



Department of Transportation

200 East Santa Clara Street, San Jose, Ca 95113-1905
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VERIFICATION OF TENANT RESIDENCY / RESIDENTIAL PERMIT PARKING (RPP) PROGRAM

(Please circle the RPP Zone)

Table with 4 columns of RPP zones: Autumn/Montgomery, Berryessa, Cahill Park, Century/Winchester, Civic Center, College Park, Delmas Park, Garden/Alameda, Horace Mann, Market/Alameda, Parkside, Santana, Sherman Oaks, St. Leo's, S.U.N, University.

General Information

Residents in Residential Permit Parking (RPP) Program Zones are required to provide proof of residency in order to obtain a parking permit. Every renewal period, if a tenant does not meet the other proof of residency requirements stated on the back of the application, the verification of tenant residency form may be used in lieu of a rental or lease agreement.

Owner or property management of rental properties in RPP Zones needs to complete this form for each tenant requiring a parking permit. This form must be given to the tenant to bring into our office. Only a completed form with a wet signature will be accepted. *Faxes and emails will not be accepted.

Owner / Management Information

Assessors Parcel Number (Required):
Name of Owner/Management:
Owner/Management Address:
Owner/Management Phone:

Tenant Information

(TO BE COMPLETED BY THE OWNER/MANAGEMENT)

NAME OF TENANT:
ADDRESS (include unit #):
CITY: STATE: ZIP:
PHONE: MOVE IN DATE:
NAME OF FORMER TENANT:

I understand that if this tenant should move from the property indicated above, that it is my responsibility to notify the Department of Transportation before new permits can be issued to this address. I hereby certify, under the penalty of perjury, that I am the owner/agent of the above property and that the person listed above is entitled to Residential Parking Permits as a current tenant of this address. Tenant listing, landlord letters, and incomplete forms will not be accepted.

Owner/Agent Signature: Date:

(Please use blue ink for signature)

PHOTO COPIES WILL NOT BE ACCEPTED; A WET SIGNATURE IS REQUIRED.