

FORM E

**LOBBYIST ANNUAL REGISTRATION
AND CLIENT RENEWAL**

(SJMC §§ 12.12.400.B and 12.12.440.C)

SEE INSTRUCTIONS ON REVERSE
File Original with the City Clerk



For Official Use Only

This Renewal covers January 1 through December 31, _____.
(year)

Page ____ of ____

NAME OF LOBBYIST:

TELEPHONE NUMBER:
()

BUSINESS ADDRESS: (Number and Street) (City) (State) (Zip Code)

FAX NUMBER:
()

MAILING ADDRESS: (If different than above)

E-MAIL:

CLIENT INFORMATION (CONTRACT LOBBYIST ONLY)

Client Name, Address, and Telephone Number

Effective Date

Client Name, Address, and Telephone Number

Effective Date

Client Name, Address, and Telephone Number

Effective Date

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This page may be duplicated. If more space is needed, check box and fill out a duplicate continuation sheet.

FORM E INSTRUCTIONS

TO COMPLETE THE FORM:

The Lobbyist Annual Registration and Client Renewal (Form E) must be filed with the Quarterly Report due on January 15.

- Check the box for the Lobbyist Annual Registration and Client Renewal and specify the calendar year covered by the renewal.
- Fill in the page number information. Continue the numbering from the last page of the Quarterly Report, Schedule A, Schedule B, or Schedule C, whichever is applicable.
- Enter the Lobbyist information including name, address, telephone and facsimile numbers, and electronic mail address.
- If the Lobbyist is a Contract Lobbyist, list the name, address, and telephone number of each client. Specify the date when the Contract Lobbyist was retained to represent the client.

A **Client** is any person who compensates the Contract Lobbyist for representation.

Compensation is any economic consideration for services rendered or to be rendered in the future. For example, compensation may include a payment, distribution transfer, loan advance, deposit, money, property, services, or anything else of value (monetary or non-monetary).

- If additional space is needed, a duplicate may be made of the page to attach as a continuation sheet.