

# Swimming Pool Demolition Permit Requirements



Before you begin a demolition of a swimming pool, take these required steps:

- Obtain a building permit.
- Obtain clearance from the Planning Division if the pool is shared by a residential community. Call the Permit Center at 408-535-3555 and ask to speak with a planner.
- Prepare to properly recycle the demolition debris, following the requirements of the **Construction & Demolition Diversion (CDD) Program** managed by the City's Environmental Services Department. Call 408-535-8550 for more information.

## PERMIT PROCESS

Complete a **Building Permit Application** and submit it with a Plot Plan that clearly shows:

- Location of the pool area to be demolished and setbacks to property lines.
- Distance to nearby remaining structures, such as detached garage, septic tank, or other accessory structure. Label all the structures.
- **Non-buildable area** - If the post-demolition area is to become a non-buildable area, delineate the non-buildable area on the Plot Plan.
- **Buildable area** - If the post-demolition area is to become buildable, you must provide the following two items:
  - A **Demolition, Drainage, and Compaction Plan** prepared and wet stamped by a state-licensed engineer
  - A completed **Special Inspection Form** that designates the supervising engineer or Special Inspection Agency that will both conduct the backfill compaction observation and provide a compaction report to the Building Division, declaring the abated area as buildable.

## POOL UTILITY REQUIREMENTS

The natural gas line and electrical wiring serving the pool and pool equipment must be capped off as part of the demolition process. This step will be verified during inspection.

### Permits and inspections

- Help keep your property safe
- Help assure the quality of your investment to improve your property
- Are required by law

**We'll answer your questions about permits.**

**Contestaremos sus preguntas referente a permisos en Español.**

**Chúng tôi sẽ trả lời thắc mắc về giấy phép của quý vị bằng tiếng Việt.**

### San José Permit Center

San José City Hall  
200 E. Santa Clara St.  
San José, CA 95113  
408-535-3555

[www.sanjoseca.gov/building](http://www.sanjoseca.gov/building)