

**Grantee: Hsg Trust of Silicon Valley**

**Grant: B-09-CN-CA-0054**

**July 1, 2013 thru September 30, 2013 Performance Report**

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**Grant Number:**

B-09-CN-CA-0054

**Obligation Date:****Award Date:****Grantee Name:**

Hsg Trust of Silicon Valley

**Contract End Date:**

02/11/2013

**Review by HUD:**

Reviewed and Approved

**LOCCS Authorized Amount:**

\$25,000,000.00

**Grant Status:**

Active

**QPR Contact:**

No QPR Contact Found

**Estimated P/RL Funds:**

\$13,000,000.00

**Total Budget:**

\$38,000,000.00

## Disasters:

### Declaration Number

NSP

## Narratives

### Executive Summary:

The Housing Trust of Santa Clara County (HTSCC), the City of San Jose, and Neighborhood Housing Services Silicon Valley (NHSSV) have formed the San Jose Consortium (Consortium) to apply for and administer our \$25,000,000 grant for the Neighborhood Stabilization Program 2 funds made available by the U.S. Department of Housing and Urban Development (HUD) under the American Recovery and Reinvestment Act (ARRA) of 2009. The main objectives of this Grant are to stabilize neighborhoods in our Target Geography by reducing the number of foreclosed or abandoned homes and residential properties, and to create new affordable housing opportunities for very-low, low, and moderate income households. The Consortium will provide secondary financing for income eligible purchasers of foreclosed homes and will purchase and rehabilitate foreclosed or abandoned homes in the Target Geography. The goal of the Consortium is to assist in the purchase of no less than 205 foreclosed properties or units for the purpose of creating affordable homes.

### Target Geography:

The Consortium has identified 35 census tracts in the City of San Jose that are the hardest hit by foreclosures. Using HUD's established methodology to identify those areas with the highest foreclosure and vacancy rates, the Consortium has identified 35 census tracts with an average foreclosure score of at least 18 within the City of San Jose. Foreclosures continue to be concentrated in these specific San Jose Census tracts, as identified in our "target geography". Additionally, these target geographies have several socio-economic characteristics that make them not only the epicenters of destabilization, but also the areas in which targeted investment is necessary to re-stabilize them. The 35 census tracts and neighborhoods are as follows: "Central San Jose" -- 5009.02 , 5011; "Willow Glen" -- 5024 , 5025; "South San Jose" -- 5031.03, 5031.06, 5031.11, 5032.04, 5032.17; "Evergreen" -- 5033.04, 5033.05, 5033.17, 5033.19, 5033.2, 5033.28; "Alum Rock" -- 5034.01, 5035.04, 5035.08, 5035.1, 5037.02, 5037.06, 5037.07, 5039, 5040.02, 5041.02; "Berryessa" -- 5043.1, 5043.18; "Edenvale" -- 5120.01, 5120.02, 5120.16, 5120.17, 5120.21, 5120.23, 5120.29; "Coyote" -- 5123.04.

Although each of the target geographies has been significantly impacted by the housing market downturn and foreclosures, the geographies are not homogeneous. San Jose is a large city, in terms of both population and physical size. Therefore socio-economic conditions in each target geography can vary widely. For example certain Census tracts have higher overall incomes than other tracts. Both types of Census tracts suffer from destabilization due to the housing market downturn but for different reasons. Residents in the target geographies are employed in a broad range of sectors, all of which are impacted by the economic downturn. Lower-income residents are employed in sectors such as production, transportation, food preparation, retail sales, janitorial/maintenance, and office administration; higher-income residents are primarily employed in information technology, finance, and business and management (California Employment Development Department). The decline in technology-related businesses in San Jose has particularly impacted residents in higher-income geographies. The deteriorating labor market will lead impacted areas into the next wave of foreclosures characterized by job losses or reduction in pay. This next wave of foreclosures will be composed primarily of prime borrowers with 30-year fixed mortgages rather than the first wave characterized by subprime borrowers holding adjustable-rate mortgages. This distinction is crucial. In San Jose, the first wave of foreclosures has occurred in the lower income Census tracts. Unless the families with subprime, adjustable-rate mortgages in these neighborhoods can receive loan modifications to reduce their payments to an affordable level, the lower-income tracts will continue to be impacted by foreclosures due to resetting mortgage rates.

The City of San Jose has a number of impacted Census tracts, which is defined as a tract in which at least 50% of the households are low-income. A significant number of the target geographies (26 of the qualifying tracts, and 18 of the 19 lower income tracts) is either identical to or next to an impacted tract.

The ability for a community to stabilize and recover from the



## Target Geography:

using downturn is in large part dependent on the financial capacity of existing residents to maintain neighborhood conditions. Additionally, these impacted areas have historically had greater difficulty attracting economic development as well as more affluent residents. For these reasons, these areas require greater assistance for recovery than other neighborhoods in the City that have a better mix of residents across income levels, and that reflect greater levels of economic development.

Based on the preceding analysis, the Consortium will undertake two programs to stabilize the target geographies: 1) homebuyer assistance program; and 2) acquisition/rehabilitation of foreclosed upon or abandoned homes to sell, rent, or redevelop. The combination of these programs will allow the Consortium to best respond to the widely varying conditions found in its 35 qualifying Census tracts. As indicated, the Census tracts vary in terms incomes, ethnic composition, housing values, and other socio-economic factors. Moreover, housing conditions can change significantly block by block and street by street even within a single neighborhood.

## Program Approach:

The Consortium will spend a total of \$25,000,000 to undertake the eligible activities outlined below. Funds will be allocated to target areas with the highest foreclosure impact, and to households earning less than 120% of Area Median Income (LMMI). Pursuant to NSP2 regulations, 25% of the funding will be targeted for the benefit of very-low income households earning at or below 50% of the Area Median Income (VLI).

### Activity A - Financing Mechanisms - Purchase Assistance Loans.

As amended, under the eligible activity (A) Establish Financing Mechanisms, the Consortium plans to allocate up to \$64,245.00 to this program to assist a minimum of 1 eligible homebuyer to purchase a foreclosed home by providing downpayment and/or closing cost assistance. Downpayment assistance will not exceed 50% of original acquisition costs.

As administrator of the Purchase Assistance Loan, the Housing Trust of Santa Clara County (HTSCC) will award homeownership assistance loans of up to \$50,000 or 20% of the purchase price of the home, whichever is less, to income eligible homebuyers purchasing foreclosed homes, on an over-the-counter basis. The eligible uses will include downpayment assistance not to exceed 50% of purchase price, closing costs and minor repairs of foreclosed homes to facilitate the acquisition.

The loan will be a 30-year payment-deferred promissory note secured by a deed of trust, held in second or third position, and at a 3% deferred, simple interest rate. The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale.

All recipients of funds will be required to make a minimum 3% downpayment and attend at least 8 hours of homebuyer counseling offered by Consortium member Neighborhood Housing Services Silicon Valley or another HUD-approved counseling service. The assisted unit must remain as the homeowner's primary residence.

Though property values have decreased over 35% in the targeted areas, the cost of housing in Santa Clara County remains high. The Purchase Assistance Loan program will enable income eligible households to realize affordable homeownership while participating in community neighborhood stabilization efforts supported by the City's Code Enforcement Unit, Strong Neighborhood Initiative, and the Foreclosure Prevention Task Force, a consortium of nonprofit housing and legal services agencies, real estate and lending professionals, and local jurisdictions.

Purchase Assistance Loan financing will also be made available to income eligible households purchasing homes that the Consortium has acquired and rehabilitated as part of eligible use (B).

The Consortium will ensure that the homebuyer obtains a mortgage loan from a lender who agrees to comply with the bank's regulator's guidance for non-traditional mortgages under the Statement of Subprime Mortgage Lending issued by the Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Department of Treasury and National Credit Union Administration (Statement). In accordance with the Statement, the Consortium will not permit homebuyers to obtain setgale loans.

Additio

## Program Approach:

ssisted home was previously assisted with HOME funds, but on which the affordability restrictions have been terminated through foreclosure or transfer in lieu of foreclosure (Deed in Lieu), the Consortium will revive the HOME affordability restrictions to the greater of the remaining period of HOME affordability or the continuing affordability requirement as stipulated.

### Activity B - Purchase and Rehabilitate Homes and Residential Properties that have been foreclosed in order to sell, rent or redevelop to eligible households

Under eligible activity (B) Purchase and Rehabilitate Foreclosed Homes and Residential Properties, the Consortium will implemen an Acquisition and Rehabilitation Program. Under this eligible activity, the Consortium proposes three strategies as summarized below: Strategy #1: Acquisition and Rehabilitation for Re-Sale.

This program is designed to augment the NSP1 - Single-Family Acquisition/Rehabilitation and Re-Sale Program offered by the Consortium member, the City of San Jose, Housing Department. The City will seek to purchase a portfolio of foreclosed homes in the target geography from one or more lenders or in the market at a 1% discount of the current market appraised value as defined as a property value established through an appraisal made in conformity with URA appraisal requirements. Following acquisition, the City will rehabilitate the homes to mitigate any damage due to deferred maintenance or vandalism. Energy saving green technology will be incorporated whenever practicable and utilizing the Build-It-Green system. Common upgrades such as furnace replacement, duct sealing, attic insulation and replacement lights and appliance upgrades can potentially reduce energy bills by up to 38%. The homes will then be sold to income-qualified households at or below the cost of acquisition and rehabilitation.

The Consortium plans to allocate up to \$11,750,000 to this program. In addition to the direct acquisition and/or rehabilitation of foreclosed properties by the City, funds will be made available to nonprofit and responsible for-profit developers. We plan to supplement the NSP funds with a \$2 million loan provided by the Housing Trust of Santa Clara County. The first phase of the program will consist of up to 32 homes. As homes are sold to qualified households, the funds will revolve, enabling the purchase and rehabilitation of the second phase of 32 homes. Homebuyers under this program will be required to meet the same criteria as required under activity (A), which includes a minimum 3% down-payment, successfully complete a minimum of 8 hours of homebuyer counseling as offered by Consortium member Neighborhood Housing Services of Silicon Valley or another HUD-approved homeownership counseling service, and occupy the assisted home as their primary residence.



The Consortium recognizes that acquisition of foreclosed properties is the key to a successful NSP program. The Consortium will work with the Santa Clara County Association of Realtors, the National Association of Hispanic Real Estate Professional, California Association of Mortgage Brokers, Silicon Valley Chapter, in the target market. The Consortium has contacted the National Community Stabilization Trust to request technical assistance in the purchase of properties.

### **Program Approach:**

Multiple Listing Service (MLS). The Consortium is familiar with the Real Estate Owned (REO) Property Acquisition Program and REO Capital Fund programs developed by the National Community Stabilization Trust.

The Consortium is also working with the foreclosure departments of financial institutions that hold significant quantities of foreclosed property to request their listings of properties in the Target Geographies.

Consortium member City of San Jose has extensive experience in housing rehabilitation. City Housing Rehabilitation staff will provide crucial oversight of housing rehabilitation projects developed by nonprofit or for-profit entities receiving NSP funds to acquire and rehabilitate foreclosed properties. This oversight will insure that the work is done efficiently, in a cost-effective manner, and in compliance with employment and contracting rules as they relate to Equal Opportunity Employment, Section 3 Economic Opportunity, MBE/WBE, Davis-Bacon Act, lead hazard abatement and NEPA.

The Consortium will conduct an extensive outreach campaign to identify and market homes to low and moderate-income households. Neighborhood Housing Services of Silicon Valley conducts regular first-time homebuyer workshops that will be one avenue for developing a pool of potential buyers. NHSSV generally maintains a pool of 30 to 40 pre-approved, ready-to-buy households. NHSSV, with monitoring by the City of San Jose, Housing Department to ensure compliance with fair housing regulations and efforts to affirmatively further fair housing, will perform the necessary buyer qualification process to insure that income-targeting goals are met.

**Strategy #2: Anti-displacement Acquisition and Resale or Lease.**

The Consortium will consider the purchase of properties in a foreclosed, pre-eviction status with the intent to re-sell or lease back to previous homeowners.

In this strategy, Neighborhood Housing Services Silicon Valley (NHSSV) will conduct initial screening through their current HUD Foreclosure Counseling Program to identify eligible households. The City, or our selected developer, with the assistance of the Housing Trust, will negotiate a sale from the lender at a substantial discount. The home will then be re-sold or leased back to the former owners and current occupants at an affordable sales or lease price.

If the property is to be sold back to the previous homeowners, the Housing Trust will put a shared equity loan in place to prevent the homeowner from realizing a windfall gain when home values recover. The new first loan will be a 30-year, fixed rate amortizing loan. The new first lender will perform the underwriting of the homebuyer for the new, affordable financing. The Housing Trust (HTSCC) will be the note-holder for any secondary financing.

**Strategy #3. Acquisition and Rehabilitation for lease to Very Low Income Households.**

To serve members of the community who qualify as very low income households, the Consortium will allocate up to \$5,250,000 in funds to eligible non-profits/collaboratives and/or eligible for-profit developers for the acquisition and rehabilitation of foreclosed properties to create affordable, permanent rental housing, at the HOME Low Rent or any HUD rent consistent with the policies and procedures.

### **Program Approach:**

Maximum loan of \$150,000 will be available to a qualified nonprofit for each unit of affordable housing created. Flexible Terms of the loan to nonprofits include a 0.00% to 4.00% interest rate, for at least a 30-year loan term with the minimum required affordability period or consistent with the policies and procedures manual. Deferred loans will be considered to ensure affordability and project feasibility. The nonprofit will also be required to submit a property management plan for review and approval by the Housing Department's Asset Manager as well as Annual inspection for maintenance, local housing standards and rent roll. Nonprofits providing permanent housing solutions to special needs populations will also be required to document support services funding.

These three programs together will create a total of 185 affordable homes or units, and provide neighborhood stabilization by positively impacting targeted census tracts hardest hit by foreclosures. The Consortium may adjust the allocation of funds among the proposed activities to ensure that all funds are expended within NSP2 guidelines. The 25% minimum allocated for Very-Low Income activities will be maintained as required under NSP2 regulations.

**Activity B - Acquisition/Rehabilitation - Purchase Assistance Loans.**

Under the eligible activity (B) Acquisition/Rehabilitation, the Consortium plans to allocate up to \$3,535,755 to this program to assist a minimum of 99 eligible homebuyers purchase foreclosed homes by providing downpayment and/or closing cost assistance. Downpayment assistance will not exceed 50% of original acquisition costs.

As administrator of the Purchase Assistance Loan, the Housing Trust of Santa Clara County (HTSCC) will award homeownership assistance loans of up to \$50,000 or 20% of the purchase price of the home, whichever is less, to income eligible homebuyers purchasing foreclosed homes, on an over-the-counter basis. The eligible uses will include downpayment assistance not to exceed 50% of purchase price, closing costs and minor repairs of foreclosed homes to facilitate the acquisition.

The loan will be a 30-year interest deferred promissory note secured by a deed of trust, held in second or third position, and at a 0% simple interest rate. The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment; except in the event of a foreclosure that results in no net proceeds or when the net proceeds are insufficient to repay the full amount of the assistance. If there are no net proceeds from the sale, then the remaining balance of the loan shall be forgiven. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale requirements.

All recipients of funds will be required to make a minimum 3% downpayment and attend at least 8 hours of homebuyer counseling offered by Consortium member Neighborhood Housing Services Silicon Valley or another HUD-approved counseling service. The assisted unit must remain as the homeowner primary residence.

Though property values have decreased over 35% in the targeted areas, the cost of housing in Santa Clara County remains high. The Purchase Assistance Loan program will enable income eligible households to realize affordable homeownership while participating in community neighborhood stabilization efforts.



## Program Approach:

rts supported by the City Code Enforcement Unit, Strong Neighborhood Initiative, and the Foreclosure Prevention Task Force, a consortium of nonprofit housing and legal services agencies, real estate and lending professionals, and local jurisdictions.

Purchase Assistance Loan financing will also be made available to income eligible households purchasing homes that the Consortium has acquired and rehabilitated as part of eligible use (B).

The Consortium will ensure that the homebuyer obtains a mortgage loan from a lender who agrees to comply with the bank regulator guidance for non-traditional mortgages under the Statement of Subprime Mortgage Lending issued by the Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Department of Treasury and National Credit Union Administration (Statement). In accordance with the Statement, the Consortium will not permit homebuyers to obtain subprime mortgages, including homebuyers who qualify for traditional mortgage loans.

Additionally, if an NSP2 assisted home was previously assisted with HOME funds, but on which the affordability restrictions have been terminated through foreclosure or transfer in lieu of foreclosure (Deed in Lieu), the Consortium will revive the HOME affordability restrictions to the greater of the remaining period of HOME affordability or the continuing affordability requirement as stipulated.

Activity E - Redevelop Demolished or Vacant Properties (25% Set-Aside)

To serve members of the community who qualify as very low income households, the Consortium will allocate up to \$3,211,000 for loans to eligible non-profits developers for the redevelopment of vacant properties to create up to 18 units of affordable, permanent rental housing at the HOME Low Rents or any HUD rent consistent with the policies and procedures to individuals and families at or below 50% AMI. A maximum loan of \$175,000 will be available to a qualified nonprofit for each unit of affordable housing created. Flexible Terms of the loan to nonprofits include an up to 4.00% interest rate, for 30-year loan term with the minimum required affordability period. Deferred loans will be considered to ensure affordability and project feasibility. The nonprofit will also be required to submit a property management plan for review and approval by the Housing Department Asset Manager as well as Annual inspection for maintenance, local housing standards and rent roll. Nonprofits providing permanent housing solutions to special needs populations will also be required to document support services funding. In Fall 2012, this activity will be increased by an additional \$2,000,000 to fund an additional 74 units available to individuals and families at or below 50% AMI.

## Consortium Members:

Included in the San Jose Consortium are the Housing Trust of Santa Clara County (HTSCC), who will serve as the Lead Agency of the Consortium, the City of San Jose Housing Department (The City) and Neighborhood Housing Services Silicon Valley (NHSSV).

The Consortium combines the strengths of its three member organizations to build on their respective expertise and to maximize efficiency and effectiveness. Each of the members has direct experience administering all of the various programs and activities outlined in this application. Each has been engaged in housing acquisition and rehabilitation. Each has managed down payment assistance programs. Each has leveraged millions of dollars in lending capital on behalf of its low- and moderate-income constituents. Each has been deeply engaged in neighborhood revitalization activities over the past ten years either directly or through the provision of development financing. Each has close working relationships with the business and real estate sectors; and with the low-income communities afflicted by the foreclosure crisis. The Consortium currently possesses the capacity to both implement the scope of work quickly upon receipt of the NSP funds and to leverage extensive administrative and programmatic staff resources. Because of this depth of experience and capacities, the Consortium is able to implement the proposed activities while utilizing less than the permitted 10% maximum for administration; thus dedicating a greater percentage of NSP-2 funds to bringing direct impact on selected San Jose neighborhoods.

Lead Agency: Housing Trust of Santa Clara County

HTSCC is a 10 year old, 501(c)(3) public benefit, nonprofit community lending organization, located in San Jose, CA. The mission of HTSCC is to leverage public and private resources, to act as a catalyst for the creation of additional affordable housing, and to help low and moderate-income households in Santa Clara County in the purchase of their first home. Since 1999, HTSCC has raised over \$38,000,000 in voluntary contributions from the public and private sector for the development of low-income housing and for the provision of loans to first-time low- and moderate-income homebuyers.

Over this same period, we have invested in over 7800 housing opportunities through three main programs: Loans to multifamily housing developers aimed at the creation of new rental housing units; loans to first-time homebuyers, helping to create over 2040 new low- and moderate-income homeowners in Santa Clara County; and grants to agencies serving homeless or at-risk of homelessness households through the provision of emergency rental assistance and other housing grants.

HTSCC has the experience necessary to successfully implement the NSP2 grant program. HTSCC will directly manage the \$4,100,000 down payment assistance program outlined in this application (Purchase Assistance Loans). HTSCC has made over \$14,000,000 in down payment assistance loans since 2001. Of the 2040 loans HTSCC has made to homebuyers throughout Santa Clara County, only 8 borrowers have defaulted; less than 0.04%.

HTSCC works only with approved lenders and real estate agents. Homebuyers must attend homebuyer education and counseling sessions; and may access only 30-year fixed-rate mortgages. In this way, HTSCC has been a major force in the provision of down payment assistance,

## Consortium Members:

ensuring that low- and moderate-income homebuyers purchase homes that they can afford with loan products that provide successful outcomes in the best interest of the homebuyer. HTSCC borrowers may not use adjustable rate or other high-risk mortgage products.

Consortium Partner: City of San Jose Housing Department

The City of San Jose is a recognized leader in the creation of affordable housing, with a record of creating over 17,000 units of affordable housing since the creation of the City's Housing Department in 1988. The Housing Department has a strong professional staff experienced in partnering with nonprofit and for-profit developers in the development of new affordable housing and rehabilitation of existing housing stock. The expertise of the City's Project Development Program staff includes underwriting, urban planning and project management.

Consortium Partner: Neighborhood Housing Services Silicon Valley

Neighborhood Housing Services Silicon Valley (NHS) provides programs and services that promote and support responsible homeownership as a means of revitalizing neighborhoods and engendering community pride and economic stability. As a HUD-approved housing counseling agency, NHS will provide homebuyer education classes to eligible potential homebuyers.



**How to Get Additional Information:**

To learn more about the San Jose Consortium and our NSP2 grant, please contact the following individuals and organizations:  
 Lead Agency: Housing Trust of Santa Clara County - www.housingtrustscc.org - 95 So. Market St, Suite 610, San Jose, CA 95113  
 Contact: Kevin Zwick, Executive Director - kevin@housingtrustscc.org - 408-436-3450 x225  
 Contact: Dan Lachman, Homeownership Program Manager - dan@housingtrustscc.org - 408-436-3450 x230  
 Contact: Sandra Murillo, Grants Administrator -sandra@housingtrustscc.org- 408-436-3450 x228

Consortium Member - City of San Jose Housing Department - www.sjhousing.org -- 200 East Santa Clara Street, San Jose, CA 95113  
 Contact: Daniel Murillo, CDBG/HOME Program Manager -daniel.murillo@sanjoseca.gov - 408-793-4195  
 Contact: Jacky Morales-Ferrand - Assistant Director - jacky.morales-ferrand@sanjoseca.gov 408-535-3855  
 Contact: James Stagi - Rehab Administrator - james.stagi@sanjoseca.gov - 408-535-8238

Consortium Member - Neighborhood Housing Services Silicon Valley - www.nhssv.org -- 1156 North Fourth St, San Jose, CA 95112  
 Contact: Matt Huerta, Executive Director - mhuerta@nhssv.org -- 408-279-2600

Overall	This Report Period	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$35,000,000.00
<b>Total Budget</b>	(\$8,000,000.00)	\$35,000,000.00
<b>Total Obligated</b>	\$1,016,665.24	\$31,326,631.92
<b>Total Funds Drawdown</b>	\$1,030,878.68	\$31,052,081.39
<b>Program Funds Drawdown</b>	\$880,987.55	\$19,679,314.21
<b>Program Income Drawdown</b>	\$149,891.13	\$11,372,767.18
<b>Program Income Received</b>	\$151,628.12	\$11,408,950.82
<b>Total Funds Expended</b>	\$480,155.02	\$32,322,507.61
<b>Match Contributed</b>	\$6,140.96	\$2,787,561.54

**Progress Toward Required Numeric Targets**

Requirement	Required	To Date
<b>Overall Benefit Percentage (Projected)</b>		0.00%
<b>Overall Benefit Percentage (Actual)</b>		0.00%
<b>Minimum Non-Federal Match</b>	\$0.00	\$2,787,561.54
<b>Limit on Public Services</b>	\$0.00	\$0.00
<b>Limit on Admin/Planning</b>	\$2,500,000.00	\$1,038,668.18
<b>Limit on State Admin</b>	\$0.00	\$1,038,668.18

**Progress Toward Activity Type Targets**

Activity Type	Target	Actual
<b>Administration</b>	\$2,500,000.00	\$1,800,000.00

**Progress Toward National Objective Targets**

National Objective	Target	Actual
<b>NSP Only - LH - 25% Set-Aside</b>	\$6,250,000.00	\$11,061,000.00

**Overall Progress Narrative:**



The following consists of a summary of the San Jose NSP2 Consortium's (Consortium) progress during Q3 2013 by activity area:

Due to the federal government shutdown, staff was unable to work with the CPD Representative to approve the Action Plan that was in a "modified" status. With the Action Plan in "modified" status, the QPR can not be submitted. To ensure timely submission of the QPR, a hard copy was sent to the CPD Representative on October 10, 2013.

Grant Management (Administrative Activities):

HTSV: Highlights of this reporting period include the publishing a Notice of Funding Availability for \$4 million to an eligible multi-family rental project and receipt of 3 proposals. As of June 30, 2013, the Consortium discontinued both the Purchase Assistance Loan (PAL) and the San Jose Dream Home programs. These programs have been challenged by the lack of eligible inventory, and the cash buyer competition. By reducing these program goals, the fund balance was redirected to support an additional multi-family development.

Compliance: A final compliance review of the completed Taylor Oaks project was scheduled for August 2013. The Grant Administrator began identifying areas of review with City staff. The final compliance review was postponed until Q4 due to conflicting priorities.

DRGR: In Q1 and Q2, the Grants Administrator requested assistance from the DRGR help desk to solve data entry problems. During Q3, system fixes allowed the entry of complete demographic information on the Taylor Oaks project. Additionally, the Grants Administrator received direction and guidance on how to make the necessary project and budget adjustments after interim system fixes. After system fixes, the Taylor Oaks demographics were entered and accepted on July 30, 2013. Still unable to make budget adjustments, in August the Grants Administrator was advised by the Help Desk on the steps necessary to allow for the adjustments. The instructions were to delete the Matching Funds from the Action Plan and note on the QPR of these actions. This is a temporary solution and we expect to receive instruction on re-entering the match funds after the system is corrected.

City of San Jose: During this reporting period, the City of San Jose completed a financial reconciliation of the Dream Home Program and administrative costs. Housing Trust has reimbursed approx. 95% of the outstanding expenditures identified through this effort. The additional 5% is pending further documentation.

The City of San Jose has met its Match requirement of \$500,000 including homebuyer education and administrative costs. Due to system problems, we were directed by the DRGR Help Desk to delete the match from the Action Plan to allow for action plan budget adjustments. Once corrected, the Help Desk will advise provide instructions on re-entering the match requirement.

NHSSV: NHSSV continues to provide homeowner education workshops in support of the Dream Home program. These classes will continue until all single family homes are sold and occupied by income eligible households. It is anticipated that the Dream Home program will be completed by December 2013.

Marketing and Outreach Activities: With the discontinuance of both the PAL and Dream Home effective June 30, 2013, no marketing was performed for PAL and minimal marketing was performed for the Dream Home program. Under the Dream Home Program, the Developers will continue to market the remaining 6 homes as they are ready for resale. One home is in escrow for a total of 7 pending resale. HUD-approved homebuyer education classes continue to be made available. For the purposes of this program, we will continue to report activity until the remaining 7 units in the Dream Home program are occupied by eligible homeowners. During this quarter, three classes were offered with attendance with a total of 28 community members. Seventeen or 61% of the attendees were female head of household.

Purchase Assistance Loan (PAL) Program (Financing Mechanism &ndash LMMI): On September 19, 2013, the sole loan in this activity was paid in full.

Purchase Assistance Loan (PAL) Program (Homebuyer Assistance Activities - LMMI): As of June 30, 2013, The PAL program was discontinued due to the challenges experienced in the single family residential real estate market in San Jose and Santa Clara County. The unexpended balance will be redirected to support an additional multi-family development or larger scale acquisition/rehabilitation project.

With the increase in local property values, the City of San Jose has experienced an increase in property sales. There has been increased interest in the PAL program, however in this competitive environment, the 1% below market value acquisition requirement has prevented NSP2 eligible sales, thereby resulting in a lack of interest



in this lending vehicle. In fact the Program has received over \$438,000 in program income as a result of the sale of 9 NSP2 assisted units.

Program reconciliation will be completed in Q4 prior to showing project complete. The Consortium will be submitting a Technical Amendment to HUD lowering the goal of the PAL Program during the next Quarter.

San Jose Dream Home Program (Acquisition & Rehabilitation Activities &ndash; LMMI): Given the continuous recovery of the housing market and challenges acquiring new properties, the NSP2 Consortium met during the previous reporting period to re-evaluate the NSP2 programs and goals. The Consortium concluded that the most prudent direction was to reduce the production goals of both the PAL and Dream Home Programs. By reducing these program goals, the fund balance can be redirected to support an additional multi-family development or larger scale acquisition/rehab project. As of July 2013 The Dream Home Program stopped pursuing new properties for acquisition.

During this reporting period the Dream Home Program acquired three properties bringing the program total to 41. In addition to acquiring three new properties, the Dream Home Program team completed rehabilitation on one property and sold one Dream Home property. The Program Team anticipates completing rehabilitation of the six remaining properties during the upcoming performance period. With a strong seller market, program staff anticipates no problems selling the last six Dream Home properties and preparing for program closeout.

The Housing Trust has matched the eight properties in Phase II with \$150,000 in acquisition funding for a total commitment program-to-date of \$1,200,000. As directed by the RGR Help Desk, and complete action plan changes, \$1,500,000 in match was removed from the action plan. Per Help Desk instructions, we are to report the deletion on the and the following QPR&rsquo until system error is resolved.

Program financial reconciliation from the inception of the program was completed by the City of San Jose.&nbsp;Various expenditures not reimbursed in previous periods were submitted to the Housing Trust for reimbursement during this reporting period.

The Consortium will be submitting a Technical Amendment to HUD lowering the goal of the Dream Home Program during the next Quarter.

Very-Low Income (VLI) Rental Program 25% Set-Aside Rehab Activities: Demographic activity pending correction has been corrected during this reporting period. The Grants Administrator received technical assistance from the DRGR Help Desk. The solution was to revert to Internet Explorer ver. 9. We were operating on IO 10 which caused system errors. This project is complete. Final action on project is to perform a close-out review during Q4 and show the project complete.

Development of Vacant Land - 25% Set-Aside:

Development Description-The Ford Road Affordable Housing project is designed to be an affordable housing community that brings together apartments for families and individuals with special needs. The project includes 95 total apartments &ndash; with 75 one, two and three bedroom apartments for families and 20 one and two bedroom apartments for special needs individuals. The family apartments will be distributed across four two- and three-story buildings, and the special needs apartments will be located in one stand-alone, one- and two-story building. The majority of the development&rsquo 121 parking spaces are provided in a ground level parking structure that is wrapped with residential units to minimize the visual impact of the parking uses from the neighborhood &ndash; ensuring a street-friendly and pedestrian-oriented presence in the surrounding community.

Phase I- Ford Road Supportive Housing: During this reporting period, interior finishing was complete and the Permission To Occupy (PTO) was received from HUD 811 and was received 8-26-13. The property is now fully leased. The Grants Administrator has requested demographic information from the Developer and will be entered into DRGR in Q4.

Eden housing will manage the property for the long term and a full-time resident manager will live on-site. Eden worked closely with the Housing Choice Coalition to plan, lease-up and provide ongoing services to the special needs residents. Housing Choices is a San Jose nonprofit which creates and implements innovative strategies to provide quality, affordable living options for people with developmental disabilities.

Resident incomes will be based on the Area Median Income (AMI). Eligible residents can earn no more than 50% of the AMI for Santa Clara County. Eighteen of the 20 units are subsidized by HUD 811 operating subsidy and qualified tenants will be required to pay only 30% of their income as rent. The remaining 2 units consist of one manager unit and a non-subsidized unit operated at 50% AMI.

100% of NSP2 budget for this phase has been fully expended and after entry of demographic information and close-



out review, this project will also be categorized as complete.

Phase II— Ford Road Family Housing: In September 2012, a Technical Amendment was approved to fund a 75-unit family rental development project adjacent to the 20-unit Special Needs Housing. Five units will be MHSA units requiring these households to pay only 30% of their income as rent. Project pre-development and funding structure is complete. As a result of the challenges in acquiring eligible single family residences under the San Jose Dream Home and PAL programs, \$1 million from each project budget was transferred to Activity E- Development of Vacant Land, as approved through the September 2012 technical amendment. Total project cost is \$28.5 million, of which NSP2 funding equals 6.2%.

At the end of its 8th month of construction, the largest building (A) is almost entirely framed. Foundations are being poured for the two smaller buildings (B & C). Most underground utilities are installed. Project is on schedule and budget.

As of September 30, 2013, one hundred percent (100%) of the NSP2 projects funds have been disbursed.

**Overall Progress To Date**

- Total Single Family Properties Acquired: 41
- Total Single Family Properties Resold: 34
- Total Down Payment Assistance Loans Provided: 52
- Total Multi-Family Units Acquired: 58
- Total Multi-Family Units Completed & Occupied: 58
- Total Special Needs Units - Development: 18
- Total Special Needs Units - Completed and Occupied: 18 — Pending Entry into DRGR
- Total Family Housing Units — Development: 74
- Total Family Housing Units — Completed and Occupied: 0 Under Construction

## Project Summary

Project #, Project Title	This Report Period	To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
0001, Financing Mechanisms	\$0.00	\$64,245.00	\$64,244.92
0002, Acq/Rehab (Eligible Use B)	\$808,645.62	\$27,924,755.00	\$16,790,846.78
0003, Administration	\$48,707.25	\$1,800,000.00	\$486,450.60
0004, Construction (Eligible Use E)	\$23,634.68	\$5,211,000.00	\$2,337,771.91



## Activities

**Grantee Activity Number:** A-01-200  
**Activity Title:** PAL - LMMI

**Activity Category:**

Homeownership Assistance to low- and moderate-income

**Project Number:**

0001

**Projected Start Date:**

05/03/2010

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LMMI

**Activity Status:**

Under Way

**Project Title:**

Financing Mechanisms

**Projected End Date:**

02/10/2013

**Completed Activity Actual End Date:**

**Responsible Organization:**

Housing Trust of Santa Clara County

Overall	Jul 1 thru Sep 30, 2013	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$64,245.00
<b>Total Budget</b>	\$0.00	\$64,245.00
<b>Total Obligated</b>	\$0.00	\$64,244.92
<b>Total Funds Drawdown</b>	\$0.00	\$64,244.92
<b>Program Funds Drawdown</b>	\$0.00	\$64,244.92
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$54,932.00	\$54,932.00
<b>Total Funds Expended</b>	\$0.00	\$64,244.92
Housing Trust of Santa Clara County	\$0.00	\$64,244.92
<b>Match Contributed</b>	\$0.00	\$0.00

### Activity Description:

Under the eligible activity (A) Establish Financing Mechanisms, the Consortium plans to allocate up to \$64,245.00 to this program to assist a minimum of 1 eligible homebuyer to a purchase foreclosed home by providing downpayment and/or closing cost assistance. Downpayment assistance will not exceed 50% of original acquisition costs.

As administrator of the Purchase Assistance Loan, the Housing Trust of Santa Clara County (HTSCC) will award homeownership assistance loans of up to \$50,000 or 20% of the purchase price of the home, whichever is less, to income eligible homebuyers purchasing foreclosed homes, on an over-the-counter basis. The eligible uses will include downpayment assistance not to exceed 50% of purchase price, closing costs and minor repairs of foreclosed homes to facilitate the acquisition.

The loan will be a 30-year interest deferred promissory note secured by a deed of trust, held in second or third position, and at a 3% simple interest rate.

The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment; except in the event of a foreclosure that results in no net proceeds or when the net proceeds are insufficient to repay the full amount of the assistance. If there are no net proceeds from the sale, then the remaining balance of the loan shall be forgiven. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale requirements.

All recipients of funds will be required to make a minimum 3% downpayment and attend at least 8 hours of homebuyer counseling offered by Consortium member Neighborhood Housing Services Silicon Valley or another HUD-certified homebuyer counseling service. The assisted unit must remain as the homeowner's primary residence.

Though property values have decreased over 35% in the targeted areas, the cost of housing in Santa Clara County remains high. The Purchase Assistance Loan program will enable income eligible households to realize affordable homeownership while participating in community neighborhood stabilization efforts supported by the City's Code Enforcement Unit, Strong Neighborhood Initiative, and the Foreclosure Prevention Task Force, a consortium of nonprofit housing and legal services agencies, real estate and lending professionals, and local jurisdictions.



Purchase Assistance Loan financing will also be made available to income eligible households purchasing homes that the Consortium has acquired and rehabilitated as part of eligible use (B). The Consortium will ensure that the homebuyer obtains a mortgage loan from a lender who agrees to comply with the bank's regulator's guidance for non-traditional mortgages under the Statement of Subprime Mortgage Lending issued by the Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Department of Treasury and National Credit Union Administration (Statement). In accordance with the Statement, the Consortium will not permit homebuyers to obtain subprime mortgages for whom such mortgages are inappropriate, including homebuyers who qualify for traditional mortgage loans. Additionally, if an NSP2 assisted home was previously assisted with HOME funds, but on which the affordability restrictions have been terminated through foreclosure or transfer in lieu of foreclosure (Deed in Lieu), the Consortium will revive the HOME affordability restrictions to the greater of the remaining period of HOME affordability or the continuing affordability requirement as stipulated.

### Location Description:

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Geography and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

### Activity Progress Narrative:

On September 19, 2013, the sole loan in this activity was paid in full.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	1/1
# of Singlefamily Units	0	1/1

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	0	0	0	0/0	1/1	1/1	100.00
# Owner Households	0	0	0	0/0	1/1	1/1	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



**Grantee Activity Number:** B-02-200  
**Activity Title:** PAL - LMMI

**Activity Category:**

Homeownership Assistance to low- and moderate-income

**Project Number:**

0002

**Projected Start Date:**

07/01/2010

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LMMI

**Activity Status:**

Under Way

**Project Title:**

Acq/Rehab (Eligible Use B)

**Projected End Date:**

02/10/2013

**Completed Activity Actual End Date:**

**Responsible Organization:**

Housing Trust of Santa Clara County

Overall	Jul 1 thru Sep 30, 2013	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$2,535,755.00
<b>Total Budget</b>	\$0.00	\$2,535,755.00
<b>Total Obligated</b>	\$4,320.90	\$2,424,503.80
<b>Total Funds Drawdown</b>	\$4,694.33	\$2,424,503.80
<b>Program Funds Drawdown</b>	\$3,008.37	\$1,468,158.67
<b>Program Income Drawdown</b>	\$1,685.96	\$956,345.13
<b>Program Income Received</b>	\$96,696.12	\$383,224.20
<b>Total Funds Expended</b>	\$4,064.62	\$2,424,503.80
Housing Trust of Santa Clara County	\$4,064.62	\$2,424,503.80
<b>Match Contributed</b>	\$0.00	\$68,380.00

**Activity Description:**

Under the eligible activity (B) Acquisition/Rehab, the Consortium plans to allocate up to \$2,535,755 to this program to assist up to 75 eligible homebuyers purchase foreclosed homes by providing downpayment and/or closing cost assistance.

Downpayment assistance will not exceed 50% of original acquisition costs.

As administrator of the Purchase Assistance Loan, the Housing Trust of Santa Clara County (HTSCC) will award homeownership assistance loans of up to \$50,000 or 20% of the purchase price of the home, whichever is less, to income eligible homebuyers purchasing foreclosed homes, on an over-the-counter basis. The eligible uses will include downpayment assistance not to exceed 50% of purchase price, closing costs and minor repairs of foreclosed homes to facilitate the acquisition.

The loan will be a 30-year interest deferred promissory note secured by a deed of trust, held in second or third position, and at a 0% simple interest rate. The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment; except in the event of a foreclosure that results in no net proceeds or when the net proceeds are insufficient to repay the full amount of the assistance. If there are no net proceeds from the sale, then the remaining balance of the loan shall be forgiven. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale requirements.

All recipients of funds will be required to make a minimum 3% downpayment and attend at least 8 hours of homebuyer counseling offered by Consortium member Neighborhood Housing Services Silicon Valley or another HUD-certified homebuyer counseling service. The assisted unit must remain as the homeowner's primary residence.

Though property values have decreased over 35% in the targeted areas, the cost of housing in Santa Clara County remains high. The Purchase Assistance Loan program will enable income eligible households to realize affordable homeownership while participating in community neighborhood stabilization efforts supported by the City Code Enforcement Unit, Strong Neighborhood Initiative, and the Foreclosure Prevention Task Force, a consortium of nonprofit housing and legal services agencies, real estate and lending professionals, and local jurisdictions.

Purchase Assistance Loan financing will also be made available to income eligible households purchasing homes that the Consortium has acquired and rehabilitated as part of eligible use (B).

The Consortium will ensure that the homebuyer obtains a mortgage loan from a lender who agrees to comply with the bank's regulator's guidance for non-traditional mortgages under the Statement of Subprime Mortgage Lending



issued by the Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Department of Treasury and National Credit Union Administration (Statement). In accordance with the Statement, the Consortium will not permit homebuyers to obtain subprime mortgages for whom such mortgages are inappropriate, including homebuyers who qualify for traditional mortgage loans. Additionally, if an NSP2 assisted home was previously assisted with HOME funds, but on which the affordability restrictions have been terminated through foreclosure or transfer in lieu of foreclosure (Deed in Lieu), the Consortium will revive the HOME affordability restrictions to the greater of the remaining period of HOME affordability or the continuing affordability requirement as stipulated.

### Location Description:

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Georaphy and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

### Activity Progress Narrative:

Purchase Assistance Loan (PAL) Program (Homebuyer Assistance Activities - LMMI):As of June 30, 2013, The PAL program was discontinued due to the challenges experienced in the single family residential real estate market in San Jose and Santa Clara County. The unexpended balance will be redirected to support an additional multi-family development or larger scale acquisition/rehabilitation project.

With the increase in local property values, the City of San Jose has experienced an increase in property sales. There has been increased interest in the PAL program, however in this competitive environment, the 1% below market value acquisition requirement has prevented NSP2 eligible sales, thereby resulting in a lack of interest in this lending vehicle. In fact the Program has received over \$438,000 in program income as a result of the sale of 9 NSP2 assisted units. Program reconciliation will be completed in Q4 prior to showing project complete. The Consortium will be submitting a Technical Amendment to HUD lowering the goal of the PAL Program during the next Quarter.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	44/75
# of Singlefamily Units	0	44/75

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	0	0	0	18/15	27/60	45/75	100.00
# Owner Households	0	0	0	18/15	27/60	45/75	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



<b>Grantee Activity Number:</b>	<b>B-02-210</b>
<b>Activity Title:</b>	<b>PAL - 25% Set Aside</b>

**Activity Category:**

Homeownership Assistance to low- and moderate-income

**Project Number:**

0002

**Projected Start Date:**

02/01/2011

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Under Way

**Project Title:**

Acq/Rehab (Eligible Use B)

**Projected End Date:**

02/10/2013

**Completed Activity Actual End Date:**

**Responsible Organization:**

Housing Trust of Santa Clara County

Overall	Jul 1 thru Sep 30, 2013	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$500,000.00
<b>Total Budget</b>	\$0.00	\$500,000.00
<b>Total Obligated</b>	\$0.00	\$260,728.00
<b>Total Funds Drawdown</b>	\$0.00	\$126,928.00
<b>Program Funds Drawdown</b>	\$0.00	\$126,928.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$260,728.00
Housing Trust of Santa Clara County	\$0.00	\$260,728.00
<b>Match Contributed</b>	\$0.00	\$52,000.00

**Activity Description:**

Under the eligible activity (B) Acquisition/Rehab, the Consortium plans to allocate up to \$500,000 to this program to assist up to 12 eligible homebuyers, at or below 50% AMI, purchase foreclosed homes by providing downpayment and/or closing cost assistance. Downpayment assistance will not exceed 50% of original acquisition costs.

As administrator of the Purchase Assistance Loan, the Housing Trust of Santa Clara County (HTSCC) will award homeownership assistance loans of up to \$50,000 or 20% of the purchase price of the home, whichever is less, to income eligible homebuyers purchasing foreclosed homes, on an over-the-counter basis. The eligible uses will include downpayment assistance not to exceed 50% of purchase price, closing costs and minor repairs of foreclosed homes to facilitate the acquisition.

The loan will be a 30-year interest deferred promissory note secured by a deed of trust, held in second or third position, and at a 0% simple interest rate. The note will be due in 30 years, or at sale, title transfer, refinance or expiration of note and affordability term as a balloon payment; except in the event of a foreclosure that results in no net proceeds or when the net proceeds are insufficient to repay the full amount of the assistance. If there are no net proceeds from the sale, then the remaining balance of the loan shall be forgiven. This model has been adopted from the HOME Program-Homebuyer Activities, Recapture/Resale requirements.

All recipients of funds will be required to make a minimum 3% downpayment and attend at least 8 hours of homebuyer counseling offered by Consortium member Neighborhood Housing Services Silicon Valley or another HUD-certified homebuyer counseling service. The assisted unit must remain as the homeowner's primary residence.

Though property values have decreased over 35% in the targeted areas, the cost of housing in Santa Clara County remains high. The Purchase Assistance Loan program will enable income eligible households to realize affordable homeownership while participating in community neighborhood stabilization efforts supported by the City Code Enforcement Unit, Strong Neighborhood Initiative, and the Foreclosure Prevention Task Force, a consortium of nonprofit housing and legal services agencies, real estate and lending professionals, and local jurisdictions.

Purchase Assistance Loan financing will also be made available to income eligible households purchasing homes that the Consortium has acquired and rehabilitated as part of eligible use (B).



The Consortium will ensure that the homebuyer obtains a mortgage loan from a lender who agrees to comply with the bank's regulator's guidance for non-traditional mortgages under the Statement of Subprime Mortgage Lending issued by the Office of Comptroller of the Currency, Board of Governors of the Federal Reserve System, Federal Deposit Insurance Corporation, Department of Treasury and National Credit Union Administration (Statement). In accordance with the Statement, the Consortium will not permit homebuyers to obtain subprime mortgages for whom such mortgages are inappropriate, including homebuyers who qualify for traditional mortgage loans. Additionally, if an NSP2 assisted home was previously assisted with HOME funds, but on which the affordability restrictions have been terminated through foreclosure or transfer in lieu of foreclosure (Deed in Lieu), the Consortium will revive the HOME affordability restrictions to the greater of the remaining period of HOME affordability or the continuing affordability requirement as stipulated.

### Location Description:

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Geography and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

### Activity Progress Narrative:

Purchase Assistance Loan (PAL) Program (Homebuyer Assistance Activities - 25% Set-Aside): As of June 30, 2013, the PAL program was discontinued due to the challenges experienced in the single family residential real estate market in San Jose and Santa Clara County. The unexpended balance will be redirected to support an additional multi-family development or larger scale acquisition/rehabilitation project.

With the increase in local property values, the City of San Jose has experienced an increase in property sales. There has been increased interest in the PAL program, however in this competitive environment, the 1% below market value acquisition requirement has prevented NSP2 eligible sales, thereby resulting in a lack of interest in this lending vehicle. Program reconciliation will be completed in Q4 prior to showing project complete. The Consortium will be submitting a Technical Amendment to HUD lowering the goal of the PAL Program during the next Quarter.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	6/12
# of Singlefamily Units	0	6/12

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	0	0	0	6/12	0/0	6/12	100.00
# Owner Households	0	0	0	6/12	0/0	6/12	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



<b>Grantee Activity Number:</b>	<b>B-02-300</b>
<b>Activity Title:</b>	<b>Acquisition-Rehab-Resale - LMMI</b>

**Activity Category:**  
Rehabilitation/reconstruction of residential structures

**Activity Status:**  
Under Way

**Project Number:**  
0002

**Project Title:**  
Acq/Rehab (Eligible Use B)

**Projected Start Date:**  
07/01/2010

**Projected End Date:**  
02/10/2013

**Benefit Type:**  
Direct ( HouseHold )

**Completed Activity Actual End Date:**

**National Objective:**  
NSP Only - LMMI

**Responsible Organization:**  
City of San Jose

Overall	Jul 1 thru Sep 30, 2013	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$19,539,000.00
<b>Total Budget</b>	(\$8,100,000.00)	\$19,539,000.00
<b>Total Obligated</b>	\$788,045.07	\$17,233,435.46
<b>Total Funds Drawdown</b>	\$782,782.76	\$17,133,707.63
<b>Program Funds Drawdown</b>	\$709,119.51	\$10,576,582.19
<b>Program Income Drawdown</b>	\$73,663.25	\$6,557,125.44
<b>Program Income Received</b>	\$0.00	\$10,970,794.62
<b>Total Funds Expended</b>	\$279,481.90	\$18,140,932.82
City of San Jose	\$279,481.90	\$18,140,932.82
<b>Match Contributed</b>	\$0.00	\$1,865,113.38

**Activity Description:**

The City of San Jose, as the responsible entity for the Consortium, will seek to purchase a portfolio of foreclosed homes in the target geography from one or more lenders or in the market at a 1% discount of the current market appraised value as defined as a property value established through an appraisal made in conformity with URA appraisal requirements.

Following acquisition, the City will rehabilitate the homes to mitigate any damage due to deferred maintenance or vandalism. Energy saving green technology will be incorporated whenever practicable and utilizing the Build-It-Green system. Common upgrades such as furnace replacement, duct sealing, attic insulation and replacement lights and appliance upgrades can potentially reduce energy bills by up to 38%. The homes will then be sold to income-qualified households at or below the City’s cost of acquisition and rehabilitation.

The Consortium will allocate up to \$10,639,000 to this program. In addition to the direct acquisition and/or rehabilitation of foreclosed properties by the City, funds will be made available to nonprofit and responsible for-profit developers through a competitive RFQ process. We estimate that up to \$360,000 of NSP funds will be invested in each house which will be repaid by the sales proceeds. The first phase of the program will consist of up to 33 homes. As homes are sold to qualified households, the funds will revolve, enabling the purchase and rehabilitation of the second phase of 20 homes. Homebuyers under this program will be required to meet the same criteria as required the Purchase Assistance Loan Program, which includes a minimum 3% down-payment, successfully complete a minimum of 8 hours of homebuyer counseling as offered by Consortium member Neighborhood Housing Services of Silicon Valley or another HUD-certified homeownership service, and occupy the assisted home as their primary residence.

Market research by the Consortium has indicated that foreclosed homes requiring extensive rehabilitation in the target market are currently being sold for approximately \$250,000. The Consortium intends to acquire vacant, foreclosed properties that propose the greatest threat of blight, vandalism and gang related activity.

The Consortium expects to purchase a foreclosed property in an identified target area for \$250,000 including the 1% discount, add estimated rehab costs of \$100,000, including contractor profit and overhead of 10%, and an estimated \$10,000 of acquisition and holding costs for a total acquisition and rehabilitation cost of \$360,000. Home prices for traditional sales (non-



foreclosed properties) of homes in good condition in our target geography range from \$350,000 to \$400,000, ensuring a market will exist for the Consortium's rehabilitated homes.

Based on the example above, this home would be sold to income-qualified households at or below the cost of acquisition and rehabilitation. This would easily provide affordability to a family of four earning up to \$126,600 (120% of County AMI) as shown below, and Soft seconds and equity share loans will be made available to expand the affordability range to low-income families. The Consortium is confident that homes in the target census tracts, particularly homes that have undergone recent rehabilitation, can be sold. According to the Santa Clara County Association's 2009 Sales Report, the median price for a single-family homes selling under \$500,000 in San Jose is \$365,000. It is anticipated that the homes acquired under this program will be placed on the market well below the overall San Jose median price of \$410,000, enhancing their marketability and promoting the success of the program.

Additional down payment assistance from other sources will be permitted in this program.

Using the housing cost standard of 38%, a household income of approximately \$84,432 would be necessary to qualify for this purchase. For a household size of four with income at the middle-income (120% AMI) maximum of \$126,600 would be able to easily afford this housing purchase.

The Consortium recognizes that acquisition of foreclosed properties is the key to a successful NSP program. The Consortium will work with the Santa Clara County Association of Realtors, the National Association of Hispanic Real Estate Professional, California Association of Mortgage Brokers, Silicon Valley Chapter, and other local lenders to facilitate the acquisition and financing of foreclosed properties in the target market. The Consortium has contacted the National Community Stabilization Trust to request technical assistance in the purchase of properties in bulk prior to listing in the Multiple Listing Service (MLS). The Consortium is familiar with the Real Estate Owned (REO) Property Acquisition Program and REO Capital Fund programs developed by the National Community Stabilization Trust. It is our intention to explore opportunities to participate in these programs.

The Consortium is also working with the foreclosure departments of financial institutions that hold significant quantities of foreclosed property to request their listings of properties in the Target Geographies.

The Department of Housing of the City of San Jose has extensive experience in housing rehabilitation with an active staff of 16, including eight Rehabilitation Inspectors. Housing Rehabilitation staff will provide crucial oversight of housing rehabilitation projects developed by nonprofit or for-profit entities receiving NSP funds to acquire and rehabilitate foreclosed properties. This oversight will insure that the work is done efficiently, in a cost-effective manner, and in compliance with employment and contracting rules as they relate to Equal Opportunity Employment, Section 3 Economic Opportunity, MBE/WBE, Davis-Bacon Act, lead hazard abatement and NEPA. As this oversight is an important component of the Consortium's NSP2 program, the City will be seeking to add an additional Rehabilitation Inspector during the course of this program.

The Consortium plans to conduct an extensive outreach campaign to identify and market homes to low and moderate-income households. Neighborhood Housing Services of Silicon Valley conducts regular first-time homebuyer workshops that will be one avenue for developing a pool of potential buyers. NHSSV generally maintains a pool of 30 to 40 pre-approved, ready-to-buy households. NHSSV, with monitoring by the City of San Jose, Housing Department to ensure compliance with fair housing regulations and efforts to affirmatively further fair housing, will perform the necessary buyer qualification process to insure that income-targeting goals are met. The Housing Department's Homebuyer Program consists of 3 full-time employees knowledgeable and experienced in homebuyer underwriting and will be available to assist with the NSP2 programs.

## Location Description:

Thirty-five (35) Census tracts (tracts) in San Jose qualify as "target geographies" based on HUD's NSP2 need calculation tool using method 1 as specified in the Notice of Funding Availability. (See Table below) Collectively, these tracts average a score of 18 points on the 1-through-20 needs index provided by the NSP calculation tool.

Table 1.2 - City of San Jose Qualifying Target Geographies

By Census Tract, City, Zip Code, Planning Area

5009.02, San Jose, 95112, Central; 5011, San Jose, 95112, Central  
5024, San Jose, 95125, Willow Glen; 5025, San Jose, 95125, Willow Glen  
5031.03, San Jose, 95112, South; 5031.06, San Jose, 95122, South  
5031.11, San Jose, 95122, South; 5032.04, San Jose, 95111, South;  
5032.17, San Jose, 95111, South  
5033.04, San Jose, 95121, Evergreen; 5033.05, San Jose, 95122, Evergreen  
5033.17, San Jose, 95121, Evergreen; 5033.19, San Jose, 95135, Evergreen  
5033.2, San Jose, 95135, Evergreen; 5033.28, San Jose, 95138, Evergreen  
5034.01, San Jose, 95122, Alum Rock; 5035.04, San Jose, 95122, Alum Rock  
5035.08, San Jose, 95127, Alum Rock; 5035.1, San Jose, 95127, Alum Rock  
5037.02, San Jose, 95116, Alum Rock; 5037.06, San Jose, 95116, Alum Rock  
5037.07, San Jose, 95116, Alum Rock; 5039, San Jose, 95127, Alum Rock  
5040.02, San Jose, 95116, Alum Rock; 5041.02, San Jose, 95127, Alum Rock  
5043.1, San Jose, 95131, Berryessa; 5043.18, San Jose, 95112, Berryessa  
5120.01, San Jose, 95138, Edenvale; 5120.02, San Jose, 95138, Edenvale  
5120.16, San Jose, 95123, Edenvale; 5120.17, San Jose, 95111, Edenvale  
5120.21, San Jose, 95136, Edenvale; 5120.23, San Jose, 95123, Edenvale  
5120.29, San Jose, 95123, Edenvale



### Activity Progress Narrative:

San Jose Dream Home Program (Acquisition & Rehabilitation Activities &ndash LMMI): Given the continuous recovery of the housing market and challenges acquiring new properties, the NSP2 Consortium met during the previous reporting period to re-evaluate the NSP2 programs and goals. The Consortium concluded that the most prudent direction was to reduce the production goals of both the PAL and Dream Home Programs. By reducing these program goals, the fund balance can be redirected to support an additional multi-family development or larger scale acquisition/rehab project. As of July 2013 The Dream Home Program stopped pursuing new properties for acquisition.

During this reporting period the Dream Home Program acquired three properties bringing the program total to 41. In addition to acquiring three new properties, the Dream Home Program team completed rehabilitation on one property and sold one Dream Home property. The Program Team anticipates completing rehabilitation of the six remaining properties during the upcoming performance period. With a strong seller market, program staff anticipates no problems selling the last six Dream Home properties and preparing for program closeout.

The Housing Trust has matched the eight properties in Phase II with \$150,000 in acquisition funding for a total commitment program-to-date of \$1,200,000. As directed by the DRGR Help Desk, and complete action plan changes, \$1,500,000 in match was removed from the action plan. Per Help Desk instructions, we are to report the deletion on the and the following QPR&rsquos until system error is resolved.

Program financial reconciliation from the inception of the program was completed by the City of San Jose. Various expenditures not reimbursed in previous periods were submitted to the Housing Trust for reimbursement during this reporting period.

The Consortium will be submitting a Technical Amendment to HUD lowering the goal of the Dream Home Program during the next Quarter.

### Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	0	34/43
# of Parcels acquired voluntarily	0	0/0

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	34/43
# of Singlefamily Units	0	34/43

### Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	0	0	0	20/22	14/21	34/43	100.00
# of Persons	0	0	0	0/0	0/0	0/0	0
# Owner Households	0	0	0	20/22	14/21	34/43	100.00

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found



**Other Funding Sources**

**Amount**

No Other Funding Sources Found

Total Other Funding Sources

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**Grantee Activity Number:** B-02-400

**Activity Title:** 25% Set-Aside Rental Program

**Activity Category:**

Rehabilitation/reconstruction of residential structures

**Project Number:**

0002

**Projected Start Date:**

08/01/2010

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Under Way

**Project Title:**

Acq/Rehab (Eligible Use B)

**Projected End Date:**

02/10/2013

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of San Jose

Overall	Jul 1 thru Sep 30, 2013	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$5,350,000.00
<b>Total Budget</b>	\$100,000.00	\$5,350,000.00
<b>Total Obligated</b>	\$100,000.00	\$5,350,000.00
<b>Total Funds Drawdown</b>	\$100,000.00	\$5,350,000.00
<b>Program Funds Drawdown</b>	\$96,517.74	\$4,619,177.92
<b>Program Income Drawdown</b>	\$3,482.26	\$730,822.08
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$92,795.19	\$5,350,000.00
City of San Jose	\$92,795.19	\$5,350,000.00
<b>Match Contributed</b>	\$0.00	\$250,000.00

**Activity Description:**

The Consortium will allocate up to \$5,250,000 for loans to eligible nonprofit or responsible for-profit affordable housing developers for the acquisition and rehabilitation of foreclosed properties to create a minimum of 23 affordable, permanent rental housing, at the HOME Low Rent Limits or any HUD rent consistent with the policies and procedures, to individuals and families at or below 50% AMI. A maximum loan of \$150,000 will be available to a qualified nonprofit for each bed/unit of affordable housing created. Flexible Terms of the loan to nonprofits include up to a 4.00% interest rate, for at least a 30-year loan term with the minimum required affordability period or as consistent with the policies and procedures manual. Deferred loans will be considered to ensure affordability and project feasibility. The nonprofit will also be required to submit a property management plan for review and approval by the Housing Department Asset Manager. Annual inspection for maintenance, local housing standards and rent roll. Nonprofits providing permanent housing solutions to special needs populations will also be required to document support services funding.

**Location Description:**

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Geography and are located throughout San Jose. This Target Geography includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

**Activity Progress Narrative:**

Very-Low Income (VLI) Rental Program 25% Set-Aside Rehab Activities: Demographic activity pending correction has been corrected during this reporting period. The Grants Administrator received technical assistance from the DRGR Help Desk. The solution was to revert to revert to Internet Explorer ver. 9. We were operating on IO 10 which caused system errors. This project is complete. Final action on project is to perform a close-out review during Q4 and show the project complete.



## Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	0	0/0
# of Parcels acquired by	0	0/0
# of Parcels acquired voluntarily	0	0/0
# ELI Households (0-30% AMI)	0	6/0

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	58/23
# of Multifamily Units	0	58/23

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	5	0	5	58/23	0/0	58/23	100.00
# of Persons	0	0	0	0/0	0/0	0/0	0
# Renter Households	5	0	5	58/23	0/0	58/23	100.00

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

<b>Grantee Activity Number:</b>	<b>E-03-200</b>
<b>Activity Title:</b>	<b>Development of Vacant Properties - 25% Set-Aside</b>

**Activity Category:**

Construction of new housing

**Project Number:**

0004

**Projected Start Date:**

11/01/2010

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Under Way

**Project Title:**

Construction (Eligible Use E)

**Projected End Date:**

02/10/2013

**Completed Activity Actual End Date:**

**Responsible Organization:**

City of San Jose

<b>Overall</b>	<b>Jul 1 thru Sep 30, 2013</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$5,211,000.00
<b>Total Budget</b>	\$0.00	\$5,211,000.00
<b>Total Obligated</b>	\$28,242.26	\$4,931,879.94
<b>Total Funds Drawdown</b>	\$30,124.00	\$4,914,028.86
<b>Program Funds Drawdown</b>	\$23,634.68	\$2,337,771.91
<b>Program Income Drawdown</b>	\$6,489.32	\$2,576,256.95
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$28,242.26	\$4,931,879.94
City of San Jose	\$28,242.26	\$4,931,879.94
<b>Match Contributed</b>	\$0.00	\$500,000.00

**Activity Description:**

Under Eligible Use E, the Consortium will allocate up to \$5,211,000 for loans to eligible non-profit developers for the redevelopment of vacant properties to create up to 92 units of affordable, permanent rental housing, at the HOME Low Rent or any HUD rent consistent with the policies and procedures, to individuals and families at or below 50% AMI. A maximum loan of \$175,000 will be available to a qualified nonprofit for each unit of affordable housing created. Flexible Terms of the loan to nonprofits include an up to 4.00% interest rate, for at least a 30-year loan term with the minimum affordability requirement or consistent with the policies and procedures manual. Deferred loans will be considered to ensure affordability and project feasibility. The nonprofit will also be required to submit a property management plan for review and approval by the Housing Department Asset Manager as well as Annual inspection for maintenance, local housing standards and rent roll. Nonprofits providing permanent housing solutions to special needs populations will also be required to document support services funding.

**Location Description:**

35 Census Tracts in San Jose that score an average of 18 or higher on HUD's NSP2 foreclosure need tool using Method 1. These Census Tracts comprise our Target Georaphy and are located throughout San Jose. This Target Georaphy includes Central San Jose, South San Jose, Alum Rock, Edenvale, Coyote, Willow Glen, Berryessa, and Evergreen.

**Activity Progress Narrative:**

Development of Vacant Land - 25% Set-Aside:

Development Description-The Ford Road Affordable Housing project is designed to be an affordable housing community that brings together apartments for families and individuals with special needs. The project includes 95 total apartments &ndash with 75 one, two and three bedroom apartments for families and 20 one and two bedroom apartments for special needs individuals. The family apartments will be distributed across four two- and three-story buildings, and the special needs apartments will be located in one stand-alone, one- and two-story building. The majority of the development&rsquo 121 parking spaces are provided in a ground level parking structure that is wrapped with residential units to minimize the visual



impact of the parking uses from the neighborhood &ndash ensuring a street-friendly and pedestrian-oriented presence in the surrounding community.

Phase I- Ford Road Supportive Housing: During this reporting period, interior finishing was complete and the Permission To Occupy (PTO) was received from HUD 811 and was received 8-26-13. The property is now fully leased. The Grants Administrator has requested demographic information from the Developer and will be entered into DRGR in Q4.

Eden housing will manage the property for the long term and a full-time resident manager will live on-site. Eden worked closely with the Housing Choice Coalition to plan, lease-up and provide ongoing services to the special needs residents. Housing Choices is a San Jose nonprofit which creates and implements innovative strategies to provide quality, affordable living options for people with developmental disabilities.

Resident incomes will be based on the Area Median Income (AMI). Eligible residents can earn no more than 50% of the AMI for Santa Clara County. Eighteen of the 20 units are subsidized by HUD 811 operating subsidy and qualified tenants will be required to pay only 30% of their income as rent. The remaining 2 units consist of one manager unit and a non-subsidized unit operated at 50% AMI.

100% of NSP2 budget for this phase has been fully expended and after entry of demographic information and close-out review, this project will also be categorized as complete.

Phase II&ndash Ford Road Family Housing: In September 2012, a Technical Amendment was approved to fund a 75-unit family rental development project adjacent to the 20-unit Special Needs Housing. Five units will be MHSA units requiring these households to pay only 30% of their income as rent. Project pre-development and funding structure is complete. As a result of the challenges in acquiring eligible single family residences under the San Jose Dream Home and PAL programs, \$1 million from each project budget was transferred to Activity E- Development of Vacant Land, as approved through the September 2012 technical amendment. Total project cost is \$28.5 million, of which NSP2 funding equals 6.2%.

At the end of its 8thmonth of construction, the largest building (A) is almost entirely framed. Foundations are being poured for the two smaller buildings (B & C). Most underground utilities are installed. Project is on schedule and budget.

As of September 30, 2013, one hundred percent (100%) of the NSP2 projects funds have been disbursed.

## Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
#Low flow toilets	0	0/92
#Low flow showerheads	0	0/92
#Units with bus/rail access	0	0/92
#Units exceeding Energy Star	0	0/92
#Units $\zeta$ other green	0	0/92
# ELI Households (0-30% AMI)	0	0/20

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	0/92
# of Multifamily Units	0	0/92

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total Low/Mod%	
# of Households	0	0	0	0/92	0/0	0/92	0
# Renter Households	0	0	0	0/92	0/0	0/92	0



## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

### Match Sources

Housing Trust Silicon Valley Matching Funds

Amount

\$0.00

Subtotal Match Sources

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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**Grantee Activity Number:** F-01-500

**Activity Title:** Administration - HTSCC

**Activity Category:**

Administration

**Activity Status:**

Under Way

**Project Number:**

0003

**Project Title:**

Administration

**Projected Start Date:**

02/11/2010

**Projected End Date:**

02/10/2013

**Benefit Type:**

( )

**Completed Activity Actual End Date:**

**National Objective:**

N/A

**Responsible Organization:**

Housing Trust of Santa Clara County

**Overall**

	<b>Jul 1 thru Sep 30, 2013</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$726,446.00
<b>Total Budget</b>	\$0.00	\$726,446.00
<b>Total Obligated</b>	\$55,903.15	\$596,589.95
<b>Total Funds Drawdown</b>	\$66,486.69	\$596,518.80
<b>Program Funds Drawdown</b>	\$37,757.88	\$283,750.91
<b>Program Income Drawdown</b>	\$28,728.81	\$312,767.89
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$43,058.75	\$653,831.61
Housing Trust of Santa Clara County	\$43,058.75	\$653,831.61
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Overall administration of NSP2 Grant. Activities include oversight, planning, monitoring, auditing, reporting, accounting, financial management, performance monitoring, policies/procedures development, and contract management.

**Location Description:**

**Activity Progress Narrative:**

Grant Management (Administrative Activities):

Highlights of this reporting period include the publishing a Notice of Funding Availability for \$4 million to an eligible multi-family rental project and receipt of 3 proposals. As of June 30, 2013, the Consortium discontinued both the Purchase Assistance Loan (PAL) and the San Jose Dream Home programs. These programs have been challenged by the lack of eligible inventory, and the cash buyer competition. By reducing these program goals, the fund balance was redirected to support an additional multi-family development.

Compliance: A final compliance review of the completed Taylor Oaks project was scheduled for August 2013. The Grant Administrator began identifying areas of review with City staff. The final compliance review was postponed until Q4 due to conflicting priorities.

DRGR: In Q1 and Q2, the Grants Administrator requested assistance from the DRGR help desk to solve data entry problems. During Q3, system fixes allowed the entry of complete demographic information on the Taylor Oaks project. Additionally, the Grants Administrator received direction and guidance on how to make the necessary project and budget adjustments after interim system fixes. After system fixes, the Taylor Oaks demographics were entered and accepted



on July 30, 2013. Still unable to make budget adjustments, in August the Grants Administrator was advised by the Help Desk on the steps necessary to allow for the adjustments. The instructions were to delete the Matching Funds from the Action Plan and note on the QPR of these actions. This is a temporary solution and we expect to receive instruction on re-entering the match funds after the system is corrected.

Marketing and Outreach Activities: With the discontinuance of both the PAL and Dream Home effective June 30, 2013, no marketing was performed for PAL and minimal marketing was performed for the Dream Home program. Under the Dream Home Program, the Developers will continue to market the remaining 6 homes as they are ready for resale. One home is in escrow for a total of 7 pending resale. HUD-approved homebuyer education classes continue to be made available. For the purposes of this program, we will continue to report activity until the remaining 7 units in the Dream Home program are occupied by eligible homeowners. During this quarter, three classes were offered with attendance with a total of 28 community members. Seventeen or 61% of the attendees were female head of household.

## Accomplishments Performance Measures

**No Accomplishments Performance Measures found.**

## Beneficiaries Performance Measures

**No Beneficiaries Performance Measures found.**

## Activity Locations

**No Activity Locations found.**

## Other Funding Sources Budgeted - Detail

**No Other Match Funding Sources Found**

### Other Funding Sources

**Amount**

No Other Funding Sources Found

Total Other Funding Sources

---

**Grantee Activity Number:** F-02-510

**Activity Title:** Administration - City

**Activity Category:**

Administration

**Activity Status:**

Under Way

**Project Number:**

0003

**Project Title:**

Administration

**Projected Start Date:**

02/11/2010

**Projected End Date:**

02/10/2013

**Benefit Type:**

( )

**Completed Activity Actual End Date:**

**National Objective:**

N/A

**Responsible Organization:**

City of San Jose

**Overall**

**Jul 1 thru Sep 30, 2013**

**To Date**

**Total Projected Budget from All Sources**

N/A

\$1,013,554.00

**Total Budget**

\$0.00

\$1,013,554.00

**Total Obligated**

\$40,153.86

\$455,371.14

**Total Funds Drawdown**

\$46,790.90

\$433,245.55

**Program Funds Drawdown**

\$10,949.37

\$194,527.91

**Program Income Drawdown**

\$35,841.53

\$238,717.64

**Program Income Received**

\$0.00

\$0.00

**Total Funds Expended**

\$32,512.30

\$486,507.81

City of San Jose

\$32,512.30

\$486,507.81

Housing Trust of Santa Clara County

\$0.00

\$0.00

**Match Contributed**

\$6,140.96

\$52,068.16

**Activity Description:**

Overall administration of NSP2 acquisition, rehab and resale activities and 25% set-aside activities. Activities include oversight, planning, monitoring, auditing, reporting, accounting, financial management, performance monitoring, policies/procedures development, and contract management.

**Location Description:**

**Activity Progress Narrative:**

During this reporting period, the City of San Jose completed a financial reconciliation of the Dream Home Program and administrative costs. Housing Trust has reimbursed approx. 95% of the outstanding expenditures identified through this effort. The additional 5% is pending further documentation.

The City of San JOse has met its Match requirement of \$500,000 including homebuyer education and administrative costs. Due to system problems, we were directed by the DRGR Help Desk to delete the match from the Action Plan to allow for action plan budget adjustments. Once corrected, the Help Desk will advise provide instructions on re-entering the match requirement.

## Accomplishments Performance Measures

No Accomplishments Performance Measures found.

## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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**Grantee Activity Number:** F-03-520

**Activity Title:** Administration - NHSSV

**Activity Category:**

Administration

**Activity Status:**

Under Way

**Project Number:**

0003

**Project Title:**

Administration

**Projected Start Date:**

02/11/2010

**Projected End Date:**

02/10/2013

**Benefit Type:**

( )

**Completed Activity Actual End Date:**

**National Objective:**

N/A

**Responsible Organization:**

Housing Trust of Santa Clara County

**Overall**

	<b>Jul 1 thru Sep 30, 2013</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$60,000.00
<b>Total Budget</b>	\$0.00	\$60,000.00
<b>Total Obligated</b>	\$0.00	\$9,878.71
<b>Total Funds Drawdown</b>	\$0.00	\$8,903.83
<b>Program Funds Drawdown</b>	\$0.00	\$8,171.78
<b>Program Income Drawdown</b>	\$0.00	\$732.05
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$9,878.71
Housing Trust of Santa Clara County	\$0.00	\$9,878.71
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Administration of NHSSV activities associated with this NSP2 grant

**Location Description:**

**Activity Progress Narrative:**

NHSSV continues to provide homeowner education workshops in support of the Dream Home program. These classes will continue until all single family homes are sold and occupied by income eligible households. It is anticipated that the Dream Home program will be completed by December 2013.

**Accomplishments Performance Measures**

**No Accomplishments Performance Measures found.**

**Beneficiaries Performance Measures**

**No Beneficiaries Performance Measures found.**



## Activity Locations

Address	City	County	State	Zip	Status / Accept
				-	Not Validated / N

## Other Funding Sources Budgeted - Detail

### No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

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