.

Agenda Item 3 – Background and Scope of General Plan 4-Year Review:

Planning staff will present an overview of the Envision San José 2040 General Plan to provide overall context for the Task Force. This overview will include Envision San José 2040 General Plan's 12 Major Strategies. The presentation will also include a detailed outline of the 4-Year Review scope as directed by the General Plan and City Council.

Agenda Item 4 – 4-Year Review Progress Report

Staff will present a 4-Year Review Progress Report which details the City's progress towards achieving key goals and policies set forth in the Envision San José 2040 General Plan, including information on land use and development patterns since the Plan's adoption.

Agenda Item 5 – Updated Analysis of City's Fiscal Condition and Fiscal Impacts of Land Use

Staff and the City's consultant, Applied Development Economics (ADE), will present an update on the Analysis of San José's Fiscal Conditions Report (<http://www.sanjoseca.gov/DocumentCenter/View/3298>) that was prepared for the Envision San José 2040 General Plan update in 2010. The ADE analysis consists of affirming service delivery assumptions by department and an updated analysis of the fiscal impacts of existing land uses.

Agenda Item 6 – Public Comment

Members of the community will be provided with an opportunity to address the Task Force and provide input on the Agenda discussion items.

Reading/Resource Materials

To provide additional background materials for Monday's meeting, a number of reading materials are included in the meeting packet related to the 4-Year Review Process. These materials are required reading, and include:

- Task Force Meeting Agenda
- 4-Year Review Schedule and Outline of Task Force Meetings
- Task Force Roles and Responsibilities
- Scope of Envision San José 2040 4-Year Review
- City Council Memo from Mayor Liccardo and Councilmembers Jones and Carrasco titled Land use Study Session (April 10, 2015)
- City Council Memo from Councilmembers Rocha and Peralez titled General Plan Major Review (April 10, 2015)
- Envision San José 2040 4-Year Review Progress Report (November 16, 2015)
- Fiscal Analysis memorandum from Applied Development Economics (April 10, 2015)
- Envision San José 2040 General Plan Update Analysis of San José's Fiscal Conditions and Projections of Future Scenarios (February 12, 2010)
- Task Force Member Biographies

Next Meeting

The next meeting is scheduled for Wednesday, December 16, 2015. The focus of this meeting will be on the City's updated jobs and population projections and the General Plan's jobs to employed resident ratio (J/ER) goal. Staff will present a recommendation for Task Force discussion on adjustment of the Plan's total planned jobs capacity and the J/ER ratio, based in part on the updated jobs projections. The Task Force will provide a recommendation for a modified planned jobs capacity and associated J/ER ratio.

If you have any questions, please contact either myself or Jared Hart. I can be reached by phone at (408) 535-7831 or by email at: michael.brilliot@sanjoseca.gov. Jared can be reached by phone at (408) 535-7896 or by email at: jared.hart@sanjoseca.gov.



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