

Sandra Coats	D1	VACANT	D5	Tayesa Knight	D9	Tracy Fowler	SS
Nicholas Raisch	D2	Shannon Waas	D6	Thomas Estrada	D10		
Rich Dotson	D3	Kimberly Carvallison	D7	Angie Lopez	MAY		
VACANT	D4	Saeed Chaudry	D8	Tiffany Maciel	SS		

CMO Staff: Sabrina Parra-Garcia
Council Liaison: Ryan Carrigan

Amended Meeting Agenda
June 15, 2017

6:15 – 8:00 PM

San José City Hall
Wing Room 120

- I. Call to Order & Orders of the Day**
- II. Consent Calendar**
 - A. Approve the [Minutes for May 18, 2017](#)
 - B. Approve Agenda for June 15, 2017
- III. Public Record - None**
- IV. Open Forum** *(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.)*
- V. Reports and Informational Only**
 - A. Council Liaison; Johanna Rodriguez, Office of Councilmember Tam Nguyen
 - B. Staff; Sabrina Parra-García, Office of the City Manager
- VI. Action and Discussion Items**
 - A. Model Employee Letter Wrap Up; Chair Estrada

Discussion (no action).
 - B. Chair and Vice-chair selection in August; Chair Estrada

Discussion (no action).
 - C. Commission Bylaws; Terra Chaffee, Office of the City Attorney
Purpose: To understand the purpose of bylaws and have the Commissioners clarify how bylaws should be structured for them.

Presentation by City Attorney's Office; discussion (no action).

D. FY 2017-2018 Work Plan; Chair Estrada

Discussion (no action).

VI. New Business

VII. Next Meeting

A. Thursday, August 17, 2017 at City Hall Wing Room 120.

VIII. Adjournment

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at www.sanjoseca.gov/hsc.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Human Services Commission meets every third Thursday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

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