

Sandra Coats	D1	VACANT	D5	Tayesa Knight	D9	Tracy Fowler	SS
Nicholas Raisch	D2	Shannon Waas	D6	Thomas Estrada	D10		
Rich Dotson	D3	Kimberly Carvallison	D7	Angie Lopez	MAY		
Visar Jahiu	D4	Saeed Chaudry	D8	Tiffany Maciel	SS		

CMO Staff: Zulma Maciel
Council Liaison: Ryan Carrigan

Minutes

prepared by: Nidia Gómez

Thursday, March 16, 2017

I. Call to Order & Orders of the Day

The Human Services Commission of the City of San José convened for a special meeting at 6:32 p.m. in Wing Room 120 at City Hall.

Absent Commissioners: Coats, Raisch, Knight, and Maciel.

II. Consent Calendar

- A. Approve the Minutes for October 20, 2016 and February 16, 2017
- B. Approve Agenda for March 16, 2017

Document Filed: (1) [Minutes for February 16, 2017](#).

Action: Upon motion by Commissioner Carvallison, to approve the minutes for February 16, 2017, seconded by Commissioner Dotson, the motion carried unanimously. The Commission approved the February minutes.

III. Public Record - None

IV. Open Forum

- Visar Jahiu, past Commissioner CD4, would like to support Diversity Day, will connect with Commissioner Coats.

V. Reports and Informational Only

- A. Council Liaison; Johanna Rodriguez, Office of Council Member Tam Nguyen, provided a verbal report on the following:
 - o Diversity Day, May 13 at the Seven Trees Community Center. Location may change due to Center serving as a temp shelter for flood victims. Will working with Ad-hoc to get input.
- B. Staff; Zulma Maciel, Office of the City Manager, no staff report

VI. Action and Discussion Items

- A. Work Plan Deliverables

Thomas Estrada, Chair prompted the Commission with their purpose to working on defining the Commission's work plan deliverables.

Priority Areas 2016-2017:

1. ADA Coordinator position (OEA) Model Employer Framework for City of San José.
2. Diversity Day – May (Ad-hoc Committee established)
3. Human Trafficking and Wage Theft (SJPD – update April)
4. Heightened Visibility – liaison (Commissioners to attend community events April-June 2017)

Discussion (no action)

B. Welcoming San José (WSJ) Involvement

Zulma Maciel, Office of the City Manager, discussed opportunities for the Commission involvement in the 3-year immigrant integration plan.

- Welcoming Week in September
- Include youth (HS students) to Refugee Welcome event, start early
- How can community help? Call-to-action during Welcoming Week
- City to work with large employers about how to support immigrants (example: EO travel ban). Find audiences in private.

Zulma will return to Commission in May to provide update on Welcoming Week events. Ad-hoc may be created to support events.

Discussion (no action)

C. Diversity Day Planning Update

Johanna Rodriguez, Office of Council Member Tam Nguyen, provided an update on this item in the Council liaison report item.

Discussion (no action)

VII. New Business

- a. Homeless Issues (with a focus on women and children)
 - Staff advised that Housing and Neighborhoods Commission have already prioritized this issue.

VIII. Next Meeting

A. Thursday, April 20, 2017

B. Future Agenda Items:

1. OEA – ADA Coordinator position
2. SJPD Human Trafficking current and future efforts
3. Report out by Ad-Hoc Committee on Diversity Day
4. Discuss Model Employer letter written by Commission
5. Oral reports on Special Events visited by Commissioners

IX. Adjournment

Action: Upon motion by Commissioner Fowler to adjourn the meeting, seconded by Commissioner Dotson, the motion carried unanimously. The meeting adjourned at 7:50 p.m.

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You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://www.sanjoseca.gov/index.aspx?nid=371>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Human Services Commission meets every third Thursday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

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Please direct correspondence and questions to:

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