

Gift to Agency Report

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GIFT TO AGENCY REPORT

1. Agency Name City of San Jose		San Jose City Clerk Date Stamp 2014 SEP 10 AM 10:23 AT OTC	California Form 801 For Official Use Only
Division, Department, or Region (if applicable) City Manager's Office			
Street Address 200 E. Santa Clara Street, San Jose, CA 95113			
Area Code/Phone Number (408) 535-8111	E-mail webmaster.manager@sanjoseca.gov	<input type="checkbox"/> Amendment (explain in comment section) Date of Original Filing: _____ (month, day, year)	
Agency Contact (name and title) Ed Shikada, City Manager			

2. Donor Name and Address

Individual _____ Other Sister Cities International

Last Name: _____ First Name: _____ Name: _____
 Address: 915 15th Street, NW, 4th Floor City: Washington State: DC Zip Code: 20005

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

_____	\$ _____	_____	\$ _____
Name	Amount	Name	Amount

3. Payment Information

Date and Amount of Payment (other than travel) 8/1/14 \$ 780.00
 (month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel _____

_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Date(s) of Travel	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses	Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

Identify the officials for whom the payment was used:

See attached Form 802

_____	_____	_____	_____
Last Name	First Name	Title	Department/Division
_____	_____	_____	_____
Last Name	First Name	Title	Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

	<u>ED SHIKADA</u>	<u>CITY MANAGER</u>	<u>8/22/14</u>
Signature of Agency Head or Designee	Print Name	Title	(month, day, year)

Comment: (Use this space or an attachment for any additional information.)

Free tickets to tonight's Dionne Warwick concert

Cranford, Sandra

Fri 8/1/2014 12:21 PM

Inbox

To:#Manager_PO <Manager_PO@sanjoseca.gov>;

Thanks to Sister Cities International which is hosting its annual conference in San José this week, the City Manager's Office has received a limited number of free tickets for tonight's 8 o'clock concert featuring Dionne Warwick at the San Jose Center for Performing Arts, 255 S Almaden Blvd. She will perform "Do You Know the Way to San Jose" at tonight's performance.

Tickets are being distributed on a first come, first served basis.

If you would like to attend, you must first contact Communications Office's Jocelyn Fong, jocelyn.fong@sanjoseca.gov or (408) 535-8112. Let Jocelyn know that you would like to attend and whether you will be using one ticket or two tickets for you and a guest. You will then need to show your City identification at Will Call.

For more details about tonight's concert, visit <http://www.dionnewarwicksanjose.com/>.