



H - Proof of Service

This form is for the landlord's use to record proof of service of all required notices to the City and tenants.

Assessor's Parcel Number(s) (APN): _____ - _____ - _____
_____ - _____ - _____

Property Address:

Property Address: _____

City, State & Zip Code: _____

Owner/Agent Information:

Owner Name: _____ Phone: (_____) _____

Agent Name: _____ Date of Ownership: _____

Mailing Address: _____

City, State & Zip Code: _____

Email: _____

Proof of Service:

My name is _____.

On _____, I did serve copy of the following document(s):
(date)

on the following person(s):

Service was made either by (check the appropriate statement):

placing a true copy in a sealed envelope with first class postage prepaid, in the U.S. mail and addressed as follows:

(name)

(address)

(city, state & zip code)

handing a true and complete copy to the person(s) listed above

Sign Declaration on reverse side

Declaration:

I (we), owner(s) of the above described property, declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Owner: _____ Date: _____

Print Name: _____

Signature of Owner: _____ Date: _____

Print Name: _____