

Tenant Petition

Tenant Information

Case#: _____

First Name: _____ Last Name: _____

Address: _____ Unit #: _____ San José, CA, Zip Code: _____

Move-in Date: _____ Phone Number: _____

Rent voucher (e.g. Section 8) Recipient? No Yes, type of voucher: _____

Interpreter Needed for a Hearing? No Yes Spanish Vietnamese Other: _____

Email Address: _____ Send/Receive Documents by E-mail? No Yes

Landlord Information (if known)

First Name: _____ Last Name: _____

Phone: _____ Email: _____

Mailing Address: _____

City, State & Zip Code: _____

Reasons for filing this petition (check all that apply)

- There is a challenge to a rent increase: Unit not registered in Rent Registry above 5% Before 12 months
- There is a challenge to a charge received.
- Repairs are not made or I've been without service(s) that are listed in the agreement.
- There are other reasons for filing this petition that are ordinance violations.

Section I. Rent Information/Unauthorized Charge, Fee, or Pass Through (must complete section)

1. Do you have a written lease with your landlord? Yes No Verbal (Date of lease): _____
2. Were you on the original lease? Yes No, I was added on the lease on (date): _____
- Are you concerned about your security deposit? Yes No
3. Security deposit amount: \$ _____ Is the deposit being increased? No Yes, to: \$ _____
- Are you concerned about your rent increase? Yes No
4. Date rent increase notice received: _____ In writing? No Yes Verbal **Amount: \$** _____
5. New rent amount: \$ _____ Effective Date: _____
6. Current rent amount: \$ _____ Effective Date: _____
7. Previous rent amount: \$ _____ Effective Date: _____
8. Who is the person you pay rent to? Owner Manager Other: _____

Have you received any of the following charges or fees below? (Refer to Tenant Petition Instructions Section I)

- | | |
|---|--|
| 9. Application screening fee <input type="checkbox"/> Yes <input type="checkbox"/> No | 12. Replacement fee for keys <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 10. Late payment fee <input type="checkbox"/> Yes <input type="checkbox"/> No | 13. Replacement fee for security card <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 11. Excess bounced check fee <input type="checkbox"/> Yes <input type="checkbox"/> No | 14. Utilities (water, garbage, sewer) <input type="checkbox"/> Yes <input type="checkbox"/> No |

Other (describe): _____



Section II. Problems with the Apartment or Common Facilities

List all problems or complaints you have with your apartment that have occurred over the past twelve months. Please list each problem separately.

(Refer to Tenant Petition Instructions Section II)

Problem: _____

- Date problem started: _____
- When did you tell management: _____
- Did management fix the problem: No Yes
- Requesting a rent credit for a service reduction? No Yes
- How has problem affected you: _____
- Did you tell management: No Yes, who: _____
- How did you tell management: Written Verbal
- Does the problem still exist: No Yes

Problem: _____

- Date problem started: _____
- When did you tell management: _____
- Did management fix the problem: No Yes
- Requesting a rent credit for a service reduction? No Yes
- How has problem affected you: _____
- Did you tell management: No Yes, who: _____
- How did you tell management: Written Verbal
- Does the problem still exist: No Yes

Section III. Other Apartment Rent Ordinance Violations

Please describe other acts or events, which have happened in the last 12 months, that you think violate the Apartment Rent Ordinance (attach additional sheets to provide more information, if needed):

Section IV. Supporting Documents

Please indicate the documents you are including with this petition:

- Copy of Lease
- Rent Receipts
- Other Receipts
- Notice of Rent Increase
- Dept. Code Enforcement Report
- Correspondence (letters, e-mails, etc.)
- Photos
- Other

Have you notified your landlord that you will submit this petition? No Yes

Are you willing to participate in voluntary mediation process? No Yes

The information provided in this petition will be used by the Rent Stabilization Program staff to contact the landlord/manager and the tenant. If the tenant moves from the above residence after filling this petition, the tenant is required to notify the Rent Stabilization Program of new address and phone number, if any.

I declare under penalty of perjury under the laws of the State of California that this information and every attached document, statement, and form is true and correct to the best of my knowledge and belief.

Signature of Tenant _____

_____ Date

PLEASE NOTE: YOU MAY SUBMIT YOUR PETITION VIA EMAIL TO RSP@sanjoseca.gov.

OFFICE USE ONLY

EN-T1 9/24/19

- Eligible Ineligible
- _____% 2nd
- Rights
- Approved Date: _____
- Staff Initials: _____
- Registered in Registry: Yes No
- Service Reduction
- Landlord RUBS
- Tenant Utilities: _____

Cont. Section II. Additional Problems with the Apartment or Common Facilities

List all problems or complaints you have with your apartment. Please list each problem separately.

(Refer to Tenant Petition Instructions Section II)

Problem: _____

- Date problem started: _____
- When did you tell management: _____
- Did management fix the problem: No Yes
- Requesting a rent credit for a service reduction? No Yes
- How has problem affected you: _____
- Did you tell management: No Yes, who: _____
- How did you tell management: Written Verbal
- Does the problem still exist: No Yes

Problem: _____

- Date problem started: _____
- When did you tell management: _____
- Did management fix the problem: No Yes
- Requesting a rent credit for a service reduction? No Yes, amount _____
- How has problem affected you: _____
- Did you tell management: No Yes, who: _____
- How did you tell management: Written Verbal
- Does the problem still exist: No Yes

Problem: _____

- Date problem started: _____
- When did you tell management: _____
- Did management fix the problem: No Yes
- Requesting a rent credit for a service reduction? No Yes
- How has problem affected you: _____
- Did you tell management: No Yes, who: _____
- How did you tell management: Written Verbal
- Does the problem still exist: No Yes



Rent Stabilization Program
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