



2020

Abandoned Cart Prevention Plan

Code Enforcement Division, City Hall
 200 East Santa Clara Street, 4th Floor
 San Jose, CA 95113
 Phone:(408) 535-7770 Fax:(408) 292-6924

Please complete the following. Attach additional sheets if necessary:
 Questions? Call Inspector Angelica Garcia at (408) 535-7938

OFFICIAL USE ONLY Store ID# _____
 Check Number: _____ Amount:\$ _____

1. General Information (See also California B & P Code Section 22435)

Name of Business	
Name of Business or Corporate Owner	
Business Address	San Jose, CA ZIP CODE
Name of On-Site Contact	
Contact Phone Number	
Contact Email	

2. Cart Inventory

<input type="checkbox"/> 0-25 Carts If you have checked this box, you only need to complete Section 1 of this form (<i>General Information</i>). Sign, date and return within 30 days from the date of the letter.	<input type="checkbox"/> 26 or more Carts Approximately How Many Carts? _____ If you have checked this box, <u>please complete the entire form</u> , and return the completed form with a check payable to the City of San Jose in the amount of \$1070.00 .
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3. Community Outreach

How will you inform customers that removing or being in possession of a shopping cart off the store premises is a violation of State law?

Signs posted near entrance doors or parking lot exits.

Other: Please describe _____
 (Attach additional sheets if needed.)

4. Cart Signage – (Your store’s carts must contain these essential elements.)

Every cart owned or provided by any Owner must have a sign permanently affixed to the cart that contains all the following information:

- 1) Identity of Owner, business establishment, or both
- 2) The address and or phone number of the Owner of the business establishment for Cart return.
- 3) Notification to the public that the removal or possession of the Cart off the Premises is a violation of State Law and the legal means for removal. (Written permission of the store owner)

Provide a Sample of the statement to be used and affixed to carts to comply with the above Ordinance standards: If you are using stickers as signage, attach a sample sticker, a copy, or picture of the sticker or sign.

5. Loss Prevention Measures

Please describe the shopping cart loss prevention measures in use at this store that are likely to prevent shopping carts from being removed from the premises. *Check all that apply.*

<input type="checkbox"/> Wheel Locks, Electronic, or other disabling devices	<input type="checkbox"/> Carts equipped with poles	<input type="checkbox"/> Security personnel	<input type="checkbox"/> Other (<i>describe below</i>)
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6. Mandatory Retrieval

Each Prevention Plan requires a plan for cart retrieval within 24 hours upon notification by the City of San Jose.

Who should the City of San Jose should contact for Cart Retrieval?

Name: _____

Phone: _____

7. Employee Training

Please describe the annual method of employee training on the store's Abandoned Cart Prevention Plan. *Check all that apply.*

<input type="checkbox"/> Staff Meetings	<input type="checkbox"/> Employee Orientation	<input type="checkbox"/> Other (<i>describe below</i>)
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To the best of my knowledge the above information is true and accurate.

Signature (Store Representative)

Print Name

Title

Date

Return the completed form with fee to:

**The City of San Jose, Code Enforcement
Abandoned Shopping Cart Program
200 East Santa Clara Street, 4th Floor
San Jose, CA 95113**

Code Main Line (408) 535-7770

Email: angelica.garcia@sanjoseca.gov

Remember to:

- Check that all portions of the form are completed
- Attach additional pages if necessary
- Include a check payable to the **City of San Jose** for the appropriate cart fee of **\$1070.00**.

DO NOT SEND THIS FORM TO THE FINANCE DEPT.

For another copy of this plan go to the link below

<https://www.sanjoseca.gov/home/showdocument?id=26123>