

CITY OF SAN JOSÉ
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

6:15 P.M. March 25th, 2019
City Hall, 200 E. Santa Clara St, 8th Fl, Room T-847
San José, CA 95113

SPECIAL MEETING MINUTES

- (a) **Call to Order/Introductions** – The meeting was called to order at 6:17 pm.

Members Present

Daniel Filip, Vice-Chair
Gail Seeds
Scott Broberg
George Voon
Michael Norris
Richard Coolman
Diane Soloman for Brandon Alvarado

City Staff

Ryan Smith, Department of Transportation
John Brazil, Department of Transportation

Members of the Public

None present

Members Absent

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- (b) **Approve Order of Business** – The Committee discussed using a more formal practice for hearing public comment to 1). allow members of the public a chance to speak on agenda items and non-agenda items and 2). to facilitate more efficient committee meetings.

Item (f)(1) was moved to be heard after item (d). Order of business approved without objection.

- (c) **Public Forum**

No public forum.

- (d) **Approve Minutes of August 13th, 2018, October 22nd, 2018, and February 25th, 2019** – February 25th minutes were approved with a change to item (e)(2). Remaining minutes were deferred to April 2019 meeting.

- (e) **Old Business**

(1) **VTA Bicycle & Pedestrian Advisory Committee Update** – No update. Committee discussed BPAC members potentially rotating participation in VTA's BPAC on a monthly basis.

(2) **Discussion of BPAC workplan and future agenda items** – Having not met for several months in 2018-2019, the committee discussed developing a work plan for 2019-

2020. The members agreed that filling the three vacancies is a priority for and urged staff to complete this as soon as possible.

Staff reminded the committee members that Measure B funding will place additional responsibilities on BPAC for reviewing projects. In determining the process for this, the committee has asked for a timeline for implementation, the number of projects to be reviewed, the level at which projects will be seen, and the type of input BPAC will give. Member Voon commented that committee time shouldn't be spent reading material and that if a significant number of projects were to be presented, the committee should receive them via email first. Vice-Chair Filip commented that committee input should be significant and that BPAC should be more than an "information-receiving" committee.

Staff suggested the idea of BPAC serving as a forum for members of the public to view select transportation process on a reoccurring basis. The committee members did not view this as a productive use of committee time.

Diane Solomon, substituting for Chair Alvarado, asked for staff to bring workplans from previous years as examples and to see if workplan items were achieved.

(f) New Business

(1) Bike Plan Update – Status Report and Committee Input – Department of Transportation staff member John Brazil presented an update to the Committee on the City's bike plan update process, focusing on outreach and the project schedule. Committee members asked the following questions made the following statements:

- Members Seeds wanted to know if the total \$650,000 budget includes staff time, to which staff responded that the budget only includes consultants and is a small sum compared to similarly-sized US cities. Seeds commented that regional planning efforts need to be considered for transportation that crosses political boundaries. Seeds also commented that the bike plan should absorb the existing trails plan, to which staff responded that it will along with the City's Access and Mobility Plan, which is currently under development.
- Member Norris commented that more effort needs to be put into repurposing car space into bicycle and scooter space, including on-street scooter parking.
- Member Coolman commented asked if the City still plans to incorporate sharrow markings in the new bike plan. Coolman commented that the designation "bike route" is too ambiguous, that bike boulevards and signed routes are very different, and that confusion exists among the public about these terms.
- Member Broberg asked what the City is looking for with its "go-to" outreach and also asked what worked and didn't work in the previous bike plan, *Bike Plan 2020*. Staff responded that a lack of resources made the first plan challenging to produce.
- Vice-Chair Filip commented that the plan should include discussion of incentives for getting people to use bikes on top of infrastructure.

- Solomon commented that scooter companies and the like should be paying for public infrastructure that supports their businesses, such as on-street parking.
- (g) **Staff Report** – City staff reported on key staffing changes; provided an update on current bikeways projects (Lucretia Avenue, San Tomas Aquino Road, Ocala Avenue, Meridian Avenue, and Nieman Boulevard); upcoming outreach meetings for these projects; and an update on San Jose’s bike share program.
- (h) **Chairperson’s Comments** – Vice-Chair Filip thanked everyone for attending.
- (i) **Committee Comments** – No comments.
- (j) **Adjourn** – The meeting was adjourned at 7:58 pm.