



City of San José

Human Services Commission

Joe Lopez
Monique Migdol, Chair
Nicholas Raisch
Rodrigo B. Galindo Jr., Vice Chair
Saeed Chaudhary
Sandra Coats
Sarah Griffith
Visar Jahiu

STAFF:
Ernest Guzman, Executive Analyst

MINUTES

prepared by Ernest Guzman

September 15, 2016

6:00 p.m.

I. Call to Order & Roll Call

Meeting called to order by Chair Migdol at 6:05 p.m. in Wing Room 120 at City Hall.

Absent Commissioners: Raisch and Lopez and Commissioner Jahiu had an excused absence due to a family emergency.

II. Orders of the Day

No change.

III. Consent Calendar

- A. Approve the Minutes for August 18, 2016
- B. Approve Agenda for September 15, 2016

Document Filed: [Minutes for August 18, 2016](#)

Action: Upon motion by Commissioner Griffith, seconded by Commissioner Coats, the motion carried unanimously, the Commission minutes and Agenda were approved.

IV. Role of Commissioners

- A. Functions, Powers, and Duties; Toni Taber, City Clerk, Office of the City Clerk, reviewed the role and expectations of a Commissioner.
- B. Consolidated Board and Commission Policies, Council Policy 0-4; Toni Taber, City Clerk, Office of the City Clerk, provided an overview of the various sections contained in the combined City Council Policy 0-4.

Document Filed: [Council 0-4 Policy](#)

V. Public Record – None

VI. Open Forum – None

VII. Reports

- A. Chair; Monique Migdol - *no report*
- B. Council; Office of Council Member Tam Nguyen – *Joanne from the council office provided a verbal overview of some of the council members priorities, including human trafficking and gambling.*
- C. Staff and Organizations; Ernest Guzman, City Manager’s Office - *provided a verbal overview of vacancies on the commission.*

VIII. Action and Discussion Items

- A. Complete 2016-17 Work Plan Development
Discussion of items to be included in the work plan for submission to Rules Committee. Agreement reached on focusing on three main items for each of the commission priority areas-human rights; domestic violence and disabilities. Human trafficking, hate crimes, gender equity, the Model Employer framework for the City of San José, the status of the City of San José ADA Coordinator position and the development and hosting of an event (TBD).

VII. Future Topics

- A. To be determined

VIII. Next Meeting

- A. Thursday, October 20, 2016

IX. Adjournment

Meeting adjourned by Chair Migdol at 8 pm.

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To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-8118 or (408) 294-9337 (TTY) at least three business days before the meeting.

For questions, please contact Ernest Guzman, Executive Analyst, City Manager’s Office at (408) 535-8171.

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